

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
10/21/15

Bill Myers, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:00pm leading with the Pledge of Allegiance. Those in attendance in addition to Bill were: Dave Myers, Trustee; Hart Van Horn, Trustee; Connie Moyer, Fiscal Officer; Bob Suer, Road Superintendent; and Will Duvall, Fire Chief. Bill asked that all cell phones be muted along with all fire radios except the Chief and Road Superintendent.

Visitors

Joel Denny, Tracy Shahan, Mary Foltz

Bid

The following bid was placed in the Eastern Edition of the Towne Crier and the website. Several were mailed to individual contractors. Rushcreek Township is accepting bids for hauling 1,000 tons of crushed asphalt from CRC, 399 Haul Road, Columbus to the office at 213 Marietta Street, Bremen. Bids will be opened on October 21, 2015 at 7pm. Material and billing must be completed by December 4th @ 9am. Contact Bob Suer, 740-569-7181 Extension #11. Dave requested that Bill and Hart open the bids due to a conflict of interest. The mailbox and email was checked with the following bids opened:

Ashbaugh Trucking & Excavating - \$10.50 per ton..... \$10,500.00

Keith Taylor Trucking Inc. - \$7.00 per ton.....\$ 7,000.00

Certification of Insurance and Worker's Compensation was included with each bid. After reviewing, Hart made a motion to accept the bid from Keith Taylor Trucking Inc. at \$7.00 per ton and Bill seconded the motion. Roll Call: Hart, aye; Bill, aye; Dave, abstained. Hart asked Bob how the weights would be verified with Bob responding that the drivers would be stopped randomly and asked to have the load weighed at the Feed Mill. Bill agreed to contact Keith Taylor and advise him the contract was awarded to him and Bob will contact Complete Resource Center with the same information.

Minutes

The minutes of the October 7th meeting were presented to the Trustees for approval. Hart made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Dave seconded the motion. Roll Call: Dave, yes; Bill, yes; Hart, aye. Bill reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the township website www.rushcreektwp.org.

Treasurer's Report

EFT #608-2015-#643-2015 and Warrants #40071-#40082 in the amounts of \$26,291.17 were presented to the Trustees for signatures. Dave made a motion to pay the bills and Hart seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Hart noted the electric bill at the fire station was considerably lower which reflects the changes made to the HVAC system that was installed earlier in the year. Dave asked how in comparison the Township's usage was going. Connie responded that the Township has two meters and is a budgeted amount through the electric company. The electric company will not allow the fire meter to be budgeted because of the 'commercial usage'.

Business

Chief Will Duvall reported the following:

- Drivers abstract paperwork was completed and submitted for processing to the Fiscal Officer
- Bremen-Rushcreek Firefighter Association voted to purchase a subscription for Fire Manager which will benefit scheduling at a cost of \$2,499.27 for a term from November 1, 2015 - February 1, 2017. It was Chief Duvall's recommendation that this would be a trial system and if found worthy to continue the subscription renewal would be allocated in the 2017 budget.

The Trustees advised that since this system would utilize Township equipment this must be an approved expenditure by the Board. The paperwork presented stated that the system would also include some information about the employees that might be a HIPPA concern. Bill made a motion to approve Chief Duvall's recommendation to purchase Fire Manager for a fifteen month deal paid for by the Association and Hart seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye. The Trustees instructed Chief Duvall to only limit the amount of information to points of contact, email, and phone numbers. No medical information was to be included. Chief Duvall agreed that if there was a need to go further he would bring it back to the Board.

- Richland Township Fire Department, Pleasant Township Fire Department, Fairfield County Sheriff Department's resource officer and Bremen-Rushcreek Fire Department have been developing an Emergency Procedure Plan at Fairfield Union High School which will be utilized for the entire school District from active shooters to natural disasters.
- The current inoperable siren was first used as an alert for fire and EMS runs during the Volunteer Fire Department days. In the mid 1980's it was dedicated as a tornado or natural disaster warning. Paperwork to replace the unit was submitted to the Trustees from Darley Sirens Inc. at a cost of \$4,416.95 for a 7.5 HP Three-Phase Siren with Horns. Fairfield County EMA Director Jon Kochis reviewed the material and advised that this unit is compatible with existing switch ware. Since the system benefits a one-mile radius the residents of the Village would receive the most benefit. Question was raised if this unit information should be taken to Bremen Village Council for consideration of sharing the cost. The Trustees agreed to have the Chief & Fiscal Officer approach Bremen Council to cost share the purchase price of the unit. The Township will maintain and insure the unit.
- Per a request from the Board, a plan was obtained from Pleasant Township with regards to procedure for training and professional development and presented for the Trustees to review. Hart stated that since this would be setting a precedent he would prefer the Chief obtain several different policies for the Board to review.

Will presented the Trustees with a list of expenditures for the next period in the amount of \$4,700.00. Hart made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye. Runs reported during the pay period: 21 squad which includes 13 transports and 6 fire.

Road Superintendent Bob Suer reported the following:

- The third mowing of the Township will be completed by next week.
- The Durpatcher is being heavily used to patch bad areas throughout the Township in preparation of winter. Cochran has a new cold mix that is an oil based mix for \$95.00 per ton with the old mix being \$80.00 per ton. This will run until the 1st of the year. When obtaining emulsion from Columbus we sometimes pick up a load of cold mix for \$90.00 per ton to save the cost of extra trips.
- Several trees on Bethel Road were trimmed due to notification from the bus supervisor at the school district.
- On Avalon Road West of Cordle's property there is a flat spot between two hills with a large ravine off to one side. Avalon Road has a new three phase electric line service passing through, so the trees are being cut back by the electric company. Mrs. Taylor Manning requested the Trustees consider placing guardrail along the ravine as a safety precaution. Bob advised the Trustees that we have guardrail in stock from a prior State project. The Trustees scheduled a work session on October 27th @ 8:30am at the site in order to do a site inspection and have discussion on a solution.
- The Ohio Department of Agriculture sent a "past due" bill for the Pesticide Commercial Applicator License for Robert Suer, David Myers, and Richard Campbell. Bob advised that he had presented the license renewal to Dave and Bill several months ago and Bill told both he and Dave the renewal was not needed at this time. Due to the license being late there is an additional charge of \$17.50 per person. Connie stated that several years ago this very situation arose and the Trustees were advised at that time that "Late Fees" are unacceptable to both her and the State Auditor. Bill explained the he received the same notice for his license and got his returned within the proper time frame, but did not follow up on the township needs. It appears there was some confusion between the actual license and the need for additional classes. Bill explained the difference between the certifications and continued that spraying could be done at the Township with only one person being licensed. Hart advised that the spray license is another example of a "condition of employment" and a need for the Township, where we must have the license renewed. It was understood that failure to file timely would incur a late fee, but since it was a condition of employment we would need to proceed. However he questioned why there would be a need for a Trustee to be licensed with Township Taxpayer's Money, since this type of certification is not

required to be an elected officer. Bob was instructed to see about training for employee David Campbell. Once this information is obtained further discussion will determine the outcome.

Bob presented the Trustees with a list of expenditures for the next period in the amount of \$6,660.00 Hart made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye.

Connie reported the following:

- Three zoning permits have been issued since the last meeting to the following: Jyme Booth 6061 Borah Hill Rd.-building and decks; Larry Dennison 7050 Pleasantview Rd - room addition; and Jacob Thomas 7585 Bremen Rd. – deck.
- Ohio Secretary of State Jon Husted sent a letter to the Township with regards to 2015 State Issues which will be on the November 3rd ballot. Every year they produce an independent study of each of the issues. This is available online at www.ohiosecretaryofstate.gov (click on the “Know the Statewide Issues” button. They asked that we provide a link on our website. This was forwarded to our webmaster for posting. Hard copies of the report were available for the public.
- The Firefighters Association provided the 3rd Quarter Financial Report which was distributed to the Trustees and posted on the website.
- Ohio Insurance Service which is the agency overseeing the health insurance with the Ohio Public Entity Consortium mailed some paperwork on renewal information. Renewal rates have increased 25% for the next period. The Trustees were provided the paperwork to review and come to a conclusion. Hart advised he contacted the company and requested a meeting prior to the November 30th deadline. Dave stated he would like to include our employees in the meeting.
- Former Trustee Ted Courtright passed away. The Trustees were contacted by telephone with approval to send flowers granted. An arrangement was done using fresh flowers purchased from Kroger with an attached sympathy card from the Citizens of Rushcreek Township.
- Hart, Connie, and Bob have been working on the Force Account Paperwork which is culvert reimbursement from the County. Due to past practices from the County Engineer, it has been a requirement for the Township to establish which projects the MVL carry-over will be applied to. Once the Force Account paperwork is finished, a letter will be prepared for the County Engineer outlining the 2016 projects. Bob will inform the Trustees and a letter will be available for the Board to sign.
- An email was distributed to the Trustees from the Bremen Chamber of Commerce. The annual meeting is scheduled at 6pm on November 12th where the Township gives a "State of the Township Address". Trustees were advised to get their RSVP's in as soon as possible.

Bill stated he did not want to bring the topic of purchasing emulsion from Walnut Township up for discussion as he had already discussed the matter with his brother. But they [Dave and Bill] believed this would be an alternate option for the Township since Walnut Township is closer. Bill continued that he also did not want to bring up the discussion of the employee requesting financial aid for schooling until a later date. Bill also stated he did not want to bring up the matter of purchasing a station car.

Meeting Adjourned: 8:21pm