

RUSHCREEK TOWNSHIP TRUSTEES  
BOARD MEETING  
10/17/2018

Dave Myers, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:02pm leading with the Pledge of Allegiance. Those in attendance in addition to Dave were: Chad Ashbaugh, Trustee; Lisa Burnworth, Trustee; Connie Moyer, Fiscal Officer; Doug Hintz, Road Superintendent; and William Duvall, Fire Chief. Dave asked that all cell phones be muted along with all fire radios except the Chief and Road Superintendent.

Visitors

Tracy Shahan, Laurie Withem, Earl Lehman

Requested to Speak:

Laurie Withem representing the Bremen Pool Committee requested to borrow the noodle maker for a Fundraiser. After discussion the Board granted permission and advised to make arrangements with Chief. Also thanked the Township for assisting with the Pumpkin Walk.

Lisa advised that the Board has been looking into disposing of items that are no longer being utilized by the Fire Department. The Board's intentions are to give the items to community service organizations which would benefit the community as a whole. The organizations are responsible to send a written request to the Township prior to the November 7<sup>th</sup> board meeting.

Minutes

The minutes of the October 3<sup>rd</sup> meeting were presented to the Trustees for approval. Chad made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Lisa seconded the motion. Roll Call: Chad, yes; Lisa, yes; Dave, aye. Dave reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website [www.rushcreektwp.org](http://www.rushcreektwp.org).

Treasurer's Report

EFT #681-2018 - #715-2018 and Warrants #41304 - #41317 in the amounts of \$21,717.16 which also include payroll and payroll withholdings with posting date of October 18<sup>th</sup> were presented to the Trustees for signatures. Dave made a motion to pay the bills and Lisa seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

After researching, Connie recommended that the Money Market account in Citizens Bank be transferred to a Certificate of Deposit at an interest rate of 2.75 for a 21 months. Lisa made a motion to approve the transfer from the Money Market Account to the Certificate of Deposit for a 21-month term at an interest rate of 2.75%. Discussion ensued regarding placing the amount in a variable interest Certificate of Deposit which is currently a lower rate or the fixed rate. Chad seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

Appropriation Change: \$30,000 from 2192-330-360 to 2192-330-400

Purchase Order #45-2018 & #46-2018 were presented for signatures.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,250.00. Chad made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Chad, aye; Lisa, aye.

Road Superintendent Doug Hintz presented the Trustees with a list of expenditures for the next period in the amount of \$10,500.00. Dave made a motion to approve the list of expenses and Lisa seconded the motion. Roll Call: Dave, aye; Lisa, aye; Chad, aye.

## Business

Chief William Duvall reported the following:

- Runs during the last pay period: 24 EMS including 10 transports and 0 fire runs.
- 82 Bremen Elementary second graders toured the firehouse
- Firefighter Rob Theado turned his radio into Trustee Myers and is no longer on the Department
- Approximately 120 pumpkins were prepared at the firehouse for the Bremen Pumpkin Walk.

Lisa asked the Chief if there were supplies available to provide to the elementary students. Chief stated with the dissolving of the service organizations, they were running low on supplies. However there are free supplies that can be requested through Public Fire Education Services. It was also discussed that the personnel should be made aware in advance that the children are scheduled to visit.

Road Superintendent Doug Hintz reported the following:

- Mowing is almost complete and should be finished up next week.
- Potholes were patched throughout the township. Still patching as time allows.
- The culvert on McCullough Rd. that was undermining the edge of the road has been replaced with the help Trustee Dave Myers.
- Grindings were applied to dust mats around the township.
- All gravel roads have been touched up with the grader and should be in pretty good shape for the coming winter.
- A tree was removed from McCullough Rd on September 23rd.
- It is time to get the grinding bids compiled for advertising. Lisa agreed to work with Doug on the advertisement. The Towne Crier deadline is November 2<sup>nd</sup> for November 9<sup>th</sup> publication. The bids will be opened at the November 7<sup>th</sup> Township meeting.
- Scrap culverts are piling up in the yard and need to be disposed. It was decided to contact a couple of scrap companies to compare prices and hauling.

Connie reported the following:

- Employee drivers abstract requests are being submitted to the Ohio Bureau of Motor Vehicles. The current roster was given to the Fire Chief & Trustees to review prior to submitting.

Lisa asked the Chief to review the roster taking into consideration the fire fighters minimum hour requirements were met. Lisa asked if the letters were sent to the personnel on the policy change. Chief responded that the policy has been posted at the firehouse and all personnel has been advised. A copy of the new SOG policy change will be mailed to all personnel on the roster prior to the next meeting.

## Trustee Reports

Dave –

- Reviewed and approved payroll.
- Helping road crew as needed.
- Requested that we contact the PA office to ask if the letter to the property owner on Bethel Road concerning the culvert problem could be sent from their office under their signature. Lisa stated she would modify the draft and forward to the PA office with Dave's request.

Chad –

- There were no zoning permits issued since the last meeting.

Lisa –

- Nothing to report however, expressed her disappointment that the firefighters did not put forth an effort to cooperate in the community scarecrow event.

Meeting Adjourned: 7:47 pm.