

RUSHCREEK TOWNSHIP TRUSTEES  
BOARD MEETING  
10/05/2016

Hart Van Horn, Chairman called the Rushcreek Township Trustees Board meeting to order at 7pm leading with the Pledge of Allegiance. Those in attendance in addition to Hart were: Dave Myers, Trustee; Bill Myers, Trustee; Connie Moyer, Fiscal Officer; Richard Campbell, Zoning Inspector; Robert Suer, Road Superintendent; and Will Duvall, Fire Chief. Hart asked that all cell phones be muted along with all fire radios except the Chief's and Road Superintendent.

Visitors

Ray Stemen, Mary Hoffman, Joe Lucas, Joe Jasper, Marie Jasper, Rick Clark, Mary Clark, Earl Lehman, Spencer Remoquillo, Chad Ashbaugh, Tracy Shahan.

Work Session

The following notice was placed on our website and sent to the Lancaster Eagle Gazette on Tuesday, October 4<sup>th</sup> @ 11:38am. *Rushcreek Township Board of Trustees will hold a Work Session at 6pm on Thursday, October 6th at the Township Hall, 213 Marietta Street, Bremen, OH. The purpose of the meeting will be to hear and review the factors involved in the potential use of township roads for a general construction project. This is not a meeting in which the Trustees will deliberate or make any decisions.* Hart advised that Hide-A-Way Hills was given an invitation.

Minutes

The minutes of the September 21st meeting were presented to the Trustees for approval. Bill made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Dave seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye. Hart reminded everyone that the minutes are available online at [www.rushcreektwp.org](http://www.rushcreektwp.org) or upon request at the Fiscal Officer's office.

Treasurer's Report

EFT#643-2016 - #678-2016 and Warrants #40445 - #40464 in the amounts of \$31,561.60 along with the September bank reconciliation were presented to the Trustees for signatures. Dave made a motion to pay the bills and Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Bill questioned the cost on the mower pump because he felt it was high. Bob responded that prior to ordering he called all three Trustees and advised them the cost was around \$1,200.00. After the explanation Bill remembered receiving the telephone call. Discussion ensued regarding this was the second pump that has been replaced. The original pump lasted around four to five years and the second lasted around four years. Bob explained that this is an aluminum pump and he questioned the parts personnel who responded that there has not been a high demand. Bill stated it could be a pressure problem and he would stop by and check the pressure.

At the September 21st Board meeting the Trustees approved to move Certificate of Deposit #54156 from The Citizens Bank to the Bremen Bank for a 17 month internet special of .75% interest. During the transaction, it was found that the Internet special was not available for "Public Funds." therefore it was not executed. The original paperwork had been signed and mailed to Citizens Bank. All Trustees were contacted and advised Connie to renew with Citizens Bank. Hart made a motion to approve Certificate of Deposit #54813 in the amount of \$100,000.00 with the Citizens Bank for an 18 month term at .45% interest and Bill seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye. Bremen Bank was

advised to evaluate the funds that the Township currently has there to make sure the funds are adequately insured.

Will presented the Trustees with a list of expenditures for the next period in the amount of \$2,250.00. Bill made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye. Engine 541 will need the heater core replaced.

Bob presented the Trustees with a list of expenditures for the next period in the amount of \$1,000.00. Dave made a motion to approve the list of expenses and Hart seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye.

#### Business

Fire Chief Duvall reported the following:

- Runs reported during the pay period: 21 squad which includes 12 transports and 4 fire.
- Pumpkins were received over the weekend for the Pumpkin Walk which is a community event. They are being prepared for public carving on October 6<sup>th</sup> & October 7<sup>th</sup> from 6-8pm.
- Exchanged information with Kelly & Associates covering appliances and electrical services. Kelly & Associates provided a list of vendors that Chief is calling to purchase the generator. A meeting will be held with JD Equipment on October 12th at 9am regarding a Generac generator and the Chief has contacted ATI Machine who carries Kohler generators. Hart asked Chief if there were any indications on moving into the plumbing portion of the plans with Chief responding not at this time.
- Currently reviewing narratives for the FEMA AFG grant.
- Driver's Abstract requests have been completed and will be mailed this evening.
- Completed public records request for Mary Hoffman and delivered after the September 21st meeting.
- Reviewed Hide-A-Way Hills Emergency Action Plan provided by Fairfield County EMA office.
- Trustee Dave Myers and Chief attended the Safety Council meeting where the subject was on the legalization on the medical use of marijuana with the State having two years to act. Hart reported that Jason Dolin prepared a resolution which was provided to all of the Trustees at the Fairfield County Ohio Township Association meeting. Many years ago, with the help of the Ohio Bureau Workers Compensation, Rushcreek Township enacted a Drug-Free Workplace Program. Hart suggested that we may need to re-visit that policy and possibly set up a Work Session.

Road Superintendent Robert Suer reported the following:

- Fall mowing started on September 26<sup>th</sup> and on September 27<sup>th</sup> the hydraulic pump failed on the JD 5425. A new pump was ordered and replaced in-house.
- Currently we are running one mower at a time with the other crew members patching and removing banks therefore it will take longer to complete the fall mowing.
- The chip box was disassembled in order to replace the clutch. Parts are ordered.
- Brakes will be repaired in-house on the 1984 Chevy due to brake failure.
- Richard will be off the week of October 10<sup>th</sup>.
- Still waiting on a meeting with Trustee Dave Myers regarding the incident that happened with a local contractor on Bethel Road. Dave scheduled a meeting with Bob on Friday October 7th around 7am.

Connie reported the following:

- The October Grassroots Clippings was distributed to the members.
- Ohio Insurance Services requested if we wished to continue participating in their ACA Small Employer Reporting Program. The cost for the program will stay the same as last year which is an annual fee of \$50.00 plus \$15 per employee. Participation in this program provides statements to individuals and reporting to the IRS. Dave made a motion to continue participating

in Ohio Insurance Services ACA Small Employer Reporting Program and Bill seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye.

- A letter was received from OTARMA seeking nominations for the upcoming OTARMA Board of Directors election. Two board seats are available for a four-year term.
- Webchick, webmaster for Rushcreektwp.org sent the annual invoice in the amount of \$770.00. Chief Duvall asked if this bill was divided among several funds as in previous years and Connie responded yes.

#### Trustee Reports

##### Dave

- Approved payroll
- Attended the County Safety Meeting with Chief Duvall.
- A bucket truck safety meeting was completed with the road crew. Materials are provided through Bureau of Workers Compensation at no charge.

##### Bill

- One zoning permit has been issued since the last meeting to James Littleton, 11121 Avalon Rd. – fence.
- Jadon Hershberger applied for a Variance for a shorter backyard.
- Noone came in the office on his Saturday duty.
- David Foltz resigned from his position on the Rushcreek Township Board of Zoning Appeals.

Bill made a motion to accept Dave Foltz's resignation from the Rushcreek Township Board of Zoning Appeals. Dave seconded the motion. Hart stated he thought Dave had served for a couple of decades and Bill responded that Dave had served for many years. Hart asked the Board to sign a Thank-You card. Roll Call: Hart, aye; Dave, aye; Bill, aye.

##### Hart

- A letter from Village of Bremen Mayor Mike Henwood was received requesting the Township to provide and maintain a thoroughfare for general public use through Township property. Both Trustee Dave Myers and Trustee Van Horn (separately) spoke with Mayor Henwood about the matter. Property plats, and easements were reviewed in each instance, including a document review provided by Trustee Van Horn to the Mayor on September 28th. Basis for variances, splits, risk management and alternatives were among the topics considered. The mayor agreed to review the information with Village Council.
- The December meeting of the Fairfield County Ohio Township Association has been scheduled for December 11, 2016 to be held at Stanberry Hall of Lancaster City Schools and the Culinary Arts School will provide the meal. This venue and service will also provide the officials throughout the county a personal experience the career education that is being provided from Fairfield County. OTARMA has indicated that a host township be named in the contractual arrangements.

Hart made a motion that Rushcreek Township host the December meeting of the Fairfield County Ohio Township Association at the Stanberry Hall and all associated costs will be the responsibility of the Fairfield County Township Association. Dave seconded the motion. Roll Call: Dave, aye; Bill, aye; Dave, aye.

Meeting Adjourned: 7:39pm.