

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES
March 2, 2022

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call: Chad: Present Tim: Present Jim: Present
Lisa: Present Will: Present Richard: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Loren Young, Art Kunkler (20/20 Enterprises), Charlie Hockman, Deputy Spradlin
Charlie Hockman Regional Planning Report is attached. Charlie advised the annual RPC report approximately 29 pages is on file with the township and provided a overview of the 2021 information in the report. **Loren Young** addressed the Board along with fiscal office, road and fire departments for a moment of reflection on Ash Wednesday. Loren wanted to express his pride and thanks to new Trustee Downard as well as all of his prior students in FFA. He appreciates their service to the community and the use of many things he instructed as their FFA teacher. Deputy Spradlin indicated no major issues in the area with the exception of a pursuit from SR 33 of an armed suspect in this area.

BID OPENING #1

The Board of Trustees' requested a bid for hauling of approximately 2000 ton of 8's from the Melvin Stone Yard in Logan. Post Office, email and mail box out front have all been checked at the start of this meeting.

One bid was received from Miller hauling. A copy of the bid is on file at the township. Hauling rate of \$5.75 per ton. **Motion to accept the bid from: Miller Hauling by Trustee Thomas**

Second: Trustee Downard Roll Call: Chad AYE Jim AYE Tim AYE

BID OPENING #2

The Board of Trustees' requested bids for the 2022 Chip Seal Project of approximately 14.6 miles of Road. Post Office, email and mail box out front have all been checked at the start of this meeting.

Discussion: Art Kunkler of 20/20 Enterprises presented the bid in person. He stated that given the increasing prices of fuel and uncertain situation in Ukraine that possibly the board should consider a re-bid process in June. He also stated that the process of splitting the overall volume of work was helpful to 20/20 for any roads that could be ready in June. However, 20/20 will work with whatever schedule best fits the Township. The Board agreed to monitor the fuel price situation to determine if a re-bid process would be necessary.

Motion to accept the bid from 20/20 Enterprises by Trustee Downard **Second: Trustee Thomas**

Roll Call: Chad AYE Jim AYE Tim AYE

MINUTES

Minutes from the February 16, 2022 meetings were presented for approval.

Approval: Motion: Trustee Thomas **Second: Trustee Ashbaugh**

Roll Call: Chad: Aye Tim: Aye Jim: Aye

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

FINANCIAL SECTION

February Bank Reconciliation

Purchase Orders 34-2022 and 11/12-2022

Warrant #'s 42645 through 42660 and EFT's 86-2022 through 135-2022 in the amount of \$50,745.72

Motion to accept and pay: Trustee Ashbaugh Second: Trustee Downard

Roll Call: Chad AYE Jim AYE Tim AYE

Fiscal Office

Received 1st amended certificate from the County Auditor for 2022 permanent budget.

While reviewing and updating withholdings for supplemental/accidental coverages for employees we discovered incorrect deduction amounts from Firefighters' Flint and Kilbarger. Attached is a documentation reflecting the amount deducted incorrectly from February 2021 to February 2022 from the policy start date to current and the premiums. The amount deducted per pay should have been ½ to reflect a semi monthly pay rather than the full monthly premium from each pay. Additionally, the deduction was \$2.68/\$2.74 higher than actual premium paid.

Flint: \$498.74 Kilbarger: \$470.70 over paid premiums

After discussing with Max (3/2/2022 at 9:30 am) at UAN regarding best way to correct the error; the following has been completed and presented to the Board and both Firefighters. No payroll deduction for March 1st pay forward to repay the 2022 portion of the overpayment. Regular purchase orders 11-12/2022 issued and Warrants #42659 in the amount of \$431.42 and #42660 in the amount of \$407.22 to reimburse for the 2021 premium overpayment.

Fire

Received Oil Well storage and pipe location reports from Geopetro LLC, Maurice Schmelzer, Poling Co. Received information from Dee Mowry regarding 2022 application process for Aladdin Shriners Grant.

State Fire Marshall grant submitted on 02/27/2022. Amount requested was \$13,976.97

Fire and EMS runs 2/16/2022 through 2/28/2022.

12- EMS	6- Transports
6- Fire	
2- MVA	
3-Mutual Aid given	0- Mutual Aid received

Personal Leave time was adjusted in the employee handbook to reflect the 24 hour shift Firefighters work. **Would like the board to consider adjusting the Vacation time to reflect the same. (ie. 40 hours vacation would actually be 48 to more fairly reflect the 24 shift schedule)** The Board agreed that 48 hours is a more accurate reflection of the additional hours/24 hour shift. Trustee Downard agreed these types of matters as we work our way through the handbook are bound to happen.

Zoning

Update on Estep – Trustee Thomas stated Nicole is preparing for a possible meeting 3/23/2022. Currently contacting Zoning Board of Appeals members.

Next steps to complete cemetery issue on Sacred Heart – Trustee Thomas had nothing to update.

New Construction permit issued

Dirk Snider

1823 west point Rd

Road Department

- Maintenance on equipment
- Continuing to work on tree and brush clean up from the ice storm
- Cleaning and ditching culverts and roads with all of the recent rains along with working to repair washouts throughout the township
- Freightliner is repaired – plugged EGR valve
- During the recent rains, 3 high water signs and stands were stolen. Richard was present at the meeting and state the new signs are \$63.77 each. New stands for the signs are \$82.24 each.

Administration

Employee Handbook changes- Trustee Downard has reviewed prior items discussed regarding personal leave allotments. The Board agreed personal leave will have a 2 hour min. The Fire Chief agreed and felt best not to allow anything less than a two hour increment.

The Board agreed that sick leave could remain a hourly, in the event someone had to come in late or leave early for an appointment. The Board agreed as stated above in Fire that Fire/EMS personnel will have 48 hours of vacation leave rather than 40 to more accurately reflect their 24 hour shift schedule.

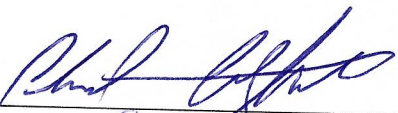
These changes will be update in the handbook and a final draft presented to the board at the March 16th meeting.

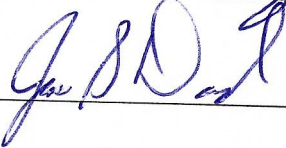
Trustee Downard stated the Star Engineering is working on cylinder put possibly will be 1.5 to 2 week more than originally stated.

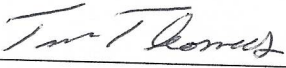
Adjournment:

Motion: Trustee Ashbaugh

Adjournment time: 7:36 p.m.







RPC meeting notes of March 1, 2022 for Twp. Trustee Meeting March 2, 2022 by Charles Hockman

1. James Mako, RPC Executive Director, gave us the 2021 annual report. the 2020 Census shows Fairfield County population at 158,921. This is an increase of 8.73% from the 2010 Census. Rushcreek Twp. has an increase of 2.6% and is at 2,517 for the population count. For reference, Bremen is now 1,479. These population numbers and household incomes are used to help administer the applicaton process of the Community Development Block Grants. You may remember Bremen got funding the last time, for playground equipment at Howell Park.
2. RPC helped with 235 lot splits in 2021 compared to 178 in 2020. Those splits involved 1280 acres. 103 commercial building permits were issued. There were 92 commercial permits in 2020. It is worth noting the Village of Bremen has joined the county and now comes under the county rules for commercial building permits.
3. Other business involved Hocking Twp. text amendments. Part of that was for the purpose of allowing proposed buyers to obtain a variance, or conditional use permit, before buying a property. Another change was from 150' of road frontage to 200 foot as well as changes in setback distances. Also, they are now allowing two residential dwellings on a minimum of 4 acres provided there is Health Dept. approval. They had other changes as well.
4. This is a very condensed review of the RPC meeting. The 29 page report is available at the Township Barn.