

RUSHCREEK TOWNSHIP TRUSTEES  
SPECIAL MEETING  
07/22/2014

The following ad was faxed to the Lancaster Eagle Gazette on Wednesday, July 16<sup>th</sup> at 9pm.

Rushcreek Township Trustees will be holding a Special Meeting to address personnel issues amongst other things. The meeting will begin at 7pm on Tuesday, July 22<sup>nd</sup> at the office located at 213 Marietta Street, Bremen.

Bill Myers, Chairman called the special meeting to order at 7:00pm leading in the pledge of allegiance. Those present in addition to Bill Myers were: Trustee Dave Myers, Trustee Hart Van Horn, Fiscal Officer Connie Moyer, Road Superintendent Bob Suer, and Fire Chief Will Duvall.

Visitors

Tracy Shahan, James Stephenson, Tanner Kline, Kristen Fetty, Mr. & Mrs. Bill Fetty

Business

Bob Suer reported that a nurse tanker is lined up from Asphalt Materials with the emulsion cost at \$1.80 per gallon. The program set forth for this year is Ireland Road .9 of a mile spraying 14' wide utilizing 2,956 gallon of emulsion and 92.5 ton of #8 stone @ \$19.00 per ton; Durbin Run Road .8 of a mile spraying 15' wide utilizing 2,816 gallon of emulsion and 88 ton of stone; Bethel Road 1.6 mile spraying 16' wide utilizing 5,972 gallon of emulsion and 187 ton of #8 stone; Graffis Road 1.6 mile spraying 15' wide utilizing 5,632 gallon of emulsion and 176 ton of #8 stone; Geneva School Road 1.2 mile spraying 14' wide spray utilizing 4,000 gallon of emulsion and 123 ton of #8 stone. These are the projected roads with anticipated/estimated materials. Total amount of emulsion that Bob wishes to order is 22,000 gallons. If after we deal with the finances there is around \$11,000.00 available, it was recommended that 1.3 miles of Rutter Hill Road be done with 4,881 ton of emulsion and 152 ton of #8 stone. The following job posting was placed in the Towne Crier Eastern Edition which publishes August 1<sup>st</sup>. Rushcreek Township is seeking to fill two temporary positions to help with the chip/seal project. Weather permitting begin date August 25th for up to five project days. One position for CDL and one for general labor. Applications available at 213 Marietta Street, Bremen. Contact Road Superintendent Bob Suer for additional information 740-569-7181 Extension 11. This was also posted on the bulletin board at post office, fire department, and both doors of the township office. Bob stated his goal is to have the CDL laborer and Richard in separate dump trucks, Dave Myers operating the chip box with Hart Van Horn being the spotter and hooking up the trucks, Bill Myers and the general laborer operating the roller or loading the dump trucks, the emulsion truck will be operated by Bob Suer. There is still a need for two flaggers. Discussion was held regarding the need to prepare force account paperwork. Bob agreed to contact the County Engineer office and prepare if required.

Bob reported he contacted Allison at Frontier Communications and they met at the intersection of Durbin Run and Pleasantview Roads. The telephone pole located at that intersection is a main pole and they will not relocate due to cost. Frontier advised that it should be marked ahead of time as this could possibly be fiberoptic lines.

James Stephenson, a minor, has been volunteering at the fire department since September 2012. James addressed the board and stated his 18<sup>th</sup> birthday was July 14<sup>th</sup> and he wishes to become an active member of the Bremen-Rushcreek Fire Department. The Trustees have a policy to emphasize a Firefighter and an EMT card at the time of hiring into the fire department. Chief Duvall reported that James has obtained his fire fighter certification 1-A, NIMS Certification, Wildland Fire, and Human Factors on the Fireline. Most of these courses were at his own cost and some were free. Chief Duvall continued that James has done any task that has been asked of him and he continues to strive towards higher education and his goal is to obtain his EMT card which arrangements have been made to cover the cost of the EMT schooling at no cost to the Township. It was Chief Duvall's recommendation that the Trustees place Mr. Stephenson on the roster as an "on-call" for one year which will allow him time to obtain his EMT card. Mr. Stephenson stated that arrangements have been made to cover the cost of the EMT

schooling. Hart made a motion, upon completion of the new hire procedures to hire and place James Stephenson on the roster allowing him one year to obtain his EMT card and Dave seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Connie reported the following:

- Fairfield County Board of Commissioners sent notification that a viewing and hearing date is set to determine the necessity for establishing, altering, and widening Mt. Zwingli Road in Rushcreek Township. The viewing will be held, Tuesday, August 5<sup>th</sup> on site at 9am, and the hearing is set for August 5<sup>th</sup> at 11am in the Commissioners' Hearing Room on the 3<sup>rd</sup> floor of the old courthouse. Bill stated he will attend the hearing and Dave agreed to act as a back-up.
- Mr. Jasper, a local resident received a letter from Richard Campbell, our zoning inspector advising he needed a zoning permit to rebuild a building that had been destroyed by fire. Mr. Jasper had gone to the Village about the permit and Village Administrator Doug Hockman advised Mr. Jasper there was no permit needed. Richard spoke with Mr. Jasper and advised the property is in Rushcreek Township and not the Village whereas they did not have jurisdiction. Mr. Jasper stated that he felt the matter could've been handled in a more diplomatic. A copy of the uniform letter that was sent to Mr. Jasper was given to each Trustee. Connie apologized for his misguided information and advised she will notify the Trustees.
- As reported at the last board meeting Connie is working on transferring the health insurance reimbursement payments from the accounting side of the UAN system to the payroll side of the system since this has been determined as taxable income in January 2014. A former employee presented the Township with his portion of taxes in the amount of \$144.99 and this amount has been processed except for Local and School taxes. Since the township makes these payments the first of each month those amounts will be processed at that time.

Hart reported that the Village of Bremen responded to our invoice regarding the use of Township materials and labor. The invoice totaled \$2,954.09 from November 2012 through this past winter. Council President Michael Henwood included a letter that was distributed to each of the Trustees that stated they agreed to pay all costs with the exception of \$714.12 in charges for the use of the bucket truck and labor. The letter stated that the Village Administrator stated this help was VOLUNTEERED by a Township Trustee and that no costs were discussed. However, if we had additional information it could be discussed at their next financial meeting on August 6<sup>th</sup>. It was hoped that some of the charges could be traded for in-kind labor to help the Township with our chip/seal project. The letter stated that they would be more than willing to do so however they have a major project replacing curbs and gutters on Strayer and have no labor to provide. Hart questioned Bill if he was the Trustee who volunteered our services at no cost and Bill replied he had not. Hart then questioned Dave and he replied that he had not. Hart advised stated he will research the matter and contact Ed Pool since he was a Trustee at that time and then he will respond to the letter. Connie was instructed to hold the check until the matter was handled.

Dave Myers moved the adoption of Resolution #2014-07 which reinstates Rick Hoffman with back pay retroactive to his suspension date of February 19<sup>th</sup> and Hart Van Horn 2<sup>nd</sup> the adoption. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Bill Myers moved the adoption of Resolution #2014-08 which designates Todd Beery to conduct an investigation of claims of improper conduct and misconduct in office against Rick Hoffman and to prepare charges if any against Hoffman. Hart Van Horn seconded the adoption. Roll Call: Hart, aye; Dave, aye; Bill, aye.

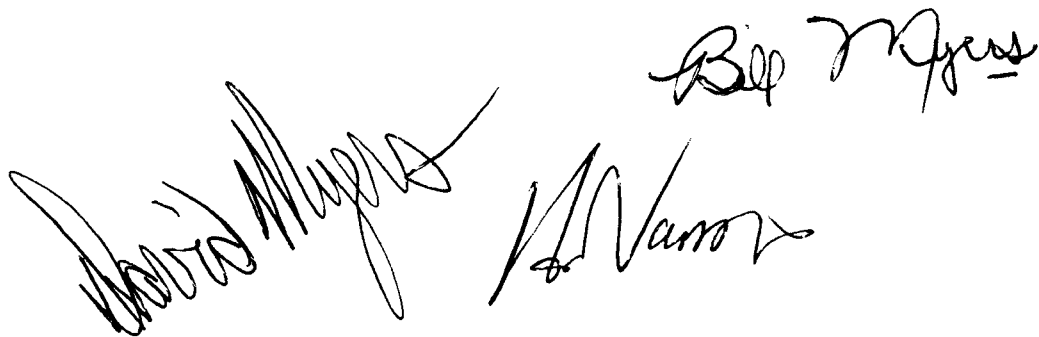
Dave Myers moved the adoption of Resolution #2014-09 which suspends Rick Hoffman until the next board meeting on August 6, 2014. Hart Van Horn seconded the adoption. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Dave advised he has been contacted by Jeff Sholl on Bethel Road. Mr. Sholl wishes to hire Chad Ashbaugh to remove a bank on his property which is in the Township right-of-way. Bob advised that a work agreement must be completed, proof of ownership, and drawings of the scope of work. Included in the work agreement must be a schedule of work. That portion of Bethel Road will be included in chip/seal this year and he does not want the chip/seal damaged. Dave advised he will get the work agreement and paperwork together for presentation.

At 7:53pm Hart made a motion to go into Executive Session under ORC 121.22(G)(1) for a personnel issue and Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Connie advised the Board that the Resolutions needed to be faxed so they would have to wait till that was completed. Due to complications on completing the faxes executive session began at 8:20pm. Executive Session ended: 8:40pm.

Discussion was held on an outstanding invoice owed the Township. The Trustees advised Connie to take the file to an Attorney for review and proceed for the purposes of collection.

Meeting Adjourned: 9:15pm

Three handwritten signatures are present. On the left is a large, stylized signature that appears to read 'David Meyer'. To its right and slightly higher is another signature that appears to read 'Bill Meyer'. Below the 'Bill Meyer' signature is a third signature that appears to read 'K. Varner'.