

RUSHCREEK TOWNSHIP TRUSTEES  
BOARD MEETING  
06/04/2014

Bill Myers, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:00pm leading with the Pledge of Allegiance. Those in attendance in addition to Bill were: Dave Myers, Trustee; Hart Van Horn, Trustee; Connie Moyer, Fiscal Officer; Bob Suer, Road Superintendent; and Will Duvall, Acting Fire Chief. Bill asked that all cell phones be muted along with all fire radios except the Chief's.

Visitor

Tracy Shahan, Ray Stemen, Joe Westenbarger, Brian Irwin, Alexander Vogel

Minutes

The minutes of the May 21st meeting were presented to the Trustees for approval. Bill made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Hart seconded the motion. Roll Call: Dave, yes; Bill, yes; Hart, aye. Bill reminded everyone that the minutes are available upon request at the Fiscal Officer's office.

As announced at the May 21<sup>st</sup> meeting, the Trustees met on May 29<sup>th</sup> at 6pm. The purpose of the meeting was to go over the different contracts that Acting Assistant Chief Brian Irwin would present for EMS billing. Due to a family emergency, Brian was unable to attend so that part of the work session was postponed to after the regular Board meeting of June 4<sup>th</sup>. During the work session resumes were opened and reviewed for the position of Fire Chief of the Bremen-Rushcreek Fire Department. The following resumes were submitted: Ricky Hoffman, Todd Beery, Ryan Wise, Cheyenne Wells, and William Duvall. Interviews were held with three individuals starting at 4:30pm on June 3<sup>rd</sup> as a work session had already been set during the May 21<sup>st</sup> meeting to handle the 2015 budget. The Trustees met with each Supervisor during the June 3<sup>rd</sup> work session to go over the 2015 budget.

Treasurer's Report

EFT # 274-2014 – 302-2014 and Warrants #39513-39533 in the amounts of \$17,940.37 were presented to the Trustees for signatures along with the May bank reconciliation. Dave made a motion to pay the bills and Hart seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Bremen-Rushcreek Firefighters Association sent a \$4,000.00 donation check which was to be applied to the FEMA scba equipment. Warrant #39491 was reduced down by the \$4,000 and placed back into the appropriation line number 2191-760-740.

Purchase Order #13-2014 & Blanket Certificate #39-2014 were presented for signatures.

Business

At 7:05pm, Bill made a motion to go into Executive Session under ORC 121.22 (G)(1) to discuss the hiring of a fire chief and Hart seconded the motion. Roll Call: Bill, aye; Dave, aye; Hart, aye. Executive Session ended: 7:58pm.

Hart made a motion to approve William Duvall as Fire Chief as written in contract starting June 16, 2014 – December 31, 2014 probation, then annually renewable starting January 1, 2015 with salary at \$20,000.00 annually and medical reimbursement up to \$10,000.00. Bill seconded the motion. Roll Call: Hart, aye; Bill, aye; Dave, aye.

The Rushcreek Township Board of Trustees announced the appointment of William Duvall as Fire Chief of the Bremen-Rushcreek Fire Department effective June 16, 2014.

Chief Duvall comes to the position with well-rounded qualifications and many years of experience in the fire services. Rushcreek Township Trustees are impressed with his selfless service for the greater good in local, national and global arenas. The Trustees believe that he will bring a model of leadership to the

department that promote its best qualities and support the improvements planned for Fire and EMS services to the community.

The Trustees ask that everyone will join us in welcoming Chief Duvall as he officially accepts his appointment at the Rushcreek Township Board of Trustees Meeting on June 18, 2014 with an Open House at the fire department beginning at 7:30pm.

Representing the fire department Bill reported the following:

- Mike Clark has been removed from the Fire Department roster, since he did not complete the required course for his firefighter certification. This is a township requirement for employment with the fire department.
- Acting Chief Duvall attended the Fairfield County Fire Chief's meeting at Greenfield Township. Topics included; changes in the communication department at the County's Sheriff Dep't. that effect dispatching of runs.
- Measures are being taken to insure that we remain HIPAA compliant.
- Nine of the FEMA air packs are mounted and in-service, awaiting additional air cylinders to bring the others in-service.
- Alexander Vogel was accepted as a full-time employee with Columbus Division of Fire. He will remain on the roster while in the CFD training academy which is thirty-seven weeks. Congratulations were extended.
- Currently the Trustees have waived the two week notice of voluntary termination. Chief Duvall asked for a clarification on the duration of this waiver. The Trustees agreed to extend this until June 30, 2014.
- Calculating the surplus gear/equipment for future distribution and/or disposal.
- Centrally located and sorted fire prevention material.

Will presented the Trustees with a list of expenditures for the next period in the amount of \$6,600.00. Hart made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye. Runs reported during the pay period: 15 squad and 5 fire.

Representing the road department Dave reported the following:

- Road crew sprayed the township roads for weed control.
- 400 gallon of RS-2 emulsion and approximately 16 ton of stone was used for repairing Pumpkinvine, Durbin Run, and Marietta Loop.
- Spring mowing began on June 3<sup>rd</sup> starting on Thomas Road.
- Richard is scheduled for vacation from July 7<sup>th</sup> through July 11<sup>th</sup>.

Bob presented the Trustees with a list of expenditures for the next period in the amount of \$12,000.00. Dave made a motion to approve the list of expenses and Hart seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye.

As the Trustee in charge of Administration Hart reported the following:

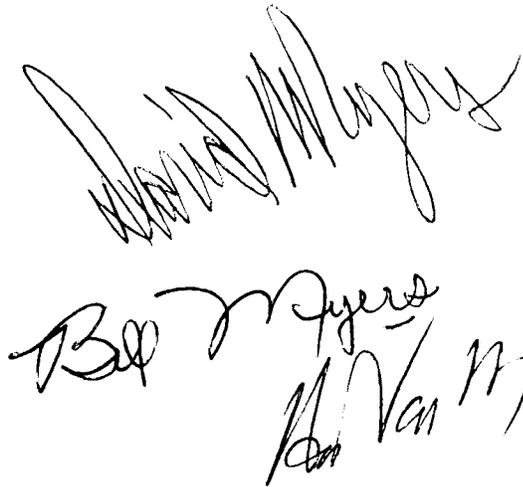
- As noted in May 21<sup>st</sup> Board Meeting a response to the Village Administrator of his questions and comments was sent to him and the Bremen Village Council. This included an outline of the costs the Township incurred for the Village and the need for repayment. The email went out prior to the holiday weekend and the mayor responded quickly and kindly. The mayor expressed an interest in repaying the Township and improving the communications between the two entities.
- An employment agreement was drawn up for the position of the Fire Chief. This will be renewed annually after a six month probation period.
- As a gesture of recognition, the Trustees approved granting Joe Westenbarger his former fire chief helmet.

Connie reported the following:

- Two zoning permits were issued since the last meeting: John Gornell, 2795 West Point for a new home; and Barbara (Vanfossen) Cook, 3621 Bethel Rd., for an accessory building.
- Mrs. Fetty responded to her invoice in the amount of \$500.00. A copy was distributed to the Trustees. A letter was signed by the Trustees advising that the dollar amount will stand as submitted, payable upon receipt.
- Received a citizen's complaint on a fire department employee with copies distributed to the Trustees. The complaint was filed.
- Received an Administrative Appeal from a former employee that was forwarded to the Prosecuting Attorney and OTARMA (township insurance carrier) to handle.
- The June Grassroots Clippings was distributed to all members.
- The next County OTA meeting is scheduled for June 21<sup>st</sup> being hosted by Clearcreek Township. The meeting will begin at 6pm and held at the fire department in Stoutsville.
- Since all department heads have completed the groundwork for 2015 budget, this information will now be placed into the UAN system. A public hearing for the 2015 proposed budget was set for July 2<sup>nd</sup> at 6:30pm. Notification was placed in the eastern edition of the Towne Crier.
- A citizen's complaint was received regarding individuals using a camper as permanent living quarters on Oak Hill Road. The Trustees agreed to handle the situation promptly.

Discussion was held on the McLaughlin complaint on Graffis Road. Dave advised he will call Mrs. McLaughlin and begin the process with the Health Department.

Meeting Adjourned: 8:15pm



David Myers  
Bob Myers  
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