

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
09/16/15

Bill Myers, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:00pm leading with the Pledge of Allegiance. Those in attendance in addition to Bill were: Dave Myers, Trustee; Hart Van Horn, Trustee; Connie Moyer, Fiscal Officer; Bob Suer, Road Superintendent; and Will Duvall, Fire Chief. Bill asked that all cell phones be muted along with all fire radios except the Chief and Road Superintendent.

Visitor
Mary Hoffman

Minutes

The minutes of the September 2nd meeting were presented to the Trustees for approval. Dave made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Hart seconded the motion. Roll Call: Dave, yes; Bill, yes; Hart, aye. Bill reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the township website www.rushcreektwp.org.

Treasurer's Report

EFT #531-2015 – 568-2015 and Warrants #40029 - 40045 in the amounts of \$115,995.04 were presented to the Trustees for signatures. This does include payroll and IRS payment for tomorrow. Dave made a motion to pay the bills and Hart seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Appropriation Change: \$910.52 from 2011-330-381 to 2011-330-420
Purchase Order #41-2015 was presented for signatures

Business

Chief Will Duvall reported the following:

- Nothing to report as there have been no problems during this pay period.
- An attorney out of Chillicothe requested a copy of the fire report from the Deb Englegau property.

Will presented the Trustees with a list of expenditures for the next period in the amount of \$3,700.00. Dave made a motion to approve the list of expenses and Hart seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye. Runs reported during the pay period: 14 squad which includes 13 transports and 5 fire.

Road Superintendent Bob Suer reported the following:

- Patch work on Purvis Road in preparation of winter.
- Durapatcher used on the first mile of Pumpkin vine road.
- Ditch work being on done on Locust Grove and the Purvis Road intersection.
- Rick Robinson at Complete Resource Company has agreed to provide the Township with 1,000 tons of crushed asphalt at \$4.50 per ton. This is the third year that the price has remained the same.
- Avalon road east of 11700 will be closed for culvert replacement on September 17th & 18th. Another culvert will be added to this area to comply with the Engineer's recommendation.
- Fall mowing will begin September 21st.
- The vacation schedule is as follows: Bob – 9/21/15 – 10/4/15; Richard – 10/5/15 – 10/12/15.
- As a reminder the road crew is on holiday October 12th & 16th.

Bob presented the Trustees with a list of expenditures for the next period in the amount of \$1,250.00. Hart made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye.

Connie reported the following:

- One zoning permit was issued since the last meeting to Billy Lecrone, 740 Holiday Rd., new modular.

- An Amended Certificate was received on the Fiduciary fund of Debra Englegau however after reviewing since this was receipted in 2015 the Auditor of State emailed that we could reduce the receipt. Therefore a warrant was issued reducing receipt #59-2015.
- Seifert Construction's insurance company has contacted the Township and advised that a check will be mailed in accordance to ORC 3929.86 (C) which states that if the damage by fire exceeds 60% of the limits on the dwelling policy, the money will be sent to the qualifying municipality. This money will be handled the same if the site is cleaned up by the end of 2015. If not, it will require additional steps by the fiscal department. Hart stated the zoning inspector has been notified and is in contact with Mr. Seifert.
- An ad was sent to the Towne Crier which will be published October 2nd requesting bids for hauling 1,000 ton of crushed asphalt from CRC, 399 Haul Road Columbus to the Township facility. Bids will be opened on October 21st at 7pm. Material and billing must be completed by December 4th at 9am.
- At the last meeting insurance coverage was question with the following results gathered from Wendy at Burnham & Flowers: Liability coverage for trailered equipment would follow the coverage of the vehicle pulling it. The property damage to the trailered equipment should be covered under the owner's policy. Liability coverage for rented equipment is automatic under the OTARMA policy. Depending on where the equipment is rented from, would depend on whether or not the township would be responsible for the property coverage. If the Township is responsible OTARMA can provide a certificate to show proof of property coverage. Some rental companies even like to be named on the policy, which OTARMA can also provide.
- Fairfield County OTA meeting is at Hocking Township this Saturday, September 19th at 6pm.
- The annual pumpkin walk is scheduled for Saturday, October 10th. The committee has requested permission to utilize the fire house from 6pm-8pm on Thursday the 8th and Friday the 9th for the community to carve pumpkins. After discussion the Trustees and Fire Chief granted permission.
- Once the State of Ohio releases the audit from January 1, 2013 - December 31, 2014 Connie asked the Trustees for permission to place the audit on our website. After discussion the Trustees thought this would be an excellent idea.

The Trustees instructed Connie to post the Bid Opening on hauling grindings with Bid Specs, and the Avalon Road closure on our website.

As the Trustee in charge of Administration Hart reported the following:

- While traveling through the Township Hart noted that the County has several roads in Rushcreek Township scheduled for repairs that will close the roads. He asked if the County notifies the Township. Bob responded that he was unaware of any County closures. Hart asked that Bob contact the County so we could place those closures on our website.
- In an effort to be supportive of the Seifert Construction business and their employees, the Chamber purchased lunch for thirty employees catered by Bower & Son Meats. Hart attended representing both the Chamber and Rushcreek Township. Everyone present was very appreciative.
- Being a part of the Audit, Hart realized the importance of being consistent with Record Management therefore a meeting was held with the fire chief to implement the necessity of original records being stored at the Township and making sure personnel records are up-to-date.
- A meeting is scheduled with the Road Supervisor this Friday to discuss Record Management and to help on the Force Account paperwork.
- All department heads were notified that we are within sixty days from 2016 management preparation. This could require some additional work sessions with the Trustees. All expenditures must be completed by December 2nd in order for bills to be paid at the December 16th meeting.

In evaluating the transportation costs of taking the Durapatcher to get emulsion it appears to cost approximately \$3,000.00 per year. A used storage tank would run approximately \$30,000.00. Discussion was held on possibly purchasing a 500 gallon trailered storage tank. Since this is committee work, it was decided to discuss in a work session during the 2016 management preparation to evaluate whether it would be beneficial.

Dave complimented Bob on the winter road preparation of both Pumpkin Vine and Purvis Roads.

Meeting Adjourned: 7:40pm