

RUSHCREEK TOWNSHIP TRUSTEES

MEETING MINUTES

July 19, 2023

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call: Board of Trustees: Chad: Present Tim: Present Jim: Present

Others: Lisa: Present Will: Present Richard: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Dave Myers, Ray Stemen, Fairfield County Deputy

Minutes

The Minutes from the July 5, 2023 regular meeting were distributed along with Special meeting minutes from July 14th for approval for review prior to the meeting.

Motion to accept: Trustee Downard Second: Trustee Thomas

Roll Call: Chad: Aye Tim: Aye Jim: Aye

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

Financial Section:

Warrants 43200 through 43209 and EFT'S 297-2023 through 317-2023 in the amount of \$39,234.08

Motion to approve and pay: Trustee Thomas Second: Trustee Ashbaugh

Fiscal Office

Zoning Inspector posting will be published 7/28 Towne Crier edition.

Preparing for expenditure of the 1989 Sutphen repairs. Trustees and Fiscal Officer discussed options for payment of the repairs. Two options: Request amended certificate from County from pooled funds from account 2191 or utilize ARPA funds as an extension of the refurbish from fund 2272.

Trustee Ashbaugh made a motion to approve use of funds from 2272. **Trustee Thomas second** the motion. **Roll Call: Chad Aye Jim AYE Tim AYE**

Fire

In reviewing employee handbook and prior meeting minutes it appears the Board addressed years 1-3 and 4-8 of Firefighter vacation. However, years 9-25 should be reviewed and resolved. Board agreed to amend those years to reflect the 8/24 hour difference.

Remaining ARPA funds and using them to paint and tuck point Fire Department building. Funds need to be expended by end of 1st quarter 2024. Approximately \$45,000.00 available. Chief will begin to put together the requirements for bid.

Received an additional \$20.00 for a post yard sale item of the instant hot water heater.

Fire and EMS runs 7/1/2023 through 7/15/2023.

28- EMS				16- transports
2- Fire				
1- MVA				
4-Mutual Aid given				4 received

Mutual Aid Breakdown

	Given	Received
Berne Township	1	<u>0</u>
Junction City	1	<u>0</u>
Marion	0	<u>0</u>
Lancaster	0	<u>0</u>
Pleasant	0	<u>1</u>
Richland	1	<u>3</u>
Misc. (Somerset, Hopewell, Straitsville, New Lex	1	<u>0</u>

FIRE and EMS

YEAR TO DATE

EMS	273	140 transports
Fire	51	
MVA	3	
Mutual Aid	106 Given	17 Received

Zoning

Voicemails were retrieved and outstanding items being resolved

Outstanding check for Huber permit, office keys, outstanding documents have not yet been received.

Road Department

Cleaning trees and limbs from storms. Thanks again to Chip Pritzel for clearing another down tree.

The final count on Liberty Tire clean up project was 437 misc. tires. 391 of those were car tires. The amount to clean up all the tires picked up from roads and township equipment tires was \$2,756.50

The State of Ohio (ODOT) supplied the Township with 108 tons of #304 and 129 ton of #8's from the high volume on traffic that occurred on Purvis, Heyd roads during the SR 37 project.

Prepping roads for 2023 chip seal

Administration

Permit issued to LaFollette for deck Webb Summit. Resident also indicated during inspection they may have a potential candidate for the Zoning Poisiton

Permit issued for Thomas- room addition – Lancaster/New Lexington Road

Permit issued for Bosch – garage - West Point

Permit request for Willard – accessory building- Bremen Road

Letter sent regarding chain link fence installation on Trails End – McCafferty – **resolved 7/17**
replacement fence

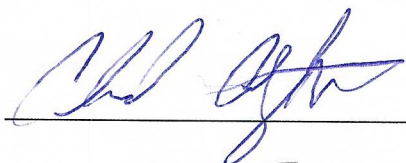
Email to Estep counsel for copy of deed changes – Mr. Estep's Counsel indicated a copy of the deed would be supplied and they have applied as a business to the County for review and occupancy permit.

Confirmed permit for Carter was issued

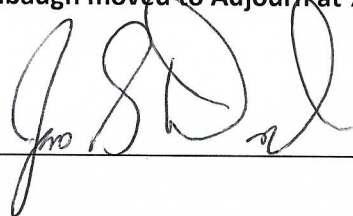
Creating a spreadsheet for monthly reporting to Fairfield County of permits issued.

Retrieving and reviewing zoning permit and violation documents

Hearing no further business Trustee Ashbaugh moved to Adjourn at 7:14 p.m.

A handwritten signature in blue ink, appearing to read "Chad Ashbaugh", written over a horizontal line.

Teri Thomas

A handwritten signature in black ink, appearing to read "Joe S. S. S.", written over a horizontal line.

Payment Listing

UAN v2023.2

7/20/2023 to 8/2/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
318-2023	08/02/2023	08/01/2023	EP	CHAD M ASHBAUGH	\$580.94	O
319-2023	08/02/2023	08/01/2023	EP	LISA A BURNWORTH	\$837.12	O
320-2023	08/02/2023	08/01/2023	EP	DAVID G CAMPBELL	\$1,162.46	O
321-2023	08/02/2023	08/01/2023	EP	RICHARD CURTLENN CAMPBELL	\$1,411.22	O
322-2023	08/02/2023	08/01/2023	EP	JAMES S DOWNARD	\$618.66	O
323-2023	08/02/2023	08/01/2023	EP	WILLIAM M. DUVALL	\$911.58	O
324-2023	08/02/2023	08/01/2023	EP	AMBER LEE-ANNE FLINT	\$1,500.49	O
325-2023	08/02/2023	08/01/2023	EP	MATTHEW GRAHAM	\$645.15	O
326-2023	08/02/2023	08/01/2023	EP	JEREMI W HEDGES	\$1,694.12	O
327-2023	08/02/2023	08/01/2023	EP	BRIAN K. IRWIN	\$19.21	O
328-2023	08/02/2023	08/01/2023	EP	JORDAN P IRWIN	\$29.07	O
329-2023	08/02/2023	08/01/2023	EP	ANTHONY M. KERR	\$1,449.52	O
330-2023	08/02/2023	08/01/2023	EP	STEVEN PHILLIP KILBARGER	\$2,483.39	O
331-2023	08/02/2023	08/01/2023	EP	CHRISTOPHER R MCKIBBEN	\$186.38	O
332-2023	08/02/2023	08/01/2023	EP	RYAN M SMITH	\$1,369.56	O
333-2023	08/02/2023	08/01/2023	EP	TIMOTHY THOMAS	\$676.40	O
335-2023	08/02/2023	08/01/2023	EW	DEP'T OF TREASURY - IRS	\$3,384.27	O
43153	05/17/2023	05/17/2023	AW	VISA	\$9,325.52 *	C
43153	08/01/2023	08/02/2023	NEG ADJ	VISA	-\$2,595.00	O
43210	08/02/2023	08/02/2023	AW	COMPANION LIFE INSURANCE COMPANY	\$295.12	O
43211	08/02/2023	08/02/2023	AW	SUNOCO CORPORATIION	\$75.53	O
43212	08/02/2023	08/02/2023	AW	BOUND TREE MEDICAL	\$1,505.93	O
43213	08/02/2023	08/02/2023	AW	FOLTZ AG ENTERPRISES, INC.	\$78.46	O
43214	08/02/2023	08/02/2023	AW	VASU COMMUNICATON INC	\$156.82	O
43215	08/02/2023	08/02/2023	AW	OHIO DEP'T. OF AGRICULTURE	\$35.00	O
43216	08/02/2023	08/02/2023	AW	FREEDOM ENTERPRISES	\$36.00	O
43217	08/02/2023	08/02/2023	AW	WOODSIDE DOOR COMPANY	\$205.00	O
Total Payments:					\$18,752.40	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$18,752.40	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Trustee

Fiscal Officer

We hereby certify that the amount required to meet the contract, agreement, obligation, payment, or expenditure for the above, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of the appropriate fund(s) free from any previous encumbrances or obligation.

Bank Reconciliation

UAN v2023.2

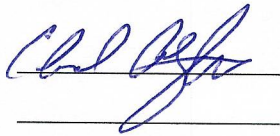
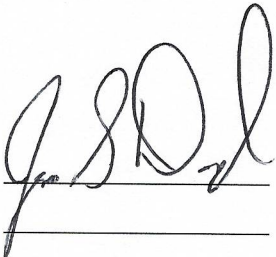
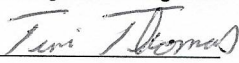
Reconciled Date 7/31/2023

Posted 8/1/2023 11:40:27 AM

Prior UAN Balance:		\$4,678,900.50
Receipts:	+	\$88,794.56
Payments:	-	\$72,497.05
Adjustments:	+	\$0.00
Current UAN Balance as of 07/31/2023:		\$4,695,198.01
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 07/31/2023:		<u>\$4,695,198.01</u>
Entered Bank Balances as of 07/31/2023:		\$4,695,537.01
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$339.00
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 07/31/2023:		<u>\$4,695,198.01</u>

Balances Reconciled

Governing Board Signatures

There are no outstanding receipts as of 07/31/2023.

There are no outstanding adjustments as of 07/31/2023.

Outstanding Payments

Reconciled Date 7/31/2023

UAN v2023.2

Posted 8/1/2023 11:40:27 AM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Warrant	43047	02/15/2023	JOSHUA SCHULTZ	\$30.00
PRIMARY	Warrant	43048	02/15/2023	MOYER RICHARD	\$30.00
PRIMARY	Warrant	43062	03/01/2023	JOSHUA SCHULTZ	\$15.00
PRIMARY	Warrant	43194	07/05/2023	FAIRFIED CO.ASSN.OF TWP.TRUSTEES & CLERK	\$264.00
					<hr/>
					\$339.00
					<hr/>