

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES
January 19, 2022

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call: Chad: Present Tim: Present Jim: Present
Lisa: Present Will: Present Richard: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Deputies from Fairfield County Sheriff's Office. Part of their ongoing communication efforts with the community. The Board and Deputies discussed any current concerns or updates. No major incidents or concerns at this time were shared.

MINUTES

Minutes from the January 5, 2022 special meeting were presented for approval.

Approval: Motion: Trustee Downard Second: Trustee Thomas

Roll Call: Chad: **Aye** Tim: **Aye** Jim: **Aye**

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

FINANCIAL SECTION

The Fiscal Officer recommends that the Board of Trustees approve the following financial items: EFT's #23-2022 through 62-2022 and Warrants #42592-42606 in the amount of \$35,788.80 were presented:

Approval: Motion: Trustee Ashbaugh Second: Trustee Downard

Roll Call: Chad: **Aye** Jim: **Aye** Tim: **Aye**

Motion: Trustee Thomas Second: Trustee Downard

Roll Call: Chad **AYE** Jim **AYE** Tim **AYE**

Fire

Received Grant funds in the amount of \$3039.00 from 2021/2022 EMS Grant. These funds will reimburse the Fire fund for the following purchases: Stryker – Laryngoscope. Invoice #10072768.

Firefighter Kilbarger is requesting assistance for training to progress to an intermediate EMT. Cost of the Training is \$750.00. The Board discussed the training and agreed to approve. Trustee Thomas signed the training form and requested a copy be added to Steve Kilbarger's employee file.

Fire and Ems Runs January 1st through 15th.

EMS 22 Transports 6, Fire runs 1 MVA 0

Mutual aid given 6 Mutual aid received 4

Zoning

Paul Hackworth
2650 mt Zwingli Rd
New resident build permit issued

2021 permits issued
50 permits total
26 new home permits
15 accessory Bldg permits
9 other permits

Zoning board nominations: Commission needs 2 replacements. Jim Downard and Rick Moyer. Rick Moyer agreed to continue for another term on the Commission. Resolution 2022-06 was presented and voted for Rick Moyer to continue through December 31, 2027. Resolution on file at the Fiscal Office. Tim is looking for a replacement for Jim Downard's seat and will advise at the next meeting and possibly alternate

The Zoning Board of Appeals needs two replacements: Nicole is recommending Sue Schmitz for the Board. Time is going to discuss with Charlie Hockman if he would like to continue for another term and with Bill Myers if he would like to move from the alternate to the Board. That would then have Sue become a possible new alternate. Tim will advise at the next meeting.

Road Department

Richard and Chad plowed and treated roads from 1/16 through the night into 1/17
Richard has been marking and cleaning road ditches.

Equipment maintenance

Grindings pushed up. Approximately 1793 tons have been delivered

Letter sent to Pleasant Township regarding salt on Ireland Road.

David will be returning to work on January 20, 2022

The 2022 Chip Seal Road project list was provided to the Board. Trustee Ashbaugh we requested that we begin the bid process for both the stone and the chip seal. Fiscal Officer will get copy of last year bids for the road department update.

Administration

Jim is in the process of reviewing the recent changes and incorporating them for the employee manual. His goal is to have a final draft for the board by the 2nd meeting in February.

Fiscal Officer

2021 Year end closed. Notice published in Towne Crier. All W-2's and 1099's mailed, W3 and 1096 mailed. 1st amended certificate issued by County.

Contacted K3 complete regarding the remaining guardrail. Left message to contact our road department about remaining post and pieces.

All payroll updated with 2022 wages.

Firefighter Kilbarger requested to drop health coverage effective 2/1/2022. Notified Eusano and Associates of change.

Completed documents for 2022 health coverage.

Please let the office know of any adjustments to the 2022 permanent revenue and appropriations by February 1st, so the board can approve the permanent appropriations at the February 2nd meeting.

Suggesting the Board and Chief consider \$13,282.50 paid in overtime in 2020/2021 be transferred from the American Rescue Plan Funds to the Fire Fund (2191). The Board agreed to move ahead to prepare any necessary documentation to move those funds.

Motion to adjourn: Trustee Downard

Time: 7:46 p.m.

