

RUSHCREEK TOWNSHIP TRUSTEES  
END OF YEAR BOARD MEETING  
12/31/2014

Bill Myers, Chairman called the Rushcreek Township Trustees Board meeting to order at 3PM leading with the Pledge of Allegiance. Those in attendance in addition to Bill were: Dave Myers, Trustee; Hart Van Horn, Trustee; Connie Moyer, Fiscal Officer; Richard Campbell, Zoning Inspector; Bob Suer, Road Superintendent; and Will Duvall, Fire Chief. Bill asked that all cell phones be muted along with all fire radios except the Chief's.

Visitor  
Brian Irwin

Minutes

The minutes of the December 17<sup>th</sup> meeting were presented to the Trustees for approval. Bill made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Dave seconded the motion. Roll Call: Dave, yes; Bill, yes; Hart, aye. Bill reminded everyone that the minutes are available upon request at the Fiscal Officer's office.

Treasurer's Report

EFT # 718-2014 – 749-2014 and Warrants #39776-39781 in the amounts of \$21,735.43 were presented to the Trustees for signatures. Dave made a motion to pay the bills and Hart seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Appropriation Change

\$95.04 from 1000-110-314 to 1000-120-341; \$95.04 from 2031-330-314 to 2031-330-341

Purchase Order #22-2014 & 23-2014

Business

Connie reported the following:

- Fairfield County Economic Development sent notice that the Tax Incentive Review Council Meeting for 2015 is scheduled in the morning of March 11th at the Commissioners Hearing Room. Times will be released at a later date.
- Required BWC Safety Training classes for 2015 were given to the Trustees. Bill attended in 2014 representing the Township. All Trustees agreed to attend the 2015 class.
- Safety Council meeting is scheduled at 8am on January 6<sup>th</sup> at Lancaster Eagles. Bill will attend.
- W-4's were given to the supervisors for employees to return to the office.

Brian Irwin offered clarity on what appeared to be an unauthorized uniform purchase. There were errors in billing and who was accountable for payment.

Employee Matt Arnett mistakenly worked beyond the 1500 maximum hour limit in the year 2014 and with the opinion of the Prosecuting Attorney that was received on February 16, 2014 Hart Van Horn moved to pay the 5.75 hours at the overtime rate. Dave seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. The Trustees agreed to make notice to employee Arnett and all fire department personnel that each employee is individually responsible for staying within the limits of the law.

Hart recommended and all Trustees agreed to an internal audit process of labor hours to comply with the limits of the laws. Whereby, the Chief will systematically record accumulative hours of each employee and the Trustees will perform a quarterly review in order to prevent reoccurrence. A notice will be drafted for all employees by the next meeting.

Dave made a motion to increase Richard Campbell and Robert Suer's pay beginning January 1, 2015 by .30 per hour. Hart seconded the motion. Roll Call: Dave, aye; Hart, aye; Bill, aye.

Chief Duvall's employment contract was discussed. Hart made a motion to extend Will Duvall's contract as the fire chief effective 1/1/15 – 12/31/15 renewable on January 1, 2016. Bill seconded the motion. Roll Call: Hart, aye; Bill, aye; Dave, aye. The contract will be available for signatures at the January 7, 2015 meeting.

There being no further business brought before the Rushcreek Township Board of Trustees this concludes the business for 2014.

As indicated by signatures below, the minutes were reviewed. Bill made a motion to approve the End of The Year Meeting minutes and Hart seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Adjourn: 4:02pm.