

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
01/20/2016

Prior to the meeting beginning, Chairman Van Horn distributed Rushcreek Township January 20, 2016 General Session Agenda to all parties present.

Hart Van Horn, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:02pm leading with the Pledge of Allegiance. Those in attendance in addition to Hart were: Dave Myers, Trustee; Bill Myers, Trustee; Connie Moyer, Fiscal Officer; Robert Suer, Road Superintendent; and Will Duvall, Fire Chief. Hart asked that all cell phones be muted along with all fire radios except the Chief and Road Superintendent.

Visitors

Chuck Vickroy, Dave Foltz, Tim Thomas, Loren Young, George Shreyer, Ray Stemen, Chad Ashbaugh, Mary Foltz, Doug Burnworth, Lisa Burnworth, Pete Hines, Damon Thaxton and Deputy Busby.

Minutes

The minutes of the January 6th meeting and the Special meeting of January 13th were presented to the Trustees for approval. Bill made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes of January 6th and January 13th. Dave seconded the motion. Roll Call: Dave, yes; Bill, yes; Hart, aye. Hart reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website www.rushcreektwp.org.

Treasurer's Report

EFT #1-2016 - #43-2016 and Warrants #40160 - #40170 in the amounts of \$31,936.07 were presented to the Trustees for signatures. Dave made a motion to pay the bills and Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Business

Chief Will Duvall reported the following:

- The 2016 Drug License was submitted online at a cost of \$150.00 and received. The EMS officer, Kristen Krile has been assigned to get Doctor James Augustine's signature.
- The rate of pay for the fire department employees that was approved at the last board meeting is ready for processing the payroll. A review of employee certifications will be completed to make sure the personnel files are up to date.
- The following purchases have been discussed in the past and Chief asked that the Trustees review and prepare for approval at the next meeting; The Village of Bremen has approved \$1,100.00 towards the purchase of the tornado siren cost of \$4,416.95. This does not include installation charges which are estimated to be \$600.00. The wall mounted cascade system needs upgraded to match the current SCBA bottles. This system refills the individual air bottles when the crew comes back from a run. The new system has a 5,000# psi capacity. A quote was presented to the Trustees from Breathing Air System in the amount of \$2,975.00 which is good for sixty days.
- An evaluation of the social room use at the fire department was requested which also includes the rental contract. Chief Duvall advised that the usage of the fire department has changed with personnel being on duty 24 hours a day. Booked parties interfere with the business of the department. A work session was scheduled for February 3rd at 6pm.
- Runs reported during the pay period: 17 squad which included 11 transports and 6 fire runs.

Road Superintendent Robert Suer reported the following:

- Giffin Tree Service removed the large tree stump on Durbin Run Road.
- The bucket truck was repaired by Fleetmaster and is functional at this time.
- Maintaining the roads is the primary function of the crew. However the crew is also responsible to keep the equipment clean and running properly. Therefore, on January 8th both dump trucks were power washed. Unfortunately they did not stay clean for long.

- Eight years ago daily mileage and fuel log books were established. As an example; During the recent storm of January 12th the Freightliner documented plowing of 135 miles in the Township. Bill asked if only one truck was recorded. Bob responded that two trucks were running but the Freightliner records pulled. The Trustees can view the records at any time.
- The water tank and fire pump were removed from the 1984 Chevy which will have the mechanical repairs completed and the exhaust system replaced. Hopefully, the truck will be back in service during the beginning of February.
- The 2015 Safety Grant from OTARMA was approved in the amount of \$500.00. This amount has been added to the list of expenditures. The grant application is something Hart helped Bob to prepare and submit. This grant is available every year, but the township has not been consistent in applying in the past. This is taxpayer money being returned to the township, so Hart wants to see it continue from this time forward.

Richard reported that no zoning permits have been issued since the last meeting. In 2015 a total of 20 Zoning permits were issued which included: 4 new homes; 8 accessory buildings; and 8 miscellaneous fence, deck, and room additions. The following zoning appointments were made by the Trustees at the Special Meeting on January 13th: Jim Downard Jr., Zoning Commission; Bruce Duck, Board of Appeals; and Tim Thomas, alternate for both boards.

Connie reported the following:

- Fairfield County Recorder sent notification dated January 7, 2016 advising that ORC 317.081 states the County Recorder shall keep county and township **zoning** resolutions. It is more economical for townships to file resolutions with Regional Planning since there is no charge to file there and RPC is far more capable of answering questions concerning zoning issues. A copy was given to the zoning inspector and each Trustee.
- This year the Primary Election will be held on March 15th. As in the past, Fairfield County Board of Elections sent correspondence requesting use of our facility as a voting machine transport garage. Permission was granted by Robert Suer and a copy of the letter returned to the BOE.

New Business

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$6,250.00 which includes repairs and tires to the Engine. Bill made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye.

Road Superintendent Robert Suer presented the Trustees with a list of expenditures for the next period in the amount of \$1,400.00. Dave made a motion to approve the list of expenses and Hart seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye.

Trustee Reports

Dave reported that the road crew worked really hard during the past two snow storms and they did a great job.

Bill reported that he checked on Locust Grove Road where Dave Fox cut the bank back, checked on the tree stump that was removed on Durbin Run Road, and checked on Avalon Road. After doing each task he contacted the road department with his report.

As Trustee over Administration, Hart reported the following:

- He and Connie attended the Village of Bremen's organizational meeting on Monday the 11th where Mayor Tad Moyer took his Oath of Office. Connie was there on behalf of the Chamber of Commerce and Hart stated he attended to support a more cooperative relationship between the Village and the Township. During the meeting, a presentation was done by Colin Tripp who is working on earning his Eagle Scout Badge. Colin is seeking sponsorship for a 9 hole Frisbee Golf Course in Howell Park at \$300.00 per hole.

- The Community Action Recycle program is moving forward and we are getting down to the final steps. The Village finished their program on December 31st, logistics were gathered by Community Action with the program to be approved by the County Commissioners. Once approved, the exact placement of the equipment will be determined based on best access for the public and for service.

Hart announced to the attendees that the Board has two separate matters that will be done in Executive Session. Following both sessions there will be no further business brought before the Board so an immediate adjournment will take place.

At 7:34pm Bill made a motion to go into Executive Session under ORC 121.22 G (1) to discuss a disciplinary review and Hart seconded the motion. Roll Call: Hart, aye; Bill, aye; Dave, aye. Executive Session Ended: 8:10pm.

At 8:11pm Hart made a motion to go into Executive Session under ORC 121.22 G (1) to discuss a retirement review and Dave seconded the motion. Roll Call: Bill, aye; Dave, aye; Hart, aye. Executive Session Ended: 8:24pm

Meeting Adjourned: 8:25pm.