

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
11/04/15

Bill Myers, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:00pm leading with the Pledge of Allegiance. Those in attendance in addition to Bill were: Dave Myers, Trustee; Hart Van Horn, Trustee; Connie Moyer, Fiscal Officer; Richard Campbell, Zoning Inspector; Bob Suer, Road Superintendent; and Will Duvall, Fire Chief. Bill asked that all cell phones be muted along with all fire radios except the Chief and Road Superintendent.

Visitors

Chuck Vickroy, Mary Foltz, Chad Ashbaugh, Tracy Shahan, Ray Stemen, Joel Denny, Tad Moyer, and Mary Hoffman

Minutes

The minutes of the October 21st meeting were presented to the Trustees for approval. Bill advised he had a problem with one of the statements in the minutes. Bill stated as a matter of record that Rushcreek Township never paid for his spray license nor did he use it for personal gain. Bill continued that he used his license to spray at Greenfield Township and for two years Rushcreek Township "used his" license for spraying. At one time, Rushcreek Township did pay for his training. The training portion of his license is good through 2016. Connie asked Bill what it was he wanted changed and he replied the last part of the first sentence on page three. Connie then advised Bill that is why the minutes are available for review several days before the meeting so any changes could be made. Bill stated he was unable to review them prior to the meeting. Hart made a motion to dispense with the reading of the minutes and approve the minutes as amended. Dave seconded the motion. Roll Call: Dave, yes; Bill, yes; Hart, aye. Bill reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the township website www.rushcreektwp.org.

Treasurer's Report

EFT #644-2015 - #679-2015 and Warrants #40030-#40097 in the amounts of \$22,174.80 along with the October bank reconciliation were presented to the Trustees for signatures. Dave made a motion to pay the bills and Hart seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. The OTARMA rebate for membership into the consortium, reduced warrant #40030 by \$1,917.69 which was distributed into the proper funds.

Old Business

A work session was held on October 27th @ 8:30am on Avalon Road East of Locust Grove Road, with notice sent to the newspaper and posted on the website. South Central Power is installing three-phase service power lines and has contracted to have trees removed adjacent to the lines creating a clear zone. The tree removal has exposed a potential hazard of washout at the road berm and a severe drop-off at the outside of a sharp downhill turn in the road. Wet roads and winter weather conditions could increase this potential safety risk. A citizen requested the Trustees consider placing guardrail along the ravine as a safety precaution. All three Trustees, the Fiscal Officer, and Bob Suer were present to assess the area. The Trustees concurred with Bob's recommendation to widen the road and replace the culvert in that area, which appeared very favorable to reducing a road hazard. However, there are many other areas in the Township with a safety risk priority; therefore this must be reviewed accordingly. This information will be considered and brought to the next regular board meeting for a decision.

Hart asked Bob how much more material he anticipated using for this project than he would for the average culvert replacement. Bob replied that approximately three additional loads of fill material. After discussion, the Trustees concurred with Bob's recommendations, as being the most cost effective, and asked that he provide a cost analysis for culverts and bands. Bob agreed and advised he felt this project could be part of the 2016 culvert reimbursement monies through the county.

Business

Joel Denny, Rushcreek Township Regional Planning representative gave his report from RPC meeting of November 3rd which is attached at the end of the minutes. Prior to giving his report, Joel congratulated David Myers on his election win.

Chief Will Duvall reported the following:

- On October 28th Rescue 541 had two new front tires installed.
- Assistant Chief Irwin received a pallet of water as a donation from Niagara Bottling Company.
- During Trick or Treat in the Village of Bremen the Association purchased candy while employees Amber Flint and Steve Kilbarger distributed to the children.
- A work session was requested in November to go over Equipment needs. After discussion, the Trustees scheduled a Work Session on November 11th at 1:00pm. The meeting will start with a Site Inspection at the fire house and then move to the Township for discussion. Notice will be sent to the newspaper and posted on township website.

Will presented the Trustees with a list of expenditures for the next period in the amount of \$3,700.00. Bill made a motion to approve the list of expenses and Hart seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye. Runs reported during the pay period: 12 squad which includes 6 transports and 3 fire.

Road Superintendent Bob Suer reported the following:

- Fall mowing completed on October 27th.
- The road broom was disassembled by our crew replacing fifty two broom units. It is now functioning quite nicely.
- Six tons of cold mix was hand shoveled on various chip/seal roads to repair pot holes. 800 gallons of emulsion and approximately 51 tons of stone was placed on 50% of Tent Church Road using the Durapatcher. Hopefully the other half will be completed before the weather change. This project will take an estimated fourteen additional work days to complete
- South Bethel and Holiday Roads were graded.
- Force account paperwork was completed with Hart's help coordinated through Connie and Bob on the culverts and mailed to the County for reimbursement. Included in the paperwork was the request for the carry-over on the 2016 funds. The 2015 carry-over request totally \$5,865.79 was designated to replace 8 culverts on Rutter Hill Road in preparation for the 2016 chip/seal project.
- Bob will be attending the OUPS update class on November 10th that was previously approved by the Board.
- With 2016 quickly approaching goals for the road department need to be discussed. Bob requested a work session to go over the following topics.
 - Chip/Seal road schedule
 - Replacing the small plow truck
 - Culvert projects
 - Options on a portable emulsion tank
 - Fencing or camera for Township yard. (unknown individual(s) stole property out of employee's vehicle) There are children playing in the yard and with the large culverts this is causing a safety hazard.

After discussion, a work session was scheduled at the Township on Saturday, November 7th @ 8am. The topics that will be covered will be the 2016 Chip/Seal road project and the 2016 culvert projects. Notice will be sent to the newspaper and placed on the website.

Bob presented the Trustees with a list of expenditures for the next period in the amount of \$2,000.00. Dave made a motion to approve the list of expenses and Hart seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye.

Richard Campbell, Zoning Inspector advised the following permits were issued since the last meeting: Randy Bigham, 11810 Graffis Rd. – room addition; James Downard, 1783 Mt. Zwingli Rd. – accessory building.

Hart advised that recently a fence was installed by the property owner Both Fairfield County and Rushcreek Township have "Clear Zone" policies. Prior to Rushcreek Township issuing a permit, the landowner must contact the County Engineer and obtain their permission. Hart stated that in a quick review of the Township policy, there seems to be some discrepancies. The Township policy can be more restrictive than the County, therefore the Trustees need to review both policies and evaluate if a revision is necessary. The current policy was approved September 2003 with revisions; June 2004 and November 2013. Bob advised that several years ago the Engineer sent a notice that all obstructions in

the right-of-way should be removed. Richard was instructed to provide the Trustees with the procedures and process on issuing permits.

Dave advised he questioned a local landowner that was replacing an agriculture fence. He asked that Bob do a site inspection and discuss the matter with the landowner.

Connie reported the following:

- The State of the Township Address will be held at the Historical Society on November 12th @ 6pm. After discussion, Hart agreed to give the State of The Township Address, however he asked that the other Trustees write down their thoughts so their input could be included. Connie is to prepare for seven reservations.
- Fairfield County OTA December meeting will be held at the Liberty Center on December 13th @ 6pm. The meal cost is \$15.00 and must be submitted by December 4th. Connie is to prepare for nine reservations.
- Election results have been filed with Ohio Township Assoc and Fairfield County Board of Elections.
- An email was distributed to each Trustee from Kitty Van Atta at Cyril-Scott. The email requested a full refund in the amount of \$960 (ck#21016297) be sent to her attention at Cyril-Scott Co., P.O. Box 310, Lancaster, Ohio. The email stated that the check was sent to Bremen-Rushcreek Fire Department in error and was due to another vendor. The Trustees were reminded that this was the payment we received from a CPR class that former employee Tanner Kline had given. Included in the package that Connie gave the Trustees, was a letter from Cyril-Scott that stated billing is now being handled by RR Donnelley who purchased Cyril-Scott and billing issues should be sent to RR Donnelley, P.O. Box 281588, Nashville, TN 37228. During the Township Audit, the Tanner Kline situation revealed a problem that involved several individuals. Therefore, the auditor turned the file over to the State Fraud Department, Hart agreed to send a letter to R.R. Donnelley advising them of the situation.
- On October 28th Connie and Chief Duvall met with Bremen Village Finance Committee proposing a cost share with regards to the tornado siren at the fire station. The finance committee agreed to take the proposal to Council and get back to the Township with their decision.
- The November Grassroots Clippings was distributed to all members.
- Burnham & Flower Insurance Group sent paperwork requesting Bond information for the re-elected Trustee & Fiscal Officer. The \$10,000 bond for the Trustees are issued through OTARMA at no additional charge however the Fiscal Officer bond is issued through Travelers, an OTA endorsed program and will be in the amount required based on ORC guidelines. Connie suggested since we are close to the 3.5 million budget range we go ahead with the \$195,000 bond on the Fiscal Officer. This premium was factored into our 2016 budget with the invoice being received with the original bond. Hart made a motion to approve the increased Bond in the amount of \$195,000 and Dave seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.
- Driver's Abstracts were received. Connie asked that the Trustees enter into Executive Session to review.

As the Trustee in charge of Administration Hart reported the following:

- A work session was scheduled on November 11th at 3pm to meet with Frank Harmon from Ohio Insurance Services to discuss 2016 Health Care Plan Renewal for Rushcreek Township. The notice was sent to the website for posting.

At 8:17pm Hart made a motion to go into Executive Session under ORC 121.22(G)(1) to review and discuss the driver abstracts that have been received from the Bureau of Motor Vehicles. He requested that Chief Duvall be included in the session. Dave seconded the motion. Roll Call: Hart, aye; Bill, aye; Dave, aye. Bill advised that no further business will be held after the Executive Session ended.

Executive Session Ended: 8:58pm.

Meeting Adjourned: 9:00pm.

SIGNATURES ON FILE

FAIRFIELD COUNTY REGIONAL PLANNING COMMISSION REPORT

Rushcreek Township Board of Trustees Meeting: 11/4/15

RPC Meeting: 11/3/15

RPC Representative: Joel Denny

Presentation by David Scheffler with an update on the Keller Market House

- Part of the Fairfield Growing: An Agricultural Development Plan that the RPC helped develop
- On South Columbus & Chestnut Streets in Lancaster – named after the name of the store that used to originally be there
- Purpose – to provide a market for locally grown produce. Not a part of the Farmers Mkt.
- Objectives:
 - Year round market for local food and products
 - Aggregation point for local producers
 - Commercial kitchen, rentable by the hour
 - Incubation environment for small businesses, retailers, & restaurateurs
 - Food education
 - Congregation space for the community
- Building is purchased through non-profit status after a transfer from the Land Bank when it did not sell at the Sheriff's Auction (initially had over \$100,000 in defaulted taxes)
- Currently upgrading the infrastructure of the building
- Claypool Electric has donated \$8,000-\$10,000 of work, SCI has donated inmate created bike racks, and some other families have donated freezers and walk-in coolers.
- The first event planned is the Handmade Market (formerly held at The Lodge) on 12/5/15

Asked Rushcreek Township Trustees to provide a list of tax closed properties so they can be submitted to the "Land Bank".

Subdivision Activity

- The RPC voted to approve 2 variances to allow the earthmoving operations and building pad construction prior to the final plat approval for the Fairfield Career Center to build a Skilled Trades Center and ESC
- The RPC voted to recommend a zoning change of a property along Ault Road in Violet Township from R-1 Single Family Residential to PD Planned Residential District to allow the future development of another subdivision. The property is south of State Route 204 and Pickerington North HS and would link roads with the Meadowmoore Subdivision to the property's west

Other Business

- Larry Joos, representative from Greenfield Township questioned why the RPC staff would start a rezoning process for property when the owner did not make the request. The RPC was informed that local Greenfield Township rules were not in question, but County rules were in question, but the request was pulled

when certain conditions could not be met by the applicant, which is why it was not officially presented to the RPC.