

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES
October 5, 2022

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call: Chad: Present Tim: Present Jim: Present
Lisa: Present Will: Present Richard: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

David Foltz; Zoning Commission Chair, **Dave Myers**

DISCUSSION: Trustee Ashbaugh opened the floor for comment from visitors. David Foltz, Chair of Zoning Commission came to discuss the process differences noted in flow charts received from Regional Planning versus our process. The Board provided a copy of the process forwarded to them by the PA Office which has some variation from the RPC model. Both David and Nichole have discussed the matter with RPC and along with the Board have decided to proceed with the scheduled October 17, 2022 meeting for the request from Mr. Estep. Additional information was provided to David for presentation to his board for background on the Estep request. Further, in David's discussions with RPC it was noted that our Zoning Manual has not been updated from 2 prior changes made. David stated that RPC could make those changes. Fiscal Officer stated if the format was provided we could certainly update and provide new copies to the board and post online. David will ask RPC to forward.

MINUTES

Minutes from the September 21, 2022 meeting was presented for approval. One revision noted.

Approval: Motion: Trustee Downard **Second:** Trustee Thomas

Roll Call: Chad: **Aye** Tim: **Aye** Jim: **Aye**

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

FINANCIAL SECTION

Warrant #'s 42893 through 42904 and EFT 455-2022 through 480-2022 in the amount of \$46,774.53
September Bank Reconciliation

Purchase orders 20-2022 and 21-2022 discussed at last meeting.

Motion to accept and pay: Trustee Downard Second: Trustee Ashbaugh

Roll Call: Chad **AYE** Jim **AYE** Tim **AYE**

Fiscal Office

BWC audit completed. **Findings for 2021.** True Up report did not include \$4500.00 minimum for Fire Department and did not include Zoning board members. No fine or penalty but will receive a bill for the difference in premium

Quarterly IRS, ODJFS, State reports completed

BWC required safety training since we had a claim. Verifying this is outside of our monthly training. IRS has granted our request to waive penalty and apply incorrect 2nd quarter from 2021 to 3rd quarter 2021. Requested in March.

PA office is working on Blosser Cemetery. Researching for supporting case law from the AG regarding operation of law (similar to adverse possession) to move title to the Township without pursuing court action.

Lancaster Fairfield Public Transit is requesting support from the Township. Presented to the Board. The Board will not be making a contribution from the budget

Fire

70+ students will tour the Firehouse in October. We will also participate at school career day, October 20th

Participated in a meeting with Pleasant (Lt. Layton), Richland(Chief Vandermark) and Dr. Zeeb to discuss protocols and communications for Country Lane Gardens to improve the volume of mutual aid runs.

Fire and EMS runs 9/16/2022 through 9/30/2022.

21- EMS	12- transports
3- Fire	
1- MVA	
8-Mutual Aid given	0- Mutual Aid received

Mutual Aid Breakdown

	Given	Received
Berne Township	1	<u>0</u>
Junction City	2	<u>0</u>
Marion	0	<u>0</u>
Lancaster	0	<u>0</u>
Pleasant	3	<u>0</u>
Richland	2	<u>0</u>
Misc. (Somerset, Hopewell, Straitsville, New Lex	0	<u>0</u>

Zoning

Dawson – Nothing to update. Trustee Thomas will discuss with Dawson and report back to the board

Roberts – McCullough Road – no update. Need a copy of any correspondence sent

ESTEP- We received flow chart information from PA office on how to proceed. Nichole sent meeting notification for Re-zone hearing. Scheduled for October 17th. Letters have been sent to adjoining property owners. Richard pointed out that ODOT should be contacted regarding ROW and access. Trustee Thomas will have Nichole contact ODOT Dist. 5 representative to discuss any concerns the ODOT may have prior to the hearing on October 17th.

Justice – room addition West Point Road

Road Department

Continue to clean up brush and clear culverts

Grading remaining gravel roads as weather permits

Road mowing is underway

Parts have been ordered for the repairs to the Farmall Tractor. Some parts will take extended time to receive as there are not currently available in the U.S.A.

Reminder that Richard will be on vacation next week.

Administration

B-Level quote to repair office floor. In a followup conversation; BLevel noted the erosion at the corner of the building. waiting on 2nd quote from A-1

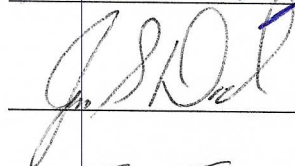
No further updates received from Richland Township

Having no further business

Motion to Adjourn: Trustee Ashbaugh

Adjournment time: 7:34 p.m.







Payment Listing

UAN v2022.3

10/6/2022 to 10/19/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
481-2022	10/18/2022	10/16/2022	EP	CHAD M ASHBAUGH	\$445.65	O
482-2022	10/18/2022	10/16/2022	EP	LISA A BURNWORTH	\$718.55	O
483-2022	10/18/2022	10/16/2022	EP	DAVID G CAMPBELL	\$1,015.39	O
484-2022	10/18/2022	10/16/2022	EP	RICHARD CURTLENN CAMPBELL	\$1,326.32	O
485-2022	10/18/2022	10/16/2022	EP	JAMES S DOWNARD	\$468.47	O
486-2022	10/18/2022	10/16/2022	EP	WILLIAM M. DUVALL	\$904.08	O
487-2022	10/18/2022	10/16/2022	EP	AMBER LEE-ANNE FLINT	\$1,461.63	O
488-2022	10/18/2022	10/16/2022	EP	MATTHEW GRAHAM	\$335.49	O
489-2022	10/18/2022	10/16/2022	EP	JEREMI W HEDGES	\$1,460.66	O
490-2022	10/18/2022	10/16/2022	EP	ANTHONY M. KERR	\$1,671.05	O
491-2022	10/18/2022	10/16/2022	EP	STEVEN PHILLIP KILBARGER	\$2,183.99	O
492-2022	10/18/2022	10/16/2022	EP	NICHOLE F SCHMELZER	\$136.27	O
493-2022	10/18/2022	10/16/2022	EP	RYAN M SMITH	\$1,532.39	O
494-2022	10/18/2022	10/16/2022	EP	TIMOTHY THOMAS	\$515.22	O
495-2022	10/18/2022	10/16/2022	EP	KENNETH JOE WALTON	\$22.52	O
497-2022	10/18/2022	10/16/2022	EW	DEPT OF TREASURY - IRS	\$3,238.00	O
498-2022	10/18/2022	10/16/2022	EW	TREASURER OF STATE OF OHIO	\$1,032.24	O
499-2022	10/18/2022	10/16/2022	EW	SCHOOL DISTRICT INCOME TAX	\$635.76	O
500-2022	10/18/2022	10/16/2022	EW	REGIONAL INCOME TAX AGENCY	\$391.14	O
42905	10/10/2022	10/10/2022	AW	SPECTRUM BUSINESS	\$79.98	O
42906	10/19/2022	10/16/2022	WH	OHIO CHILD SUPPORT PAYMENT CENTRA	\$190.23	O
42907	10/19/2022	10/19/2022	AW	COLUMBIA GAS COMPANY	\$741.00	O
42908	10/19/2022	10/19/2022	AW	AMERICAN ELECTRIC POWER	\$607.84	O
42909	10/19/2022	10/19/2022	AW	SPECTRUM BUSINESS	\$199.98	O
42910	10/19/2022	10/19/2022	AW	CALANDRA INDUSTRIAL SUPPLY	\$58.55	O
42911	10/19/2022	10/19/2022	AW	ALLIED BENEFIT SYSTEMS, INC.	\$3,765.12	O
42912	10/19/2022	10/19/2022	AW	VISA	\$236.38	O
42913	10/19/2022	10/19/2022	AW	DAVID W FOLTZ	\$20.00	O
42914	10/19/2022	10/19/2022	AW	DUCK, BRUCE	\$15.00	O
42915	10/19/2022	10/19/2022	AW	CARLA JOHNSON	\$25.00	O
42916	10/19/2022	10/19/2022	AW	BORAH, TERRY	\$15.00	O
42917	10/19/2022	10/19/2022	AW	SHAD KISTLER	\$15.00	O
42918	10/19/2022	10/19/2022	AW	JOSHUA SCHULTZ	\$15.00	O
42919	10/19/2022	10/19/2022	AW	BOUND TREE MEDICAL	\$435.98	O
42920	10/19/2022	10/19/2022	AW	SBH MEDICAL EMS DIVISION	\$145.00	O
42921	10/19/2022	10/19/2022	AW	Napa Auto Parts	\$1,038.93	O
42922	10/19/2022	10/19/2022	AW	VERIZON WIRELESS	\$14.24	O
Total Payments:					\$27,113.05	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$27,113.05	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation