

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES
December 1, 2021

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at **7:01 p.m.**

Pledge to American Flag

Roll Call: Chad: Present Lisa: Present Tim: Present
Will: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

NONE

MINUTES

Minutes from the November 17, 2021 meeting were presented for approval.

Approval: Motion: Trustee Ashbaugh Second: Trustee Thomas

Roll Call: Chad: **Aye** Lisa: **Aye** Tim: **Aye**

minutes were taken and prepared by Trustee Burnworth in the absence of a Fiscal Officer.

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

FINANCIAL SECTION

The Temporary Fiscal Officer recommends that the Board of Trustees take approve the following financial items:

Warrants 42539 thru 42554 were presented :

Void check 42501 and 42504 both to DeLille

EFT's 568-2021 through 596-2021

Trustee Signatures on the EFT's to approve the payments since the Temporary FO does not have authority to issue direct payments from our account.

November Bank Rec not complete.

Approval: Motion: Trustee Thomas Second: Trustee Ashbaugh

Roll Call: Chad: Aye Lisa: Aye Tim: Aye

REPORTS

Fire Department

Bremen Rushcreek Township Fire Department's fire and EMS runs for the period November 16th through November 30, 2021:

15 -EMS 8-Transports 6-Fire 3 -MVA 1 -Mutual Aid Received 8-Mutual Aid Given

2 quotes were received for the purchase of the power cot. 1) Myers Equipment - \$55,701.00 installation extra. 2) Stryker - \$45,031.57 installation extra quote range from \$2000.00 to \$2,200.00. Chief has a verbal quote from Horton for installation of \$1,800.00.

Motion: Trustee Thomas to approve the purchase of the Power Load and Power Cot System from Stryker based on quote #10390855 valid through 1/08/2022 and installation by Horton for a total expense of \$48,000.00 and to issue a purchase order in that amount for the next meeting in December.

Second: Trustee Ashbaugh: **Discussion:** Trustee Burnworth asked Chief to finalize the quote and make sure no additional changes and to obtain something in writing from Horton for the installation.

Additionally, a invoice for the purchase prior to 12/22/2021.

Roll Call: Chad: Aye Lisa: Aye Tim: Aye

Department has been measuring and fitting for new gear November 30 and December 1. MORE grant funds along with ARP funds will be used for the purchase.

Zoning:

New construction permits submitted for Mt. Zwingli Road.

Received permit for a garage on 11-17-2021 in process

Road

Mowing is complete for the season.

Working on patching holes on gravel roads, grading and stoning as weather permits

57's were not ordered last week but will be this week

Crushed asphalt is being stockpiled. Approximately 300 ton has been delivered as of 11/24

Fiscal Office

Unresolved deposit on 10-6-2021. Interest check in the amount of \$8.22 and Zoning permit request from Contractor Kyle Lahr in the amount of \$125.00. Bank account does not reflect deposit while deposit book shows the amounts and transaction entered into UAN remains open issue.

Note: filing of OP&F and OPERS along with quarterly filings remain behind without a FO Penalties will be incurred.

OPERS November was filed. There were outstanding penalties from prior months totaling \$134.72 OPF is among the checks where penalty was paid for \$100.00 for July and September. There will be penalties coming for October. Along incorrect report penalties.

Trustee Burnworth has been entering deposits and dropping checks at bank in order to keep as current as possible

Administrative Report

Yearly Allocation Update:

2020 Allocation:	\$18,765.00
Carryover:	\$16,239.32
Grand Total:	\$35,004.32

Received a portion of allocation:

	<u>-\$13,811.52</u>
Balance Due	\$21,192.80 – NO RESPONSE

UAN Year End training class was December 1, 2021 at the Fawcett Center no one attended since no FO has been appointed. There will be a opportunity to view as a webinar after December 5, 2021.

The Trustees' along with Melissa Tremblay interviewed a candidate to appoint as Fiscal Officer. The Board is required to make a decision within 30 days. December 2, 2021. If no qualified candidate can be selected then the process will move through Fairfield County Judge to appoint a qualified elector to the position. The Board has one other potential candidate to interview at the close of this meeting. The candidate contacted Trustee Ashbaugh prior to the meeting and cancelled the interview. With no other candidates at this time the board will consider candidates interviewed and options. Appointment will be made at December 15, 2021 meeting.

Contacted Wilma at DeLille regarding the monthly billing we have been receiving for the oxygen tanks at the Fire Department. Our lease when authorized back in June was for 1 group of tanks and we actually have 2 groups set up under the lease. Therefore, the others started receiving a monthly bill. DeLille will be sending a refund check in the amount of \$48.39 for the over payments made. Those funds will be returned to 2191. Additionally, the leases were under the Bremen Fire Department. We requested this be changed to Bremen-Rushcreek Township Fire Department for proper billing and credit.

ADJOURNMENT

Moved by Trustee Ashbaugh
adjourn the meeting at 7:23 p.m.

 _____ Trustee	 _____ Trustee
 _____ Trustee	 _____ Fiscal Officer

We hereby certify that the amount required to meet the contract, agreement, obligation, payment, or expenditure for the above, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of the appropriate fund(s) free from any previous encumbrances or obligation.



Power LOAD and Power Cot System

Quote Number: 10390855

Version: 1
Prepared For: BREMEN RUSHCREEK FIRE DEPT
Attn:

Quote Date: 10/08/2021
Expiration Date: 01/08/2022

Remit to: Stryker Medical
P.O. Box 93308
Chicago, IL 60673-3308
Rep: Allyson Wright
Email: allyson.wright@stryker.com
Phone Number:
Mobile: (330) 321-5852

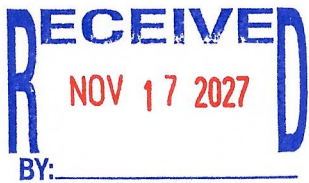
Delivery Address	End User - Shipping - Billing	Bill To Account
Name: TBD	Name: BREMEN RUSHCREEK FIRE DEPT	Name: BREMEN RUSHCREEK FIRE DEPT
Account #: 1323470	Account #: 1323470	Account #: 1323470
Address:	Address: 201 MARIETTA ST	Address: 201 MARIETTA ST
	BREMEN	BREMEN
	Ohio 43107	Ohio 43107

Equipment Products:

#	Product	Description	Qty	List Price	Sell Price	Total
1.0	650605550003	6506 MTS PWRPRO COT HIGH CNFIG	1	\$24,727.00	\$21,537.22	\$21,537.22
2.0	639005550001	MTS POWER LOAD	1	\$26,974.00	\$23,494.35	\$23,494.35
Equipment Total:						\$45,031.57

Price Totals:

Grand Total: \$45,031.57



Comments:

- ** INSTALLATION NOT INCLUDED **
- Install is quoted by 3rd party (Estimated \$2000-\$2200)
- Equipment would ship direct to installer

Prices: In effect for 90 days
Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

Pick List Quote

Myers Equipment - Canfield

8860 West Akron Canfield Rd.
Canfield, OH 44406

Date / Time: 11/24/2021 1:06:54PM

Parts Order: 4007

Customer: 10052

Branch: Canfield

Page 1 of 1

BREMEN RUSHCREEK FIRE DEPT
201 MARIETTA ST
BREMEN, OH 43107

Parts Order: 4007		Inside Slsm: rbump		Cust P/O:		Delivery Method:		
Pulled	Supplier	Item	Description	U/M	Quantity B/O	Location	Price	Ext Price
	MIS900	650605550003	COT PWRPRO	EA	1	WIL	26,727.00	26,727.00
	STR470	639005550001	MTS POWER LOAD	EA	1	WIL	28,974.00	28,974.00
							55,701.00	

PICK LIST QUOTE

Payment Listing

UAN v2021.3

12/2/2021 to 12/15/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
591-2021	12/02/2021	12/01/2021	EW	DEPT OF TREASURY - IRS	\$2,720.86	O
592-2021	12/02/2021	12/01/2021	EW	REGIONAL INCOME TAX AGENCY	\$320.52	O
593-2021	12/02/2021	12/01/2021	EW	SCHOOL DISTRICT INCOME TAX	\$557.40	O
594-2021	12/02/2021	12/01/2021	EW	TREASURER OF STATE OF OHIO	\$835.01	O
595-2021	12/02/2021	12/01/2021	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,366.20	O
596-2021	12/02/2021	12/01/2021	CH	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$134.72	O
597-2021	12/14/2021	12/14/2021	EW	Ohio Police & Fire Pension Fund	\$6,652.24	O
598-2021	12/14/2021	12/14/2021	EW	Ohio Police & Fire Pension Fund	\$6,429.49	O
42555	12/15/2021	12/15/2021	AW	VILLAGE OF BREMEN	\$178.95	O
42556	12/15/2021	12/15/2021	AW	STRYKER EMERGENCY MEDICAL SUPPLIE	\$3,039.00	O
42557	12/15/2021	12/15/2021	AW	BOUND TREE MEDICAL	\$2,069.29	O
42558	12/15/2021	12/15/2021	AW	VERIZON WIRELESS	\$14.08	O
42559	12/15/2021	12/15/2021	AW	COMPLETE RESOURCES COMPANY	\$1,286.26	O
42560	12/15/2021	12/15/2021	AW	CLARENCE MILLER DBA: MILLER HAULING	\$6,778.90	O
42561	12/15/2021	12/15/2021	AW	COLUMBIA GAS COMPANY	\$695.80	O
42562	12/15/2021	12/15/2021	AW	SPECTRUM BUSINESS	\$512.91	O
42563	12/15/2021	12/15/2021	AW	Ohio Department of Administrative Services	\$750.00	O
42564	12/15/2021	12/15/2021	AW	AMERICAN ELECTRIC POWER	\$524.99	O
42565	12/15/2021	12/15/2021	AW	MELISSA A TREMBLAY	\$337.50	O
42566	12/15/2021	12/15/2021	AW	STRYKER EMERGENCY MEDICAL SUPPLIE	\$45,031.57	O
42567	12/15/2021	12/15/2021	AW	COMPLETE RESOURCES COMPANY	\$1,493.74	O
42568	12/15/2021	12/15/2021	AW	BAZELL OIL CO. INC.	\$350.24	O
42569	12/15/2021	12/15/2021	AW	CALANDRA INDUSTRIAL SUPPLY	\$785.99	O
42570	12/15/2021	12/15/2021	AW	FIRE HOUSE, INC.	\$25,255.00	O
Total Payments:					\$109,120.66	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$109,120.66	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



Trustee



Trustee



Trustee



Fiscal Officer

We hereby certify that the amount required to meet the contract, agreement, obligation, payment, or expenditure for the above, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of the appropriate fund(s) free from any previous encumbrances or obligation.