

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES
May 18, 2022

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call:

Chad: Present **Tim:** Present **Jim:** Present

Lisa: Present Will: Present_ Richard: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Dave Myers

MINUTES

Minutes from the May 4, 2022 meeting was presented for approval.

Approval: Motion: Trustee Downard **Second:** Trustee Thomas

Roll Call: Chad: Aye Tim: Aye Jim: Aye

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

FINANCIAL SECTION

Warrant #'s 42730 through 42754 and EFT's 242-2022 through 270-2022 in the amount of \$50,960.93
Four CD's with Vinton County National Bank maturing May 18, 2022. Offering .25 to roll them for 12 months. Prior rate of .12

Motion to accept and pay: Trustee Thomas Second: Trustee Ashbaugh

Roll Call: Chad **AYE** Jim **AYE** Tim **AYE**

Fiscal Office

Additional check # 42731 issued to FF Kilbarger for missed Over-Time pay on 5/16/2022 payroll. Form 11a filed with RITA, additional IRS, State and School District taxes were submitted.

2023 Budget will be distributed to all department at the June 1st regular meeting. Review and 2023 projections should be returned to Fiscal Office by June 14th with a review planned for June 15th regular meeting. **Budget Hearing will be set and published for July 6th at 6:45 p.m.**

Fire

Fire and EMS runs 5/1/2022 through 5/16 /2022.

25- EMS	15- Transports
2- Fire	
0- MVA	
13-Mutual Aid given	0- Mutual Aid received

Mutual Aid Breakdown

	Given	Received
Berne Township	2	<u>0</u>
Junction City	0	<u>0</u>
Marion	0	<u>0</u>
Pleasant	0	<u>0</u>
Richland	9	<u>0</u>
Misc. (Somerset, Hopewell, Straitsville)	2	<u>0</u>

There will be a 1-2 week delay on the 1st truck going to Heritage Fire Equipment.

Zoning

Received permit fee from Armstrong- pole building Avalon Rd.

Received summons for Township Zoning inspector, Case # 2022 CV 00235. Contacted PA Office and OTARMA. Case # assigned by OTARMA/PERSO # OTR0220931A. Pat Kasson will represent the Township in this matter. Discussion with PA office on 5/13/2022 (Trustee Thomas, Nichole Schmelzer, Loren Young and Lisa Burnworth)

Road Department

Road Crew patching holes with cold patch.

Ditching on Zion and preparing for chip seal.

Road spraying has been completed.

Bucket truck at UTE for annual inspection and repair.

Preparing mowing tractors for spring mowing.

Initial diagnosis on road grader show 2 spun bearings. The crank will need to be turned.

Cemetery matter on Sacred Heart. Mr. Carpenter has located a surveyor that will survey off the cemetery within the next couple of weeks. Mr. Carpenter is paying for the survey.

The Township will then ask the PA office to prepare and permanent easement to the cemetery and township will transfer ownership of the additional ground to Mr. Carpenter.

Richard noted the sign for Lecrone Road had be completely removed from the ground. The sign and post were located and is being put back.

Administration

Trustee Downard met with Chief Duvall to review mutual aid for 2021 and 2022. He is compiling statistics to submit to the other entities. The concern of the Board is that the volume of mutual aid being provided in the last 12-18 months is hindering the ability to serve the residents of Rushcreek Township. Trustee Downard will draft a letter with this information and send to the various entities.

The Board of Trustees has no further adjustments to the employee handbook and agreed to move forward with getting the handbook published. Various ways were discussed to roll out the new handbook. A hard copy will be available for the Fire Department, Road Department and Fiscal Office. Email and thumb drive will be utilized to distribute to employees and a sign off sheet for each employee file.

Motion to Adjourn: Trustee Ashbaugh

Adjournment time: 7:24 p.m.





