

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
11/18/15

Hart Van Horn, Vice-Chairman called the Rushcreek Township Trustees Board meeting to order at 7:02pm leading with the Pledge of Allegiance. Those in attendance in addition to Hart were: Dave Myers, Trustee; Connie Moyer, Fiscal Officer; Richard Campbell, Zoning Inspector; Bob Suer, Road Superintendent; and Will Duvall, Fire Chief. Hart asked that all cell phones be muted along with all fire radios except the Chief and Road Superintendent. Trustee Bill Myers was out of State and unable to attend.

Visitors

Mary Hoffman, Raymond McCandlish, Dustin Spence, Jessica Barnhart, Tracy Shahan, Beth Journey, Tad Moyer, Sherman Prince, Mike Henwood.

Minutes

The minutes of the November 4th meeting were presented to the Trustees for approval. Dave made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Hart seconded the motion. Roll Call: Dave, yes; Hart, aye. Hart reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the township website www.rushcreektwp.org.

Treasurer's Report

EFT #680-2015 – #713-2015 and Warrants #40098 - #40109 in the amounts of \$23,336.66 were presented to the Trustees for signatures. Dave made a motion to pay the bills and Hart seconded the motion. Roll Call: Hart, aye; Dave, aye.

Old Business

A Work Session was held on November 7th at 8am. The following announcement was sent to the newspaper and placed on the website. *Rushcreek Township Trustees will hold a work session on November 7th @ 8am at the Township office, 213 Marietta Street, Bremen. The purpose of the meeting is to go over the 2016 Chip/Seal project and the 2016 Culvert Projects.*

Attending the meeting were the Fiscal Officer, Road Superintendent, and all three Trustees. The culvert inventory was reviewed along with Bob's recommendations for 2016. Twenty culverts were recommended which includes the eight on Rutter Hill. The current culvert inventory file needs updated. Each Trustee agreed to inventory, measure, and evaluate each culvert in their road jurisdiction. The priority of 2016 culvert replacement includes; 1) Chip/Seal Schedule, 2) Traffic Flow, 3) Condition.

The Chip/Seal program which was established in 2011 was reviewed. This year seven miles was accomplished at a cost of \$62,377.55 which is approximately \$9,000 per mile. We are ahead of the schedule by having added a small amount each cycle. Once this schedule has been met, it will be repeated based on road conditions and logistics. In 2016 it does appear that we will be able to start the cycle again. Discussion was held on contacting different Townships and the County to see if they would be interested in sharing resources. Each Trustee agreed to contact a specific entity and report back.

A work session was held on November 11th at 1pm. The following announcement was sent to the newspaper and placed on the website. *Rushcreek Township Trustees will hold a work session on November 11th @ 1pm. The Trustees will meet at the fire house, 203 Marietta Street, Bremen, Ohio for a site inspection and then move to the Township office, 213 Marietta Street, Bremen, OH. The purpose of the meeting is to go over 2015 Equipment Needs. Then at 3pm the Trustees will meet with a representative from Ohio Insurance Services to discuss the 2016 Health Care plan renewal.*

The Trustees, Fiscal Officer, and Fire Chief met at the fire house on November 11th at 1pm to do a site inspection of the building. A list of priorities will be done by Trustee Van Horn and coordinated with the Fire Chief to develop a possible recommendation for an architect to review current conditions and the potential of the building.

After the site inspection everyone proceeded to the Township office to discuss equipment needs for 2015 with Captain Beery attending. Chief Duvall discussed the need to equip the department with 10 new sets of turnout gear at an approximate cost of \$2,000.00 each from The Firehouse (vendor). He also wished to purchase 20 SCBA bottles at a

total cost of \$13,300.00 from Finley Fire (vendor) which will complete the FEMA grant that the proper number of bottles had not been requested. Captain Beery wished to purchase \$6,250.00 worth of uniforms which would include; pants, tee-shirts, button up dress shirts, and coats. It was decided that the Trustees would evaluate the uniform request after the first of the year. However, a decision will be made on the personal protective equipment including the bottles at the next board meeting. After reviewing the finances it was recommended if the Trustees agreed to approve these purchases, \$10,300 be moved from building and \$23,000 from salary.

At 3pm, Frank Harmon from Ohio Insurance Services was present with the Trustees, Fiscal Officer, Bob Suer, and Richard Campbell to discuss different options for the 2016 health care renewal. Due to the many changes in the Affordable Health Care Plan they have agreed to analyze Rushcreek Township's employment records in order to meet Federal and State requirements. The Trustees reviewed policy options and will make a decision at the next board meeting.

Business

Road Superintendent Bob Suer reported the following:

- Repairing areas on Tent Church and doing some skim patch work on Purvis, Pumpkinvine, and Marietta Roads. This will continue these repairs as weather permits.
- Grading of the gravel roads will be done as moisture allows.
- On November 10th Bob attended a class in Grove City on OUPS updates. Some changes will be implemented in upcoming years. Residents should call EDIG and Contractors should call IDIG prior to digging. Hart advised that this was a pilot program which has now been implemented Statewide. He asked Bob to provide the information on the EDIG & IDIG programs to be posted on our website.
- As the weather changes to colder conditions the crew will work at trimming trees.
- The road crew will be on vacation starting November 30 – December 6.
- 1,024 Tons of crushed asphalt has been delivered by Keith Taylor Trucking within five days. Random weight verifications were done with the help of Rushcreek Feed & Supply. The Trustees agreed to send them a thank you note.

Bob presented the Trustees with a list of expenditures for the next period in the amount of \$9,335.00. Dave made a motion to approve the list of expenses and Hart seconded the motion. Roll Call: Dave, aye; Hart, aye.

Chief Will Duvall reported the following:

The Trustees reviewed the Fire Chief's request to purchase 10 sets of turnout gear at an approximate cost of \$2,000.00 per piece from The Firehouse and 20 SCBA bottles at a total cost of \$13,300.00 from Finley Fire. Chief Duvall advised that after contacting The Firehouse the cost is \$2,222.00 per set, therefore he amended his request to 9 sets. Chief Duvall explained the hydrostatic testing schedule will be offset by one year for the new bottles.

Appropriation Change:

\$23,000.00 from 2191-220-190 to 2191-760-740

\$10,300.00 from 2191-220-323-2000 to 2191-760-740

Dave made a motion to authorize the purchase of 9 sets of turnout gear from The Firehouse not to exceed \$20,000.00 and to purchase 20 SCBA bottles from Finley Fire not to exceed \$10,300.00. Hart seconded the motion. Roll Call: Hart, aye; Dave, aye. Later in the meeting Purchase Order #17-2015 & #18-2015 were completed and presented for signatures.

- Ryan Lytle, a former employee, has completed the background and drivers' abstract to be placed back on the department.
- Requested Executive Session to discuss an employee's request for professional development support.

Will presented the Trustees with a list of expenditures for the next period in the amount of \$5,000.00 in addition to the equipment request approved earlier. Hart made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Hart, aye. Runs reported during the pay period: 16 squad including 6 transports and 8 fire.

Connie reported the following:

- No Zoning Permits have been issued since the last meeting.
- The State Auditor has scheduled a year-end update class on December 2nd in Columbus beginning at 7am and ending at 4:30pm. Arrangements have been made with several Fiscal Officers to carpool.

Since this class is scheduled the same day as our next board meeting, Connie requested the board meeting date be changed due to the time restraints and the preparation needed for the board meeting. The Trustees advised a decision will be made after Executive Sessions.

- The Department of Commerce Division of Liquor Control sent notice that all permits to sell alcoholic beverages in Rushcreek Township will expire on February 1, 2016. Every permit holder must file a renewal application. Rushcreek Township has the right to object to the renewal of a permit and to request a hearing. Currently these are the establishments, Hide A Way Hills Lodge, Hide A Way Hills Golf Course, Pumpkin Vine Golf Course, One Stop Crossing, and Dollar General. It is unknown if Outback Run Thru will be included at this time. The Trustees and the Fiscal Officer stated that we have had no complaints regarding these establishments. Therefore, the Trustees will not request a hearing.
- A thank you note was received from the Ted Courtright Family and distributed to the Trustees.

Hart reported that Senator Troy Balderson who serves on the Ways & Means Committee asked Hart represent the Township to help advise Senator Balderson on financial issues. Connie reminded Hart to please keep pressing legislation over the Ohio Public Works Commission paperwork that is overly cumbersome.

Hart advised that the Township has eight issues that need to be discussed in Executive Session with several being employment conditions as related to healthcare renewal. Therefore, the Township will be going in and out of these sessions concurrently. Trustee Bill Myers will be involved in the discussion through a conference call. After all sessions have been completed, the Board will then reconvene in open session to vote if a vote is necessary. The public was extended the invitation to wait in the firehouse and the Trustees will call when open session begins.

At 7:28pm Hart made a motion to enter Executive Session under ORC 121.22(G)(1) to discuss compensation of an employee. Chief Duvall and Jessica Barnhart were invited to attend. Dave seconded the motion. Roll Call: Hart, aye; Dave, aye. Executive Session Ended: 7:48pm.

At 7:50pm Hart made a motion to enter Executive Session under ORC 121.22(G)(1) to discuss compensation of an employee. Robert Suer was invited to attend and Dave seconded the motion. Roll Call: Hart, aye; Dave, aye. Executive Session Ended: 8:40pm

At 8:42pm Hart made a motion to enter into Executive Session under ORC 121.22(G)(4) to discuss conditions of employment and compensation. Robert Suer was invited to attend. Dave seconded the motion. Roll Call: Hart, aye; Dave, aye. Executive Session Ended: 9:06pm

At 9:08pm Hart made a motion to enter Executive Session under ORC 121.22(G)(1) to discuss compensation of an employee. Robert Suer and David Campbell were invited to attend. Dave seconded the motion. Roll Call: Hart, aye; Dave, aye. Executive Session Ended: 9:14pm.

At 9:15pm Hart made a motion to enter Executive Session under ORC 121.22(G)(8)(a) to discuss a request for economic development of a public infrastructure improvement. Dave seconded the motion. Roll Call: Hart, aye; Dave, aye. Executive Session Ended: 9:18pm.

At 9:19pm Hart made a motion to enter Executive Session under ORC 121.22(G)(2) to consider the purchase of property for public purposes. Dave seconded the motion. Roll Call: Hart, aye; Dave, aye. Executive Session Ended: 9:27pm.

Dave Myers made a telephone call to the Fire Chief and a citizen to advise that Executive Sessions were over.

Open Session began at 9:32pm.

Hart stated that the Board of Trustees wish to promote growth and more ems service. Therefore, Hart made a motion to provide \$1,000.00 towards the expense of paramedic training for Jessica Barnhart and Dave seconded the motion. Roll Call: Hart, aye; Dave, aye.

Hart made a motion to accept OPEC Healthcare Cooperative renewal changing the policy by removing Robert Suer (due to Medicare eligibility) and adding David Campbell. Dave seconded the motion. Roll Call: Hart, aye; Dave, aye. Dave will contact Ohio Insurance Service to make these changes and provide the new policy.

The next regular board meeting will be held Saturday, December 5th at 8am. Notice will be placed on the website and sent to the newspaper.

Dave reported that the Administrator of the Village of Bremen contacted him. Currently the Village pays \$275.00 per month to run their recycling program. Currently many individuals outside of the Village are utilizing the bins which they anticipate are about ½ of the amount collected. Due to their limited funds, the Village is requesting that the Township consider cost sharing this expense.

Connie reminded everyone that the OTA meeting is scheduled for December 13th at the Liberty Center. The Township check is ready however everyone needs to get their personal checks to her for their spouse asap.

Meeting Adjourned: 9:42pm

SIGNATURES ON FILE