

RUSHCREEK TOWNSHIP TRUSTEES
SPECIAL BOARD MEETING
07/31/15

Bill Myers, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:00am leading with the Pledge of Allegiance. Those in attendance in addition to Bill were: Dave Myers, Trustee; Hart Van Horn, Trustee; Connie Moyer, Fiscal Officer; Will Duvall, Fire Chief and Richard Campbell.

The following notice was sent to the Lancaster Eagle Gazette and Rushcreek Township website www.rushcreektwp.org

Special Meeting

Rushcreek Township Trustees will hold a Special Meeting at 7AM on Friday, July 31st at the Township office, 213 Marietta Street, Bremen, Ohio. The purpose of the meeting is to discuss repairs or replacement of the HVAC unit at the fire department. The Trustees will also go into Executive Session under ORC 121.22(G)(1) to discuss disciplinary action of an employee.

Hart advised the Board that he contacted HVAC Mechanical to provide an evaluation for replacement or repair since they have been onsite several times in the past. He continued that they are a reputable company that his employer utilizes so they have been added to his Conflict of Interest form. An estimate in the amount of \$7,338.00 from HVAC Mechanical to replace the HVAC unit at the fire department was presented. Hart was very clear that if the Board agreed to proceed with hiring HVAC Mechanical he will abstain from the vote.

Richard Campbell who is the maintenance officer of the fire department was asked to report on the subject of the Firehouse HVAC. He evaluated the unit and found the original configuration of the system was done it was in the 1970s and was done to primarily handle the large community room. There are three “dead heads” on the turns before getting to the dorm room. Condensation is forming on the uninsulated pipes and the system should be removed from the roof and placed on the ground. If the unit is moved off of the roof there will be some necessary roof repairs. The coils on the condenser were packed solid due to lack of long term maintenance from the past administration. The Trustees thanked Richard for his evaluation and released him to return to his regular responsibilities.

Hart advised that new duct work is insulated. The electric has been evaluated and there is currently 70 amps at 240 volts of power available to operate new equipment. The current unit is 2.5 ton which was originally undersized for this application and the recommended replacement is a 5 ton unit which provides about a 25% reserve for any future expansion. The fair market price that he has observed is between \$8,500 - \$10,000 so Hart feels that HVAC Mechanical is providing a fair price, but encouraged the trustees to check these figures to confirm.

Financial arrangements were discussed and the following appropriation changes were approved:

\$68.00 from 2191-220-222 to 2191-220-323-2000
\$1,462.30 from 2191-220-228 to 2191-220-323-2000
\$829.93 from 2191-220-230 to 2191-220-323-2000
\$1,500.00 from 2191-230-400 to 2191-220-323-2000
\$1,000.00 from 2191-760-730 to 2191-220-323-2000

Bill made a motion to approve the purchase of a new HVAC unit from HVAC Mechanical in the amount of \$7,338.00 with a purchase order being written in the amount of \$7,500.00 and Hart seconded the motion. Roll Call: Bill, aye; Dave, aye; Hart, Abstain

At 8:01am Hart made a motion to enter into Executive Session under ORC 121.22 (G)(1) to discuss disciplinary action of an employee and Chief Duvall was invited to attend. Dave seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye. Midway through the session Tanner Kline was invited to attend. Executive Session Ended: 9:54am and Open Session began immediately.

Purchase Order #13-2015 was presented to the Trustees for signatures.

Meeting adjourned: 10:04am.

SIGNATURES ON FILE