

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
01/06/2014

Bill Myers, Chairman called the Rushcreek Township Trustees Board meeting to order at 6:00pm leading with the Pledge of Allegiance. Those in attendance in addition to Bill were: Dave Myers, Trustee; Hart Van Horn, Trustee; Connie Moyer, Fiscal Officer; Bob Suer, Road Supervisor; and Joe Westenbarger, Fire Chief. Bill asked that all cell phones be muted along with all fire radios except the Chief's.

Joel Denny was a visitor.

Oath of Office and Certification of Election is on file for both Hart Van Horn and Bill Myers.

Election of 2014 Officers

Bill turned the floor over to Connie Moyer for the reorganization of Rushcreek Township for the 2014 year. Connie opened the floor for nominations for the position of Chairman of Rushcreek Township for the 2014 year. Dave nominated Bill as Chairman and Hart seconded the nomination. Bill accepted the appointment and there being no further nominations, Hart moved to close with Dave seconding the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Dave made a motion to appoint Bill as the Chairman of the Board of Trustees of Rushcreek Township for 2014 and Hart seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Connie opened the floor for nominations for the position of Vice Chairman of Rushcreek Township for the 2014 year. Bill nominated Dave as Vice Chairman and Hart seconded the nomination. Dave accepted the appointment and there being no further nominations, Hart moved to close with Bill seconding the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Hart made a motion to appoint Dave as Vice Chairman of the Board of Trustees of Rushcreek Township for 2014 and Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

The floor was turned over to Chairman Bill Myers to proceed with business.

Treasurer's Report

December bank reconciliation was presented to the Trustees for signatures along with Blanket Certificates #1-2014 – #35-2014 along with Purchase Order #1-2014 - #9-2014. No warrants were issued as this was an organizational meeting.

Connie advised the Trustees that Purchase Order #1-2014 was for the purchase of the Durapatcher (road repair equipment), that was approved at the December 31st meeting. In 2013 it was budgeted to purchase the Durapatcher, Model 125 DJT, for \$65,000 placing a \$25,000 down-payment and borrowing the remainder. After reviewing the records and evaluating the finances it was her recommendation to utilize the \$22,950.00 that was transferred back to the road fund from the 2013 OPWC project as part of this purchase. If you add those figures together and the figure of our principal payment for 2014 this would more than meet the purchase instead of financing the equipment. Since the equipment will not arrive until spring 2014, she suggested they consider this change in financing prior to delivery.

Business

Delegation of duties for 2014 was discussed. With approximately 40 miles of roads in Rushcreek Township being divided into thirds, the road assignments will remain the same, however Hart will take over the roads that Ed Pool handled. Dave and Bill will serve on Rushcreek Township Tax Incentive Review Board, Bill will be the Trustee overseeing the Fire Department paid from 2191-220-111 except Township meetings, Dave will be Trustee overseeing the Road Department paid from 2192-330-111 except Township meetings, and respectively, each will be paid from 1000-110-111 for township meetings. Hart will be the Trustee overseeing Administration paid 80% from 1000-110-111 (township meetings inclusive) and 10% from 2192-330-111 and 10% from 2191-220-111. The Board of Trustees and Fiscal Officer will be the members of the Township Auditing Committee. Connie advised the Trustees that since they choose a salary as their basis of pay, it is their responsibility to make sure that, individually, the

proportionate time worked is reflected to coincide with the appropriate and respective funds to satisfactorily pass the State Audit.

The Health Department District Advisory Council meets quarterly on Mondays and Dave will serve as the representative with Bill serving as the alternate.

Fairfield County EMA meets on an as-needed basis and Hart will serve as the representative.

Joel Denny was previously appointed as Rushcreek Township representative to the Fairfield County Regional Planning Commission, however he will be unable to attend during track season and other times so Hart agreed to be the alternate. Regional Planning Commission occasionally has special meetings which Hart agreed to be the representative at the "Special" meetings.

Ed Pool agreed to continue to serve on the County Farmland Preservation Board which meets around six times per year.

Fairfield County Farm Bureau has an annual meeting of elected officials to develop and establish policies. All three Trustees agreed to represent Rushcreek Township at this event.

Joe reported that there was an accident earlier in the day where an employee was hurt resulting in a workers' compensation claim. Joe requested \$1,000.00 until the next board meeting for miscellaneous items. Dave made a motion to approve the expenditures and Hart seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Bob advised the Trustees that due to the recent winter weather it is necessary to get supplies reordered. Therefore, Bob requested \$14,000.00 to purchase supplies and repair the Chevy 4X4. Dave made a motion to approve the list of expenditures and Hart seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Connie reported the following:

- The January Grassroots Clippings was distributed to all members.
- The 2013 Annual Financial report was completed and was mailed to the State and the County Auditor. The following ad will run in the Eastern Edition of the Towne Crier on January 17th: "In order to meet the financial requirements and to be in compliance with the 'sunshine laws'. The 2013 Annual Financial Report of Rushcreek Township was filed with the Auditor of the State of Ohio. This report is available for public viewing by contacting the Township office for an appointment at 740-569-7181 Ext.#10. Rushcreek Township Trustees hold regular monthly meetings at 7pm on the 1st & 3rd Wednesday of each month at 213 Marietta Street, Bremen. The public is invited to attend."
- The following ad will also run in the Eastern Edition of the Towne Crier on January 17th: "Rushcreek Township Trustees is accepting sealed bids for various sizes & amounts of stone delivered to 213 Marietta Street, Bremen. Stone & trucking priced separately. Bid opening will be held February 19, 2014 @ 7pm. Inquiries: 740-569-7181 Ext.#11. Rushcreek Township Trustees reserve the right to reject any or all bids."
- Fairfield Medical Center sent the Drugs of Abuse Contract Addendum Contract Renewal. The length of our original contract has been automatically renewed for a period that ends December 31, 2014 at the pricing and terms of the original agreement. Currently the price for ODOT testing is \$42.00 and Non ODOT is \$31.50. Dave made a motion to continue the renewal with FMC at the current pricing and terms and Hart seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Bill made a motion to adopt Resolution #2014-01, which sets the permanent appropriations and legal level of control for the 2014 Rushcreek Township fiscal year. Dave seconded the adoption of the resolution. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Auditor of State Bulletin 2005-002 and 2005-005 were made available to the Trustees several years ago for their review. Rushcreek Township prepares their financial statements on a cash basis. In March of 2005 the American Institute of Certified Public Accountants (AICPA) issued an interpretation of certain professional auditing standards. In Ohio, many entities prepare their financial statements on a cash basis. According to AICPA interpretation, our entity should adjust our financial statements to substantially conform with the display and now applicable disclosure requirements of GAAP in order to avoid an adverse audit opinion regarding GAAP presentation. Otherwise the Auditor of State is required to issue an adverse opinion. The Auditor of State does not require Townships to file financial statements pursuant to GAAP. Dave moved the adoption of Resolution #2014-02 which states that Rushcreek Township will continue to operate on a Cash Basis and Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Hart moved to adopt Resolution 2014-03 that places a 50% weight reduction limit on Rushcreek Township chip and seal roads effective February 2, 2014 or earlier upon approval from Fairfield County Commissioners and Dave seconded the resolution. Roll Call: Hart, aye; Dave, aye; Bill, aye. A complete list of roads is attached to the resolution for the Fairfield County Engineer's office.

Discussion was held regarding the Noxious Weed Policy that Rushcreek Township Trustees have adopted as set forth in Section 5579.05, 5579.06, and 5579.07 of the Ohio Revised Code. Bill moved the adoption of Resolution #2014-04 and Hart seconded the adoption. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Bill moved the adoption of Resolution #2014-05 with regards to Health Insurance/reimbursement and Dave seconded the adoption. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Dave advised he wished to enter Executive Session with regards to a personnel issue. At 7:50pm Dave made motion to enter into Executive Session under ORC 121.22(G) (1) for a personnel issue and Bill seconded the motion. Roll Call: Hart, yes; Bill, yes; Dave, yes. Bill advised there would be no further business of Rushcreek Township after the Executive Session.

Executive Session ended at 8:10pm.

Meeting Adjourned: 8:12pm

