

RUSHCREEK TOWNSHIP TRUSTEES

MEETING MINUTES

September 20, 2023

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call: Board of Trustees: Chad: Present Tim: Present Jim: Present

Others: Lisa: Present Will: Present Richard: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Deputy Sgt. Williams, Terry and Shirley Burnworth, Dave Myers

Terry and Shirley Burnworth asked if the Township had changed the zoning use for their property located at Logan Thornville Road. They believe they were advised by Regional Planning the Township had made a change of use from Agriculture/ Residential to Industrial. The Board reviewed the map and did see the Industrial designation. However, the Fiscal Officer reviewed the Auditors website and specific real estate tax assessment and it reflects Residential/Agriculture. Mr. and Mrs. Burnworth were advised by an appraiser they could not evaluate the property until matter resolved. Board stated Zoning Inspector would contact both Regional Planning and the Map Room to discuss. Zoning Inspector will follow up with Mr. and Mrs. Burnworth as the telephone number they provided.

Sergeant Williams from Fairfield County Sherriff's office was checking with the Board form any concerns or issues for the department. He stated there has been an uptick in Fairfield County for crimes considered as violent (assaults, domestic and gun violence).

Minutes

The Minutes from the September 6th regular meeting and September 11th special meeting minutes have been distributed for review prior to the meeting, along with Zoning Board of Appeals minutes from 9-11-2023 and are being presented for approval .

Motion to approve: Trustee Downard **Second:** Trustee Thomas

Roll Call: Chad: Aye Tim: Aye Jim: Aye

Financial Section:

Warrants 43245 through 43266 and EFT'S 386-2023 through 410-2023 in the amount of \$241,655.02

Purchase Order 19 -2023 for OTARMA annual insurance premium

Purchase Order 20-2023 for Redd Public Safety – Shriner's grant funds

Reallocate funds from 2191-805-0000 in the amount of \$1389.00 SHRINER'S GRANT TO 2191-230-400-0000

Supplemental receipt of grant funds from State of Ohio, EMS ARPA hiring and retention grant in the amount of \$50,955.63. Appropriate funds to 2191-220-190-0000 (Fire fund Salaries)

Resolution # 2023-12 to accept revenue and appropriate \$1,389.00 and \$50,955.63

Motion to approve and pay: Trustee Thomas **Second:** Trustee Downard

Roll Call: Chad: Aye Tim: Aye Jim: Aye

Fiscal Office

Nothing to report

Fire

Grant funds received from Aladdin Shriners for the purchase of gas detection meters. Above purchase order number approved but may need adjusted if the type of meter can not be purchased from Redd. They 2nd meter was originally quoted from Amazon when the grant was applied for.

Bid accepted and work initiated on exterior fire house from Boots Improvements, John Lenhart . Check for 50% has been issued. All agreed the job is moving along and doing good work.

Signage replacements, Gutter repair. Board agreed a new sign should be added and contact should be made with Mike Qualls, Genes Signs to discuss options. There are sections of gutter that need replaced while work is being performed. It is not enough footage to justify complete replacement and Boots has agreed to install new gutter if we purchase.(approx. 1 section and 3 downspouts require some level of repair)

Replacing commodes with higher volume flush commodes. After the sewer line issues, it was recommended by Roto-Rooter that we consider. Board agreed that Kirkbride Plumbing should be contacted for pricing and options.

Fire and EMS runs 9/1/2023 through 9/15/2023.

21- EMS				15- transports
3- Fire				
8- MVA				
5-Mutual Aid given				4- received

Mutual Aid Breakdown

	Given	Received
Berne Township	0	<u>1</u>
Junction City	0	<u>0</u>
Marion	2	<u>0</u>
Lancaster	0	<u>1</u>
Pleasant	0	<u>1</u>
Richland	2	<u>1</u>
Misc. (Somerset, Hopewell, Straitsville, New Lex	1	<u>0</u>

FIRE and EMS

YEAR TO DATE

EMS	352	168 transports
Fire	60	
MVA	20	
Mutual Aid	137 Given	26 Received

TOTAL YEAR TO DATE

432

Zoning

9-11-23 - Zoning Board of Appeals met, discussed and approved Conditional Use permit for Luke Miller, outdoor furniture manufacturer. Assigned #23-17 to Conditional Use and #23-18 for sign. No fee assessed for sign.

Leedy Variance (#23-19) Sale to Foltz – approved lot split of parcel #034-00181, approved re-survey of parcel #034-00030, and approved non-conforming lot creation legally tied to parcel #034-00180. No fees assessed.

Supple – permit #23-20 approved for new home at 1413 Old Rushville Rd.

Richard Estep (Starlite Auto) – deed is updated, but I have not received a request for an Occupancy permit for inspection (per 12/7/22 minutes) nor have I received an application for any signage.

Request a discussion of current zoning fee structure: No charge for signs (size or price variable) No charge for lot split approval (ok unless requires a Variance application, but still no charge). No charge for Occupancy permit application. Agricultural use building request \$5 charge for records purpose. Trustee Downard will review the fee schedule and work to present an updated schedule and Resolution to the Board by the next meeting.

Road Department

Chip Seal project was complete on 9/13/2023.

Contacted Russell Standard to look at Heyd Road regarding a total reclaim of the road. This would be an extensive project. They are meeting with Richard – Road Supervisor and Trustee Ashbaugh tomorrow morning at 8 a.m. on Heyd Road.

Hydraulic steering cylinder on roller was taken to Star Engineering for rebuild

Ohio Department of Agriculture (Tony Key) stopped in for spot check of spray records. Richard passed with no issues.

Tires for grader at Tire Warehouse- Galaxy \$3,330.00; Smetzer Tire - BK \$3,900.00. **Tires for Farmall** at Tire Warehouse- Galaxy tire rear \$789.00 front \$374.00; Smetzer Tire – FS \$1,173.75, front FS \$672.50 Millersburg Tire did not return calls for a quote. **Motion** to purchase tires from Tire Warehouse **Trustee**

Thomas at the prices listed above: **Second: Trustee Ashbaugh**

Roll Call: Chad: Aye Tim: Aye Jim: Aye

Discussion: We have not purchased through Warehouse Tire Inc. in the past. Discussion centered around the difference between BK, Galaxy, Firestone. Richard is comfortable in working with Warehouse Tire.

Eli Shetler would like either a Trustee or Road Supervisor to contact him regarding Heyd Road- Fiscal Officer forwarded phone # to Road Supervisor. Trustee Ashbaugh will contact Mr. Shetler.

Trustee Ashbaugh wanted to thank and recognize David Campbell for bringing his personal mower since ours has been down to mow the yard here at the Township.

Quotes from AgPro (John Deere) and Foltz Ag and Diesel were presented for zero-turn mowers.

Discussion: Trustee Downard noted trans axle sizes, Trustee Ashbaugh discussed deck construction, Richard Campbell discussed checking fluids for each mower. Discussion also took place regarding “commercial” vs. regular mowers and service, parts, warranty. Quotes are on file at the Township Fiscal Office

Motion: Trustee Downard to purchase ENCORE with 48” deck from Foltz Ag and Diesel in the amount of \$5,530.00. Purchase order to be issued from fund 2031-760-740 **Second :** Trustee Ashbaugh

Roll Call: Chad: Aye Tim: Aye Jim: Aye

Administration

Trustee Downard following up on permit application or payment for building at 6990 Pleasantview Road.

Trustee Downard went to site and discussed with contractor or was suppose to submit within a day.

Contractor stated he had permit application in his vehicle and would complete and submit to Township.

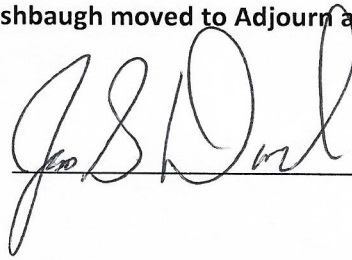
Asking zoning inspector to follow up.

David Snider Board member from Rushcreek Conservancy District contacted Fiscal Office regarding an ODOT grant opportunity that could assist with AVALON Road flooding issues. David Snider sent all paperwork regarding the grant application and stated the potential amount would be for \$150,000.00. In addition the time frame to complete the application is October 1st. The Board discussed the is a very worth while project. But both Trustees Ashbaugh and Downard expressed the need for engineering work to be done and estimates needed for the work prior to application. Trustee Thomas expressed that \$150,000.00 would more than likely not be adequate to complete that type of project. Discussion took place that engineering work alone could absorb a substantial portion of the funds and the Township had more pressing issues with HEYD road where \$\$ should be appropriated this year. Trustee Downard also indicated that NRCS from Fairfield and Perry Counties may need to be involved due to water and flow issues that are beyond the Township Right of Way. The Board chose to decline the invitation at this time and asked the Fiscal Office to respond to the Conservancy and thank them for the opportunity but given the time constraints of the bid and a more pressing road issue they would need to decline.

Hearing no further business Trustee Ashbaugh moved to Adjourn at 8:03 p.m.



Tom Thomas



Bank Reconciliation

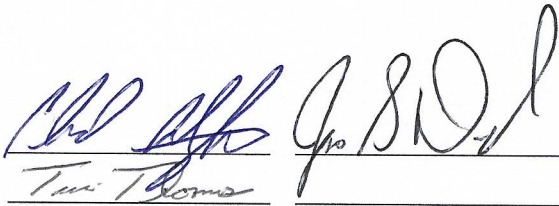
Reconciled Date 9/30/2023

Posted 10/3/2023 8:33:14 AM

Prior UAN Balance:		\$5,170,050.17
Receipts:	+	\$95,858.88
Payments:	-	\$328,382.54
Adjustments:	+	\$28.57
Current UAN Balance as of 09/30/2023:		\$4,937,555.08
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 09/30/2023:		\$4,937,555.08
Entered Bank Balances as of 09/30/2023:		\$4,937,645.08
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$90.00
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 09/30/2023:		\$4,937,555.08

Balances Reconciled

Governing Board Signatures


Tim Thomas

There are no outstanding receipts as of 09/30/2023.

There are no outstanding adjustments as of 09/30/2023.

Outstanding Payments

Reconciled Date 9/30/2023

Posted 10/3/2023 8:33:14 AM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Warrant	43047	02/15/2023	JOSHUA SCHULTZ	\$30.00
PRIMARY	Warrant	43048	02/15/2023	MOYER RICHARD	\$30.00
PRIMARY	Warrant	43062	03/01/2023	JOSHUA SCHULTZ	\$15.00
PRIMARY	Warrant	43257	09/20/2023	CHARLIE HOCKMAN	\$15.00
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					\$90.00
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