

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
11/19/2014

Dave Myers, Vice-Chairman called the Rushcreek Township Trustees Board meeting to order at 7:00pm leading with the Pledge of Allegiance. Those in attendance in addition to Dave were: Hart Van Horn, Trustee; Connie Moyer, Fiscal Officer; Richard Campbell, Zoning Inspector; Bob Suer, Road Superintendent; and Will Duvall, Fire Chief. Dave asked that all cell phones be muted along with all fire radios except the Chief's. Trustee Bill Myers was excused as he was out of state.

Visitor

Joe Westenbarger & Tracy Shahan

Minutes

The minutes of the November 5th meeting were presented to the Trustees for approval. Dave made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Hart seconded the motion. Roll Call: Dave, yes; Hart, aye. Dave reminded everyone that the minutes are available upon request at the Fiscal Officer's office.

Treasurer's Report

EFT #622-2014 – 654-2014 and Warrants #39713-39736 in the amounts of \$32,134.30 were presented to the Trustees for signatures. Hart made a motion to pay the bills and Dave seconded the motion. Roll Call: Hart, aye; Dave, aye.

Appropriation Changes:

\$95.70 from 1000-110-315 to 1000-120-353 & \$95.70 from 2031-330-221 to 2031-330-353

Purchase Orders #18-2014 & 19-2014 were presented for signatures.

State of Ohio EMS grant was received in the amount of \$3,750.00 which was applied to warrant #39604. This was towards the purchase of the Life-Pak 15.

Old Business

Will – Prepare bid package for posting sale of ladder truck – Packet given to Trustees for review. Trustees approved package with Bid Opening set for January 21, 2015.

Hart – Prepare list of blighted land for Regional Planning Commission - Joel Denny who is the representative for Rushcreek Township has been asked to assist in this task. Continue till 12/4/14 mtg.

Hart – Contact Barb at Fairfield Union Bus barn to have work session with Trustees @ 5:30pm on 11/19/14 - Completed with report under New Business

Hart – Prepare employee notice on Driving Acceptability Standards.- Completed

Hart – Prepare letter to Commission Kiger on the solid waste plan.- Completed with a reply from the Director. The Trustees are waiting on a response from Commissioner Kiger. 12/4/14

New Business

Prior to the meeting the Trustees held a work session with Barb Gaskins, bus supervisor at Fairfield Union School to discuss bus stops and maintenance of bus turn-a-rounds. Barb agreed to prepare a list of turn-a-rounds for the Road Superintendent. Once this has been received the Trustees will review an agreement with the school. 12-4-14

Carolyn McCandlish addressed the Board with her concerns on McCullough Road. Hart stated he will research the property easements and have at the next meeting and Bob will contact the adjacent landowner with a work agreement to trim the trees along that area of McCullough Road. 12/4/14

Fire Chief Duvall reported the following:

- The information for the Lt. test has been posted with application due by November 19th at 4PM.
- Both Will and Bill Myers attended the safety meeting on November 6th.

- The service agreement for the LifePak 15 was presented for signatures. This contract cancels the unexpired contract on the LifePak 12 which will create a credit. The Trustees will review and address at the next meeting 12/4/14

Will presented the Trustees with a list of expenditures for the next period in the amount of \$2,900.00 Hart made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Hart, aye. Runs reported during the pay period: 19 squad and 4 fire.

Representing the road department Bob reported the following:

- At the last meeting contract hauler Chad Ashbaugh advised that he contacted CRC and was advised that they did not have any grindings nor was the crusher on site. Therefore, Chad requested extra time for hauling. The Trustees advised Bob to handle the situation. On November 6th at 7:00AM, CRC was contacted by Bob and the owner Rick Robinson advised there was 500 ton on premises along with the machine. Rick stated he was unaware of any such situation as reported by Ashbaugh. On Monday, November 17th Bob was contacted by Chad who advised the crusher was broke and there were no grindings on site. Again, Rick Robinson was called who advised there were 60-80 Tons of material on site with additional stock at their nearby facility.

Hart read a letter (attached) he had prepared for the trucking company detailing the above problems in addition to one of the drivers acting inappropriate when asked to weigh his vehicle at the Feed Mill, and providing an inaccurate federal tax identification number. This letter outlined the pre-existing terms upon which Ashbaugh Trucking was in breach of contract by providing false and expired information and the Township has no obligation to continue doing business with Ashbaugh. Whereas, the Township is under a tight deadline, the letter gives notification that service by Ashbaugh will be approved contingent on Ashbaugh abiding by the rules and regulations set forth by the Township with an immediate "stop order" put in place should there be any further breaches. After discussion, the letter was signed by both Trustees. A copy given to Bob to give to the driver when a load was brought in, along with a copy sent in the mail to Ashbaugh Trucking.

- The crew has graded and stoned all gravel roads as needed.
- Continue to repair chip/seal roads as weather permits.
- Several trees removed on Pleasantview Road and one large on Locust Grove.
- Preparing equipment for the coming winter season.
- The road crew will be on vacation weather permitting from 11/27/14 and return 12/8/14.
- Cleaned the back yard during the last few days and hauled scrap to Zanesville netting \$2,908.00.
- Gathering information on purchasing a tank for the emulsion. The Trustees advised Bob to continue the research.
- One of the County drivers requested use of the salt bin. Trustees had already signed and sent the contract to the Engineer's office. Bob was instructed to advise the driver they could begin hauling when they were ready.

Bob presented the Trustees a list of expenditures for the next period in the amount of \$1,200.00. Dave made a motion to approve the list of expenses and Hart seconded the motion. Roll Call: Dave, aye; Hart, aye.

Richard reported no permits were issued since the last meeting however a Variance Hearing was held on November 10, 2014 for One Stop Crossing to place two oversize free standing signs on the property. The variance was approved. Dave Foltz who serves on the Board of Appeals and Bruce Duck who serves on the Zoning Commission have both agreed to serve for another five year term. Connie was instructed to have the Resolutions prepared and ready for signing at the next board meeting of the Trustees. Richard also reported that he attended a class regarding the Columbia Gas line that will be placed in areas within the Township. This is in the preliminary stages and will be a 36" line with 1,440 maximum pressure/1,200 minimum pressure buried 5' deep.

Connie reported the following:

- The November Grassroots Clippings was distributed to all members.

- Last meeting warrant #39695 was written to Horton Emergency Vehicles in the amount of \$390.47. On the invoice was an area that had "miscellaneous sales" for \$285.47. The warrant was held until the vendor provided a detailed list of items. Upon checking further it was found that the items were for another entity. Also included in the bill was a "labor fee" of \$105.00. After advising the company that we wanted a breakdown Horton decided to credit the entire amount. Therefore, the warrant was voided.
- The Department of Commerce Division of Liquor Control sent notice that all permits to sell alcoholic beverages in Rushcreek Township will expire on February 1, 2015. Every permit holder must file a renewal application. Rushcreek Township has the right to object to the renewal of a permit and to request a hearing. Currently there are five establishments, Hide A Way Hill Lodge, Hide A Way Hills Golf Course, Pumpkin Vine Golf Course, Outback Run Thru, and Dollar General. It is unknown if One Stop Crossing will be included at this time. The Trustees and the Fiscal Officer stated that we have had no complaints regarding these establishments. Therefore, the Trustees will not be requesting a hearing.
- Should the Trustees wish to advertise the sale of the ladder truck, Ohio Township Association advised that the publication deadline for the next magazine is December 1st with distribution January 1st.
- Ohio Dep't of Transportation sent notification that they will no longer be maintaining the county and township street name signs (D3's / green & white) that intersect with the state highways. They will however continue to maintain the warning signs in advance of the intersections with the street name (W16 / yellow & black). Copy distributed to Road Supervisor and Trustees.
- A memo was given to each department supervisor to distribute to all employees. The memo included a copy of Rushcreek Township's General Driving Rules & Regulations. The employees were instructed should there be any changes during the course of the year they are to notify their direct supervisor. An evaluation of the driver's abstracts was done and those approaching the Driving Record Acceptability will be given a courtesy notice with a copy placed in their personnel folder. Also, those in violation will receive proper notice.
- Fairfield County Department of Health sent notification of the proposed changes with regards to the sewage rules and environmental fees. A copy was distributed to the Trustees and zoning inspector.

As the Trustee in charge of Administration Hart reported the following:

- The Chamber of Commerce Annual Banquet was held on November 11th where the State of The Township Address was given. Several political figures were in attendance including Ron Hood, Troy Balderson, Lt. Governor Representative Jim Wasil, and Gov. Kasich Representative Kathleen Young. Rushcreek Township department heads were recognized and thanked publically for a job well done. The 24/7 staff coverage was announced along with the website development. Hart advised that the Township is moving forward in a positive way and stated this was due to the staff department heads.

On behalf of the Chamber, Connie stated that the response from those attending was very complimentary of the presentation given from Trustee Van Horn.

Connie requested the Trustees go into Executive Session with regards to the Driver's Abstracts and invite Chief Duvall. At 8:10PM, Hart made a motion to enter Executive Session under ORC 121.22(G)(1) for evaluating Driver's Abstracts/determination of action(s) and requested Chief Duvall be included. Dave seconded the motion. Roll Call: Hart, aye; Dave, aye. Dave advised no further business would be conducted after Executive Session. Executive Session Ended: 8:55PM

Meeting Adjourned: 8:55PM

Signatures on file