

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES
January 5, 2022

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at **7:02 p.m.**

Pledge to American Flag

Roll Call: Chad: Present Tim: Present Jim: Present
Lisa: Present Will: Present Richard: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Charlie Hockman – Regional Planning Representative

Trustee Ashbaugh was sworn in prior to the meeting by the Fiscal Officer. Trustee Ashbaugh swore in James S. Downard to complete the unexpired term of Lisa Burnworth until the next election November 2023.

Charlie Hockman reported from the January 4, 2022 of the RPC board. Charlie stated the main take away of the meeting that affects our township was a presentation by Hicks Partners. Hicks has been contracted by Fairfield County as experts at applying for grants. Hicks services will be available to county, townships, and villages. Hicks advised that if our township does not have a sam.gov and a DUNS # that we should apply immediately.

Charlie also advised this will be the last year for the Community Block grant. There are dozens of other grants that can replace the CDBG right now.

Regional Planning has completed their move from the courthouse to 138 Chestnut Street. This will allow plenty of parking and improved space for their offices.

Organizational Section

Chad Ashbaugh, Chairman, opened the floor for the reorganization of Rushcreek Township Board for 2022.

Nominations for the position of Chairman of Rushcreek Township for 2022.

Tim Thomas nominated **Chad Ashbaugh** for the position of **Chairman** of Rushcreek Township Board for 2022. Chad Ashbaugh agreed to accept the appointment. If there are no other nominations, Chad moved to close the nominations and appoint Chad Ashbaugh as the Chairman of the Rushcreek Township Board of Trustees for 2022.

Roll Call: Chad **AYE** Jim **AYE** Tim **AYE**

Chad Ashbaugh opened the floor for nominations for the positions of **Vice Chairman of Rushcreek Township Board** for the 2022. **Tim Thomas** nominated **Jim Downard** for the position of Vice Chairman of the Rushcreek Township Board of Trustees for 2022. Jim Downard agreed to accept the appointment. If there are no other nominations, Chad Ashbaugh moved to close the nomination and appoint Jim Downard as the Vice Chairman of the Rushcreek Township Board of Trustees for 2022. Tim Thomas seconded the motion.

Roll Call: Chad **AYE** Jim **AYE** Tim **AYE**

The floor will now be turned over to Chairman Chad Ashbaugh to proceed with business.

MINUTES

Minutes from the December 31, 2021 special meeting were presented for approval.

Approval: **Motion:** Trustee Ashbaugh **Second:** Trustee Downard

Roll Call: Chad: Aye Tim: Aye Jim: Aye

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

FINANCIAL SECTION

The Fiscal Officer recommends that the Board of Trustees take action on the following financial items:

EFT's #1-2022-22-2022 and Warrants #42585-425917 in the amount of \$34,100.00 were presented for approval:

Approve Regular Purchase Orders 1-2021-9-20201 and Super Blanket Purchase Orders 1-2022-33-2022 that were opened for 2022 business.

Approval: **Motion:** Trustee Thomas **Second:** Trustee Ashbaugh

Roll Call: **Chad:** Aye **Jim:** Aye **Tim:** Aye

The delegation of duties for 2022 were presented as follows:

There are approximately 39 miles of roads in Rushcreek Township that, in the past, have been divided into thirds. The Trustees agreed to the road assignments as follows:

Jim Downard - North

Chad Ashbaugh- South

Tim Thomas - East

Tim Thomas will be the Trustee overseeing the Fire Department for 2021 and will be paid 90% from 2191-220-111 except for 10% from the General Fund for township meetings.

Chad Ashbaugh will be the Trustee overseeing the Road Department for 2021 and will be paid 90% from 2192-330-111 except for 10% from the General Fund for township meetings.

Jim Downard will be the Trustee overseeing the Administration for 2021 and paid as follows; 80% from General Fund 1000-110-111; 10% from 2192-330-111; and 10% from 2191-220-111.

The Board of Trustees and Fiscal Officer will be the members of the Township Auditing Committee. The Fiscal Officer reminds the Trustees that since they chose salary, it is their responsibility to make sure that their time reflects the proper funds to satisfactorily pass the State Audit.

The Health Department District Advisory Council meets quarterly or on a as needed basis. Jim Downard will serve as the representative with Tim Thomas serving as the alternate.

The Fairfield County EMA meets on an "as needed" basis. Chad Ashbaugh will serve as the representative with Jim Downard serving as the alternate.

Presented Resolution 2022-01 that places a 50% weight reduction limit on Rushcreek Township roads on February 2, 2021 or earlier upon approval from the Fairfield County Commissioners.

Motion: Trustee Thomas Second: Trustee Ashbaugh

Roll Call: Chad **NAY** Jim **NAY** Tim **NAY** **No resolution will be recorded motion fails.**

Discussion: There is no real way for the township to enforce this and any fines or fees charged for those in violation are not passed on to the township for repair of our road.

Presented Resolution 2022-02 which regards the Noxious Weed Policy that Rushcreek Township Trustees have adopted as set forth in Section 5579.05. 5579.06 and 5579.07 of the Ohio Revised Code.

Motion: Trustee Thomas Second: Trustee Downard

Roll Call: Chad **AYE** Jim **AYE** Tim **AYE**

Presented Resolution 2022-3 regarding Juneteenth Holiday that Rushcreek Township Trustees will adopt as set forth in of the Ohio Revised Code.

Motion: Trustee Downard Second: Trustee Thomas

Roll Call: Chad **AYE** Jim **AYE** Tim **AYE**

Presented Resolution 2022-4 which regards the GAAP accounting rules and opinion.

Motion: Trustee Ashbaugh Second: Trustee Downard

Roll Call: Chad **AYE** Jim **AYE** Tim **AYE**

Presented Resolution 2022-5 which regarding the Captial Fund (4901).

Motion: Trustee Downard Second: Trustee Thomas

Roll Call: Chad **AYE** Jim **AYE** Tim **AYE**

Upon review of the Zoning Boards, terms expired at the end of 2021 and will need to be addressed at the 1/19/2022 meeting:

Resignation from James Downard from the zoning commission effective 12/15/2021 when appointed as Trustee.

Zoning Commission

Zoning Board of Appeals

Fire

2021 Overall Runs

683 Total Runs 544 EMS 303 Transports 97 Fire 42 MVA
Mutual Aid Received 81 Mutual Aid Given 220

	Given	Received
Richland	88	44
Berne	35	3
Junction City	42	1
Pleasant	19	28
Hocking	1	0
Hebron	1	0

Marion	7	1
Somerset	2	0
Thorn Twp	1	0
Good Hope	0	1
New Lexington	5	0
Falls Twp	1	0
Lancaster	12	3
Crooksville	3	0
New Straitsville	1	0

A contribution was received from John & Linda Graham in the amount of \$150.00 during the holidays. We thank Mr. & Mrs. Graham for their continued support of our department.

Brad Hutchinson purchased lunch for all 3 crews on Christmas Day. Mr. Hutchinson did this throughout the Fairfield County.

Laura Gornall donated a set of DeWalt cordless tools as a thank you for a run in 2020. The tools were put on Medic 541.

Heritage Fire Apparatus came on December 30, 2021 to estimate and spec out changes for both engines they will be providing a quote. Funds will be used from American Rescue Plan fund #2272.

2022/2023 Accidental Death Policy for part time firefighters comes up for renewal in February. Need to decide if renewing or looking at other options will be discussed at 2nd January meeting.

Zoning (Tim)

Paul Kunkler
2840 Geneva School Rd
Accessory Bldg

Jordan remodeling
7167 pleasantview road se
New home build

Jordan remodeling
7262 pleasantview road se
New home build

Jordan remodeling
7101 pleasantview road se
New home build

Road Department

Hauling stone as need,
Cleaning brush and culverts from wind and rain
Patching potholes as needed
David remains off work from surgery. Tentative return date is 01/17/2022 with doctors excuse

Upcoming Stone bid:

The Rushcreek Township Trustees are accepting sealed bids for various sizes & amounts of stone delivered to 213 Marietta St., Bremen, OH. Stone & trucking priced separately. Contract valid through February 26, 2023. Bids must include current BWC certification, unless owner/operator, and proof of insurance. Bid opening will be held February 9, 2022 at 7pm. Inquiries: 740-569-7181 Ext. #11. Rushcreek Township Trustees reserves the right to reject any or all bids.

Fiscal Officer

New Faithful performance bonds have been issued for all 3 Trustees and Fiscal Officer. IMPORTANT note that while renewing/issuing the bonds Wendy indicated that Stacy never was bonded during her time from April through October. This could be important given the condition items were left in and penalties incurred. There will be no bond insurance to claim on in the event items are uncovered in future audits.

Motion to enter into Executive Session under ORC 121.22 G(1): To discuss employee compensation and benefits

Motion Trustee Downard **Second** Trustee Ashbaugh **TIME: 7:39 p.m.**

Return to regular session: TIME: 8:07 p.m.

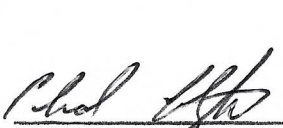
Motion Trustee Thomas **Second** Trustee Downard Grant 18 months of repayment of dependent coverage to Firefighter Ryan Smith. Total amount paid to Allied Benefits on spouse behalf by Township was \$3,647.29. spread over 36 pay periods (18 months) will be \$101.31. Further, the Board agrees to forfeit repayment of supplemental coverages through Companion on the dependent behalf in the amount of \$251.16.

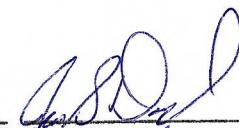
Roll Call: Chad **AYE** Jim **AYE** Tim **AYE**

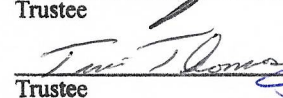
Motion Trustee Downard **Second** Trustee Thomas to modify employee leave section of handbook to reflect personal time for full time firefighters to 24 hours rather than 8 hour increments allotted to road department personnel. Fiscal Officer is directed to make these adjustments for the 2022 leave balances.


Roll Call: Chad **AYE** Jim **AYE** Tim **AYE**

Motion to adjourn: Trustee Ashbaugh **Time: 8:11 p.m.**


Trustee


Trustee


Trustee


Fiscal Officer

We hereby certify that the amount required to meet the contract, agreement, obligation, payment, or expenditure for the above, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of the appropriate fund(s) free from any previous encumbrances or obligation.