

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES
November 17, 2021

Lisa Burnworth, Vice Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call: Chad: Via phone Lisa: Present Tim: Present
Will: Present

Lisa asked that all cell phones be muted except for the Chief's.

VISITORS

Tracy Shahan

Tracy asked if the Fire department was available to announce and transport Santa December 12th
Fire Chief and Trustees' agreed to support the request.

MINUTES

Minutes from the November 3, 2021 meeting were presented to the Trustees for approval.

Approval: **Motion:** Trustee Thomas **Second:** Trustee Burnworth

Roll Call: Chad: **Aye** Lisa: **Aye** Tim: **Aye**

Discussion: minutes were taken and prepared by Trustee Burnworth in the absence of a Fiscal Officer.

Lisa reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website www.rushcreektwp.org.

Bid Opening: Rushcreek Township posted notice in the Towne Crier on November 5, 2021 requesting Bids for hauling 2500 tons of grindings from CRC, Columbus – Haul Rd to Township. Bids were to meet specs and requirements as published and available by contacting the Road Department. Email was checked at 7p.m. by Trustee Burnworth. Fire Chief checked mail box out front. One qualifying bid was received from Miller Hauling in the amount of \$11.50 per ton. **Motion:** Trustee Ashbaugh **Second:** Trustee Thomas

Roll Call: Chad: **Aye** Lisa: **Aye** Tim: **Aye**

FINANCIAL SECTION

The Temporary Fiscal Officer recommends that the Board of Trustees take approve the following financial items:

Purchase Order 40-2021

Warrants 42426 thru 42538 were presented : along with payroll from November 16, 2021

Trustee Signatures on the EFT's to approve the payments since the Temporary FO does not have authority to issue direct payments from our account.

Approval: **Motion:** Trustee Ashbaugh **Second:** Trustee Thomas

Roll Call: Chad: __Aye__ Lisa: __Aye__ Tim: __Aye__

REPORTS

Fire Department

Lt. Krile and FF Hielman are received award for Outstanding save
FF's Flint and Kilbarger are received Bronze Stim award. Ceremony held on November 17, 2021 at Pleasant Township Fire Station, presented by Fairfield Medical Center.

Bremen Rushcreek Township Fire Department's fire and EMS runs for the period November 1st through November 16, 2021:

Wireless Headsets are installed on both engines.

17 -EMS 6-Transports 5-Fire 0 -MVA 1 -Mutual Aid Received 8-Mutual Aid Given

Quote for a power cot received. Stryker Power Cot System \$45,031.57 Chief is verifying if this is a state bid item or if we need a second competitive quote.

Zoning:

Two new construction permits were issued. A third one is pending.

Received permit for a garage on 11-17-2021 (Fondale)

Update on Estep – Trustee Thomas has nothing new to report

Road

Road crew is just over ¾ complete for fall mowing.

Weather made it possible to grade a couple of roads

Received a request regarding debris on Ireland Road. Remove the bottom half of a 55 gallon drum from the Right of way.

We are going to need approximately 400 ton of 57 stone. Approximately \$8600. Ordering now so invoice can be received prior to end of the year.

The F550 will need to go back to Ricart Ford for repairs. Transmission leaking. Checking on warranty.

Fiscal Office

Unresolved deposit on 10-6-2021. Interest check in the amount of \$8.22 and Zoning permit request from Contractor Kyle Lahr in the amount of \$125.00. Bank account does not reflect deposit while deposit book shows the amounts and transaction entered into UAN remains open issue.

The Board is considering candidates for the Fiscal Office position. One candidate withdrew, no response from another, scheduling interview with 3rd candidate and requesting Melissa Tremblay participate.

All departments should carefully review Revenue and Appropriation reports prior to Year End.

Please advise all employees to make any address changes prior to End of year

The Fiscal Office requests that all departments submit any final invoices for 2021 by December 22, 2021 to allow payment prior to the EOY.

Administrative Report

Yearly Allocation Update:

2020 Allocation:	\$18,765.00
Carryover:	\$16,239.32
Grand Total:	\$35,004.32
Received a portion of allocation:	<u>-\$13,811.52</u>
Balance Due	\$21,192.80 – NO RESPONSE

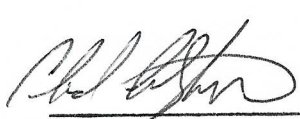



UAN Year End training class is December 1, 2021 at the Fawcett Center.

Received 2022 contract renewal information from Fairfield Medical Center for participation in the random drug screening program. Contract will need to be reviewed and signed.

Mary Wilson called and require a updated signature card for funds on deposit with Merchants Bank. I advised her we currently did not have a Fiscal Officer and would have the Chairman and myself sign and return.

ADJOURNMENT

Moved by Trustee Ashbaugh
adjourn the meeting at 7:27 p.m.

	
Trustee	Trustee
	
Trustee	Fiscal Officer

We hereby certify that the amount required to meet the contract, agreement, obligation, payment, or expenditure for the above, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of the appropriate fund(s) free from any previous encumbrances or obligation.

Payment Listing

UAN v2021.3

11/18/2021 to 12/2/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
565-2021	12/01/2021	12/01/2021	EP	BRIAN E MCQUEARY	\$106.62	V
565-2021	12/01/2021	12/01/2021	EP	BRIAN E MCQUEARY	-\$106.62	V
568-2021	12/01/2021	12/01/2021	EP	CHAD M ASHBAUGH	\$414.06	O
569-2021	12/01/2021	12/01/2021	EP	LISA A BURNWORTH	\$377.14	O
570-2021	12/01/2021	12/01/2021	EP	DAVID G CAMPBELL	\$1,080.73	O
571-2021	12/01/2021	12/01/2021	EP	RICHARD CURTLENN CAMPBELL	\$1,221.34	O
572-2021	12/01/2021	12/01/2021	EP	WILLIAM M. DUVALL	\$877.85	O
573-2021	12/01/2021	12/01/2021	EP	AMBER LEE-ANNE FLINT	\$1,379.41	O
574-2021	12/01/2021	12/01/2021	EP	RYAN S. GARD	\$27.77	O
575-2021	12/01/2021	12/01/2021	EP	MATTHEW GRAHAM	\$593.40	O
576-2021	12/01/2021	12/01/2021	EP	ERIKA N HEDGES	\$124.84	O
577-2021	12/01/2021	12/01/2021	EP	JEREMI W HEDGES	\$1,344.67	O
578-2021	12/01/2021	12/01/2021	EP	BRIAN K. IRWIN	\$124.15	O
579-2021	12/01/2021	12/01/2021	EP	JORDAN P IRWIN	\$138.20	O
580-2021	12/01/2021	12/01/2021	EP	ANTHONY M. KERR	\$952.19	O
581-2021	12/01/2021	12/01/2021	EP	STEVEN PHILLIP KILBARGER	\$1,228.30	O
582-2021	12/01/2021	12/01/2021	EP	KRISTEN M. KRILE	\$21.70	O
583-2021	12/01/2021	12/01/2021	EP	Tad Michael MOYER	\$213.11	O
584-2021	12/01/2021	12/01/2021	EP	Mark A REMINGTON III	\$159.36	O
585-2021	12/01/2021	12/01/2021	EP	NICHOLE F SCHMELZER	\$118.57	O
586-2021	12/01/2021	12/01/2021	EP	RYAN M SMITH	\$1,421.47	O
587-2021	12/01/2021	12/01/2021	EP	TIMOTHY THOMAS	\$506.52	O
588-2021	12/01/2021	12/01/2021	EP	KENNETH JOE WALTON	\$43.32	O
590-2021	11/30/2021	12/01/2021	CH	TREASURER, STATE OF OHIO	\$1.84	O
591-2021	12/02/2021	12/01/2021	EW	DEP'T OF TREASURY - IRS	\$2,720.86	O
592-2021	12/02/2021	12/01/2021	EW	REGIONAL INCOME TAX AGENCY	\$320.52	O
593-2021	12/02/2021	12/01/2021	EW	SCHOOL DISTRICT INCOME TAX	\$557.40	O
594-2021	12/02/2021	12/01/2021	EW	TREASURER OF STATE OF OHIO	\$835.01	O
595-2021	12/02/2021	12/01/2021	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,366.20	O
596-2021	12/02/2021	12/01/2021	CH	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$134.72	O
42501	10/20/2021	10/20/2021	AW	DELILLE OXYGEN COMPANY	\$60.00 *	V
42501	11/03/2021	11/03/2021	AW	DELILLE OXYGEN COMPANY	-\$60.00 *	V
42524	11/03/2021	11/03/2021	AW	DELILLE OXYGEN COMPANY	\$60.00 *	V
42524	11/30/2021	12/01/2021	AW	DELILLE OXYGEN COMPANY	-\$60.00	V
42539	12/01/2021	12/01/2021	PR	BRIAN E MCQUEARY	\$106.62	O
42540	12/01/2021	12/01/2021	RW	Allied Benefits	\$1,709.42	O
42541	12/01/2021	12/01/2021	AW	ESO HEALTHCARE CONNECTED/MECC RE	\$1,373.87	O
42542	12/01/2021	12/01/2021	AW	ALLIED BENEFIT SYSTEMS, INC.	\$3,655.62	O
42543	12/01/2021	12/01/2021	AW	Ohio Police & Fire Pension Fund Dept L-2521	\$100.00	O
42544	12/01/2021	12/01/2021	AW	BOUND TREE MEDICAL	\$115.00	O
42545	12/01/2021	12/01/2021	AW	LINES AUTO SERVICE INC.	\$126.91	O
42546	12/01/2021	12/01/2021	AW	VERIZON WIRELESS	\$28.18	O
42547	12/01/2021	12/01/2021	AW	FREEDOM ENTERPRISES	\$16.00	O
42548	12/01/2021	12/01/2021	AW	COMPANION LIFE INSURANCE COMPANY	\$100.22	O
42549	12/01/2021	12/01/2021	AW	MEDICOUNT MANAGEMENT, INC.	\$342.60	O
42550	12/01/2021	12/01/2021	AW	BAZELL OIL CO. INC.	\$993.52	O

Payment Listing

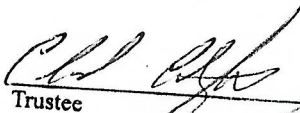
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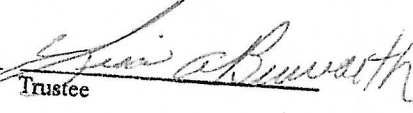
Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
42551	12/01/2021	12/01/2021	AW	COMPLETE RESOURCES COMPANY	\$1,449.30	O
42552	12/01/2021	12/01/2021	AW	JD Johnson Sales & Service LLC	\$9,271.00	O
42553	12/01/2021	12/01/2021	AW	CLARENCE MILLER DBA: MILLER HAULING	\$4,636.46	O
42554	12/01/2021	12/01/2021	WH	OHIO CHILD SUPPORT PAYMENT CENTRA	\$190.23	O
Total Payments:					\$43,459.60	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$43,459.60	


Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

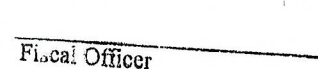
Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.


 Trustee


 Trustee


 Trustee


 Fiscal Officer

We hereby certify that the amount required to meet the contract, agreement, obligation, payment, or expenditure for the above, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of the appropriate fund(s) free from any previous encumbrances or obligation.