

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
05/06/15

Bill Myers, Chairman called the Rushcreek Township Trustees Board meeting to order at 6:30pm leading with the Pledge of Allegiance. Those in attendance in addition to Bill were: Dave Myers, Trustee; Hart Van Horn, Trustee; Connie Moyer, Fiscal Officer; Bob Suer, Road Superintendent; and Will Duvall, Fire Chief. Bill asked that all cell phones be muted along with all fire radios except the Chief and Road Superintendent.

At the April 15th Board meeting it was decided that the May 6th meeting time would be changed to 6:30pm in order to hold the "pinning ceremony" at the fire department at 7:30pm. This announcement was placed on the website, at the post office, on our bulletin board, and sent to the Towne Crier.

Visitor
Dave and Patty Shonk

Minutes

The minutes of the April 15th meeting regular board meeting along with the Special Meeting of April 24, 2015 were presented to the Trustees for approval. Dave made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes of April 15th and April 24th. Bill seconded the motion. Roll Call: Dave, yes; Bill, yes; Hart, aye. Bill reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the township website www.rushcreek-twp.org.

Treasurer's Report

EFT #200-2015 – #263-2015 and Warrants #39883 - 39900 in the amounts of \$45,484.65 along with the April bank reconciliation were presented to the Trustees for signatures. As a reminder, this included two payrolls since the last meeting was April 15th. Dave made a motion to pay the bills and Hart seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Old Business

W-4's – Bill Myers - Completed

Logger Damage on McCullough Rd. - Bill reported that while he and Bob was at the office on April 25th, Danny Redmon came by to discuss the Stop Work Order placed on his property. Mr. Redmon wants an invoice for settling the damages to McCullough Road. Hart stated that the last communication we had with Mr. Redmon he was hiring an attorney and he contested the Stop Work Order and associated costs. Bill stated that Mr. Redmon is not being represented by an attorney nor does he want an attorney involved. Bill further emphasized that Mr. Redmon has agreed to pay for all damages and costs his logging operation caused to the Township but he needs a bill first. The Trustees advised Bob to prepare a statement of damages and have Connie prepare an invoice. Hart will prepare a cover letter and send the invoice.

Radio License - Dave Myers - The application for renewing the road department's radio license has been submitted with a confirmation that the application was accepted. However, Dave stated he is having problems on printing the confirmation and once completed he will turn into Connie.

Business

Chief Will Duvall reported the following:

- Repairs to the Marcs radio has been completed and awaiting pickup.
- Radio license renewal for the fire department is handled by the County.
- The signed contract with Fenton Fire has been returned for the sale of the aerial ladder.
- Reviewing and accepting applications for future applicants.
- There are two fiberglass boats that have not been used for several years that the Conservancy District could utilize. Hart questioned Will about their value. Will stated one was over thirty five years old and the other he was unsure, so value is unknown. Since we currently have a rescue boat there is no need for either of the fiberglass units. After discussing, Dave made a motion to

dispose of the two fiberglass boats to Rushcreek Conservancy District which is another governmental entity and Hart seconded the motion. Roll Call: Hart, aye; Bill, aye; Dave, aye.

Will presented the Trustees with a list of expenditures for the next period in the amount of \$4,200.00. Hart made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye. Runs reported during the pay period: 8 Fire and 19 squad which includes 15 transports.

Road Superintendent Bob Suer reported the following:

- Met with the County Engineer on Avalon Road April 29th. The Engineer is assessing the culvert sizes to make recommendations. The Engineer did decide that the road should be built to 38" high and they will place on-site markers.
- Working on pot holes throughout the entire township on the chip/seal roads.
- Spring spraying is overdue. Asked for the Trustees to provide a work schedule to assist in the spray project. To complete this project requires a two-man team of five full days. The Trustees agreed to work a scheduled out among themselves.
- A new bucket for the bucket truck has been ordered. The vehicle has been placed out of service until the part arrives.

Bob presented the Trustees with a list of expenditures for the next period in the amount of \$8,300.00. Dave made a motion to approve the list of expenses and Hart seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye.

Connie reported the following:

- Two zoning permits have been issued since the last meeting to the following: Kristine Thrush, 6725 Ireland Rd. – new home; James Stephenson, 2250 Pumpkinvine Rd., - accessory building.
- Medicount sent an email advising that their legal department was still reviewing the contract that Anthem had sent Rushcreek Township. Medicount stated they should have an answer no later than May 10th. After discussing reviewing an email this does not need submitted until June 1st. A decision will be made at the next meeting.
- The report from KLA Risk Management was given to the Trustees and the road superintendent for their review. One recommendation was given which is to erect road warning signs where road surfaces change from pavement to gravel. There is a "Statement of Action" form that must be completed. Bob will prepare a list of roads to present to the Board.
- The May 2015 Grassroots Clippings was distributed to all members.
- A check in the amount of \$50.00 was received from the sale of the used light fixtures that the Trustees had approved on May 1, 2015 for disposal at Foltz Auction.
- On January 1, 2014 The State of Ohio software company, UAN removed the \$50.00 per month hardware surcharge. Rushcreek Township realized this would be a temporary reduction and therefore did not include the reduction in the budgeted figures. We have been advised that on June 1st the invoice will once again include this charge as UAN is preparing for the next hardware replacement scheduled for late 2016.
- The Firefighters Association submitted a copy of their 2015 1st quarter financial statement which is attached to these minutes and submitted to the website.
- Auditor of State Bulletin #2015-004 consisting of ten pages highlighting key changes to Federal programs and single audits. These changes are applicable to all entities that receive ANY federal awards, even if the single audit threshold is not reached. A copy of the bulletin was given to each of the Trustees.
- Balestra, Harr, & Scherer, CPA firm from Piketon, Ohio has been contracted by the State Auditor to handle Rushcreek Townships audit for the fiscal periods January 1, 2013 through December 31, 2016. January 1, 2013-December 31, 2014 will be a full audit and if the Township is eligible, an Agreed Upon Procedure will be done for January 1, 2015-December 31, 2016. Total cost of both audits is \$7,200.00 according to the contract between AOS and Balestra, Harr, & Scherer. Mike Balestra, owner stated in an email exchange that if the State approved an AUP for 2015-2016, the dollar amount would be adjusted accordingly. A Memorandum Of Agreement and

Certification of Compliance with Procurement Requirements was signed by Connie S. Moyer, Fiscal Officer of Rushcreek Township on April 30, 2015.

As the Trustee in charge of Administration Hart reported the following:

- On May 5th Hart attended the Regional Planning Commission meeting where the Watershed program and the power aggregation programs were discussed with no conclusions.
- Ohio Township Magazine May/June 2015 has an article on pages 30 and 31 which discusses Healthcare Frequently Asked Questions. The Affordable Care Act has made significant changes to how we handle healthcare policies. Currently Resolution #2014-05 allows reimbursement of up to \$10,000 per year to elected officials, fire chief, and any full-time employee hired after December 1, 2004. IRS Notice 2015-17 defines this as a group health plan as well as Patient Protection and Affordable Care Act. Therefore, as of June 30, 2015 Rushcreek Township can no longer reimburse for healthcare premiums.

Dave reported due to Bill being unable to attend he went to the Safety Meeting at the Fairgrounds where South Central had a high voltage presentation. Dave continued by praising the road crew for a job well done on Marietta Road.

Due to the Pinning Ceremony, at 7:30pm, Hart moved to Recess and relocate the meeting to the Fire Department and Dave seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

At 7:35pm Bill moved to reconvene at the Fire Department and Hart seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Chairman Bill Myers called the meeting to order and gave a Welcome to the attendees.

Chairman Myers: According to Policy and Procedures of Rushcreek Township, were notices for Lieutenant positions posted with candidate requirements and the qualifying exam date?

Fiscal Officer Moyer: Yes. All procedures as stated were fulfilled by November 8, 2014.

Chairman Myers: Were qualified Lieutenant Candidates identified and did they complete the necessary exam requirements?

Fiscal Officer Moyer: Yes. Four qualified candidates completed and passed the exam by January 6, 2015 with the required interviews completed by January 31, 2015.

Chairman Myers: Did the four Lieutenant candidates meet the approval of the Rushcreek Board of Trustees?

Fiscal Officer Moyer: Yes. On February 4, 2015, the Board of Trustees approved Chief Will Duvall's recommendation for promotion to rank of Lieutenant, the following candidates: Jordan Irwin, Ryan Gard, Tanner Kline, and Ruth Walton.

Chairman Myers: Do the Rushcreek Township Trustees endorse and approve this list of candidates to receive the Lieutenant Oath of Office with recognition at this time?

Fiscal Officer Moyer: Roll Call: Hart, aye; Dave, aye; Bill, aye.

Chairman Myers: Chief Duvall, would you please conduct the oath and recognition of the officers present?

Fire Chief William Duvall proceeded to give Lieutenant Jordan Irwin, Lieutenant Ryan Gard, and Lieutenant Ruth Walton the Oath of Office. Lieutenant Tanner Kline and Captain Todd Beery will receive their Oath of Office on another date as they were unable to participate at this time.

Chief Duvall commended each individual stating this was the first time in the history of our fire department where examinations were executed. He further commended Lieutenant Ruth Walton for being the first female officer of Bremen-Rushcreek Fire Department.

At 7:44pm the meeting was adjourned inviting everyone to stay for light refreshments.

****Bob Suer arrived 6:45pm**

SIGNATURES ON FILE