

RUSHCREEK TOWNSHIP TRUSTEES  
MEETING MINUTES

**April 5, 2023**

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

**Pledge to American Flag**

**Roll Call: Board of Trustees: Chad: Present Tim: Present Jim: Present**

**Others: Lisa: Present Will: Present Richard: Present**

Chad asked that all cell phones be muted except for the Chief's.

**VISITORS**

Dave Myers, Josh Schultz, Charlie Hockman

**Regional Planning Report**

Charlie Hockman attended the Regional Planning meeting on April 4, 2023. A new director was appointed. Darrell Walnick. Charlie provided some background for Mr. Walnick. Charlie provided a summary of the meeting. Topics covered included; Active Transportation Plan discussing bike and walking trails. Charlie expressed while these projects may interest some surveys have shown that taxpayers do not currently view these as priorities and see major infrastructure matters such as the 33 east corridor as the focus. Liberty Township submitted multiple zoning resolution changes for their area. Changes submitted were agreed by Regional Planning Committee with one noted exception regarding campgrounds.

**Bid Opening**

The Rushcreek Township Trustees accepted sealed bids **for approximately 2000 ton of # 8 limestone delivered** to 213 Marietta Street, Bremen, OH. Stone billed separately and hauled from Melvin Stone Yard 251 California Ave, Logan, OH. Bid must include current BWC certification, unless owner/operator, along with proof of insurance. Bid must be received by 6:00 p.m. April 5, 2023. **Bid opening will be held April 5, 2023 at 7 P.M. at the regular board meeting.** Rushcreek Township Trustees reserve the right to reject any or all bids.

**Discussion:** Trustee Ashbaugh verified that drop box, post office box and email had been checked prior to bid opening. Only one bid was received. The bid from Miller Hauling was reviewed by the Board and all appropriate paperwork was included.

**Motion to accept bid from: Miller Hauling for \$6.25 per ton for approximately \$12,500.00 total**

**Trustee Ashbaugh Second: Trustee Downard**

**Roll Call: Chad: Aye Tim: Aye Jim: Aye**

**Minutes**

The Minutes from the March 15, 2023 regular meeting were distributed for review prior to the meeting.

**Motion to accept: Trustee Thomas Second: Trustee Ashbaugh**

**Roll Call: Chad: Aye Tim: Aye Jim: Aye**

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

**Financial Section:**

March Bank Reconciliation

Warrants 43077 through 43109 and EFT's 112-2023 through 158-2023 totaling \$99,597.50

**Motion to approve and pay: Trustee Ashbaugh Second: Trustee Downard**

**Roll Call: Chad AYE Jim AYE Tim AYE**

**Fiscal Office**

**Draft** copy of Agreed upon procedures audit for 2021 & 2022 by the State received. Of the items sampled in the Audit, NO exceptions were found ! Final report will be issued to the State within the next couple of weeks. A new agreement will require Board signatures for the AUP. BHM is forwarding that agreement within the next week.

We are ready to receive the new tractor hood from Bane Welker with insurance funds. However, Bane Welker no longer utilizes house accounts. In order to receive those parts we will need to utilize our VISA as payment for the parts. Our current VISA limit is \$10,000.00 . We will need to request a higher limit for this purchase to be completed. With Board approval we will request an increase to \$15,000.00 next week. **Motion** to approve the requested increase to \$15,000.00 **Trustee Ashbaugh**

**Second: Trustee Downard**

**Roll Call: Chad: Aye Tim: Aye Jim: Aye**

**CD rates quoted.** VCNB 4.25, Peoples State 4.10, Merchants 4.67. Propose we move \$200,000 for 12 months to Peoples State Bank. The Board would be developing a new relationship and spreading some of the available \$\$ to multiple institutions. We have a 2<sup>nd</sup> Merchants Bank CD maturing on April 12<sup>th</sup> from a rate of .20 that will need to renew or move \$100,031.51. a 3<sup>rd</sup> CD will renew on 4/27 at Merchants in the amount of \$250,000. That can renew in the CDAR program at 4.67.

Finally, we have another CD that was placed at Merchants Bank in July of 2020. It was placed for a term of 5 years at a rate of .65 We requested Merchants review the CD and give us a rate bump. They are willing to term out the CD and move it to the CDAR program at 2 year term remaining for 4.15.

**Motion to approve the modifications with Merchants to current and renewing CD investments and proceed with a new relationship Peoples State Bank to diversify funds: Trustee Thomas**

**Second: Trustee Downard Roll Call: Chad: Aye Tim: Aye Jim: Aye**

#### **FIRE**

Chief Duvall was contacted by Heritage Fire Equipment. They are currently working on the exterior refurbish of our engine. Heritage identified major engine problems including the radiator while working on the truck. The extent and cost of the repairs to the motor will be identified and associated cost with the repair. Many options were discussed for possible repair shops. Chief stated there is a shop that has a working relationship with Heritage Fire Equipment that could provide \$ to repair engine and potentially replace radiator. At this time the Board agreed to continue with the exterior refurbish and get further information on the cost of engine repairs.

**Received** ARPA Wellness grant funds for Salary of FF2/EMTbasic salary from 07/01/22 in the amount of \$121,972.23 !!!!!!! The funds will be reimbursed by quarter once we provide all needed documents to State. No submissions can occur until the UEI # can be resolved. There is one piece left to the grant for retention bonuses. They did not provide a time table for that announcement.

**Status** of OH. Dept of Commerce individual equipment grant submitted 1/30/23 declined. Recommend the Board consider using ARPA (2272) funds in the amount of \$5600.00 to purchase the Vehicle Repeaters and Antenna's with labor to install. Discussion among the Board regarding the remaining ARPA funds and the usage and time remaining to use the funds and appropriate purposes. Trustee Ashbaugh asked if the topic should be tabled or moved to a motion. **Motion to approve approximately \$5700 for the purchase and installation of the repeaters and antenna by Trustee Thomas. Second: Trustee Downard. Roll Call: Chad: Aye Tim: Aye Jim: Aye**



Priority one grant 2022/2023 was submitted for reimbursement in the amount of \$435.98. We are not yet in receipt of the reimbursement. Applying 2023/2024 grant.

Applied for Shriner's grant in amount \$1,389.00 for gas meter and combustibles detector.

Current BWC grant does not allow for anything we currently need. This grant was a topic of discussion at the Chief's meeting. Chief Duvall stated that if the grant would cover the purchase of a power cot we may be interested in applying.

Received copies of the Ohio Task Force Report on Volunteer fire service. There are several recommendations made that if implemented will help with our department. All trustees received a copy.

Saturday April 1<sup>st</sup> engine 542 while on a fire run returned to the station after being cancelled without the hose bed cover. We did not discover until the next day. Personnel searched the route that the truck took and were not able to locate the tarp. A post was put on social media. The Board directed Chief to go ahead and file a claim for replacing the tarp. A claim will be filed on April 6<sup>th</sup> with OTARMA.

**Fire and EMS runs 3/15/2023 through 3/31/2023.**

<b>29- EMS</b>		<b>17- transports</b>
<b>6- Fire</b>		
<b>4- MVA</b>		
<b>15-Mutual Aid given</b>		<b>0- Given</b>

**Mutual Aid Breakdown**

	<b>Given</b>	<b>Received</b>
Berne Township	<b>2</b>	<b>0</b>
Junction City	<b>1</b>	<b>0</b>
Marion	<b>0</b>	<b>0</b>
Lancaster	<b>0</b>	<b>0</b>
Pleasant	<b>3</b>	<b>0</b>
Richland	<b>7</b>	<b>0</b>
Misc. (Somerset, Hopewell, Straitsville, New Lex	<b>2</b>	<b>0</b>

**1<sup>ST</sup> QUARTER FIRE EMS**

**Fire and EMS runs**

**YTD**

<b>EMS</b>	<b>138</b>	<b>71- transports</b>
<b>Fire</b>	<b>23</b>	
<b>MVA</b>	<b>10</b>	
<b>Mutual Aid</b>	<b>60 Given</b>	<b>6 Received</b>

**TOTAL RUNS TO DATE**

**171**

## Mutual Aid Breakdown

	Given	Received
Berne Township	7	<u>1</u>
Junction City	11	<u>0</u>
Marion	5	<u>0</u>
Lancaster	0	<u>1</u>
Pleasant	9	<u>1</u>
Richland	23	<u>1</u>
Misc. (Somerset, Hopewell, Straitsville, New Lex	5	<u>2</u>
<b>TOTAL YEAR TO DATE</b>	<b>60</b>	<b>6</b>

Trustee Downard asked Chief to provide the # of EMS mutual aid runs that resulted in transport vs. the # of runs where we are leaving the Township without compensation for EMTP thereby leaving our Township with only 1 EMT or having to call for mutual aid. Some discussion as well continue over the volume of runs to the rehabilitation facility on Pleasantville Road in Richland Township.

### Zoning

Short Term rental policy sent to Prosecutors office for review.

Remlinger and Assoc received a judgment in our favor, dismissing Mr. Esteps' case against Nicole and the Township. His counsel filed an appeal to preserve his right. In discussion with our PA office and

Remlinger they believe we will prevail in the appeal process as well.

New construction permit request submitted 3/21 for Stephenson, SR312

Pole Building permit request submitted 3/27 for Arnold, WestPoint Rd

### Road Department

After speaking with PA office regarding Blosser Cemetery; those parcels will be conveyed to the Carpenters' and then the newly surveyed portion defining the cemetery and right of way will be conveyed back to the Township. SAS title will be preparing the documents and will invoice the Township. The Carpenters paid for the survey and the Township will pay for the conveyances. The process had to be changed since the Township was never deeded the property therefore the county was uncomfortable with a quit claim and deed transfer. The Prosecuting Attorney's office will handle the organization of this process with SAS Title on our behalf as well as a Contract of Sale for the Carpenters'

Continue to clean and clear brush and trees from the high winds

Trimming trees in preparation for Chip Seal

Ditching as needed and in preparation for Chip Seal

Grading and stoning gravel roads as needed.

Cold Mix project completed today with Richard, David and Chad. The Board appreciates the use of Ashbaugh Excavating providing extra equipment needed to complete the project. Trustee Ashbaugh for assisting.



### Administration

**DAC meeting:** Trustee Downard attended on 3/29 and reported the election of new officers. Tina Childers and Dr. Marone elected through voice vote. Audrey Stoffel received votes from Violet and Rushcreek Township's. In addition, reported discussion of the future direction of the Health Department. The proposed 2024 budget was also presented. The next meeting is scheduled for August 2023

Crossroads Communication site development contacted the Township regarding the possibility of the property behind the equipment storage barn as a possible tower site. They advised Trustee Downard the tower would be approximately 290ft. in height. They are willing to provide \$5000.00 for engineering and planning work for years 1-2 and \$75,000.00 one time payment for the site. The Board had various discussion regarding the use of the location and any potential benefit to the community. The Board agreed the logistics and location were not suitable for the Township or the community. Trustee Downard also advised the Board the organization was looking at other property in the area and was asked about granting waivers to our zoning policies regarding height, location, etc. Trustee Downard will follow up via email to advise of the variance process through the Zoning Board of Appeals.

Discussion and review of the 2022 recycling numbers for the Township.


Month	aluminum	glass	occ	all paper	plastic	steel		TOTALS	trash	Quarter Recycle Total
January	115	50	6650	1100	2870	100		10885	170	
February	100	70	6770	850	4005	70		11865	65	
March	85	55	7900	900	4110	115		13165	100	35915
April	95	50	6750	665	3200	100		10860	130	
May	185	112	6965	851	1688	140		9941	165	
June	110	65	10200	540	3860	75		14850	100	35651
July	130	90	7375	605	3405	60		11665	90	
August	380	270	9735	1815	3990	285		16475	185	
September	270	175	7575	940	3330	140		12430	175	40570
October	160	52	5381	554	2816	175		9138	64	
November	234	202	10418	1300	4830	150		17134	185	
December	275	220	8985	930	3750	120		14280	105	
Year Total	2139	1411	94704	11050	41854	1530		152688	1534	40552


**Chairman Ashbaugh hearing no further business**

**Motion to Adjourn:** Trustee Ashbaugh

Adjournment time: 7:51 p.m.







**Payment Listing**

UAN v2023.2

4/1/2023 to 4/19/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
135-2023	04/04/2023	04/01/2023	EP	DONALD L ABRAM III	\$221.29	O
136-2023	04/04/2023	04/01/2023	EP	CHAD M ASHBAUGH	\$580.94	O
137-2023	04/04/2023	04/01/2023	EP	LISA A BURNWORTH	\$837.12	O
138-2023	04/04/2023	04/01/2023	EP	DAVID G CAMPBELL	\$1,265.07	O
139-2023	04/04/2023	04/01/2023	EP	RICHARD CURTLENN CAMPBELL	\$1,425.41	O
140-2023	04/04/2023	04/01/2023	EP	JAMES S DOWNARD	\$618.66	O
141-2023	04/04/2023	04/01/2023	EP	WILLIAM M. DUVALL	\$911.58	O
142-2023	04/04/2023	04/01/2023	EP	AMBER LEE-ANNE FLINT	\$1,500.49	O
143-2023	04/04/2023	04/01/2023	EP	MATTHEW GRAHAM	\$986.86	O
144-2023	04/04/2023	04/01/2023	EP	ERIKA N HEDGES	\$484.10	O
145-2023	04/04/2023	04/01/2023	EP	JEREMI W HEDGES	\$1,503.89	O
146-2023	04/04/2023	04/01/2023	EP	BRIAN K. IRWIN	\$299.63	O
147-2023	04/04/2023	04/01/2023	EP	JORDAN P IRWIN	\$29.07	O
148-2023	04/04/2023	04/01/2023	EP	ANTHONY M. KERR	\$1,449.52	O
149-2023	04/04/2023	04/01/2023	EP	STEVEN PHILLIP KILBARGER	\$1,293.65	O
150-2023	04/04/2023	04/01/2023	EP	NICHOLE F SCHMELZER	\$136.27	O
151-2023	04/04/2023	04/01/2023	EP	RYAN M SMITH	\$1,369.56	O
152-2023	04/04/2023	04/01/2023	EP	TIMOTHY THOMAS	\$676.40	O
153-2023	04/04/2023	04/01/2023	EP	KENNETH JOE WALTON	\$44.50	O
155-2023	04/04/2023	04/01/2023	EW	DEP'T OF TREASURY - IRS	\$3,187.58	O
156-2023	04/04/2023	04/03/2023	CH	TREASURER, STATE OF OHIO	\$948.00	O
157-2023	04/05/2023	04/03/2023	EW	Ohio Police & Fire Pension Fund	\$7,982.47	O
158-2023	04/05/2023	04/03/2023	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$3,081.61	O
159-2023	04/18/2023	04/17/2023	EP	CHAD M ASHBAUGH	\$580.94	O
160-2023	04/18/2023	04/17/2023	EP	LISA A BURNWORTH	\$837.12	O
161-2023	04/18/2023	04/17/2023	EP	DAVID G CAMPBELL	\$1,096.96	O
162-2023	04/18/2023	04/17/2023	EP	RICHARD CURTLENN CAMPBELL	\$1,243.67	O
163-2023	04/18/2023	04/17/2023	EP	JAMES S DOWNARD	\$618.66	O
164-2023	04/18/2023	04/17/2023	EP	WILLIAM M. DUVALL	\$911.58	O
165-2023	04/18/2023	04/17/2023	EP	AMBER LEE-ANNE FLINT	\$1,634.48	O
166-2023	04/18/2023	04/17/2023	EP	MATTHEW GRAHAM	\$1,615.90	O
167-2023	04/18/2023	04/17/2023	EP	ERIKA N HEDGES	\$197.38	O
168-2023	04/18/2023	04/17/2023	EP	JEREMI W HEDGES	\$1,444.61	O
169-2023	04/18/2023	04/17/2023	EP	BRIAN K. IRWIN	\$12.86	O
170-2023	04/18/2023	04/17/2023	EP	JORDAN P IRWIN	\$29.07	O
171-2023	04/18/2023	04/17/2023	EP	ANTHONY M. KERR	\$1,449.52	O
172-2023	04/18/2023	04/17/2023	EP	STEVEN PHILLIP KILBARGER	\$2,011.43	O
173-2023	04/18/2023	04/17/2023	EP	NICHOLE F SCHMELZER	\$136.27	O
174-2023	04/18/2023	04/17/2023	EP	RYAN M SMITH	\$1,369.56	O
175-2023	04/18/2023	04/17/2023	EP	TIMOTHY THOMAS	\$676.40	O
176-2023	04/18/2023	04/17/2023	EP	KENNETH JOE WALTON	\$22.52	O
178-2023	04/19/2023	04/17/2023	EW	DEP'T OF TREASURY - IRS	\$3,524.51	O
179-2023	04/19/2023	04/17/2023	EW	REGIONAL INCOME TAX AGENCY	\$449.32	O
180-2023	04/19/2023	04/17/2023	EW	SCHOOL DISTRICT INCOME TAX	\$668.19	O
181-2023	04/19/2023	04/17/2023	EW	TREASURER OF STATE OF OHIO	\$1,076.98	O
43097	04/05/2023	04/01/2023	WH	OHIO CHILD SUPPORT PAYMENT CENTRA	\$190.23	O





**Payment Listing**

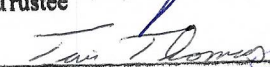
4/1/2023 to 4/19/2023


UAN v2023.2

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

  
Trustee

  
Trustee

  
Trustee

  
Fiscal Officer

We hereby certify that the amount required to meet the contract, agreement, obligation, payment, or expenditure for the above, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of the appropriate fund(s) free from any previous encumbrances or obligation.