

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES

March 15, 2023

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at **7:00 p.m.**

Pledge to American Flag

Roll Call: Board of Trustees: Chad: Present Tim: Present Jim: Present

Others: Lisa: Present Will: Present Richard: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Dave Myers, Ray Stemen- stated the County Commissioners' have been conducting meeting regarding Solar farms in Fairfield County. Josh Schultz – stated that our Zoning Commission is also reviewing language for the Board of Trustees regarding the solar issue. He also let the Board know there is a difference between "Mega" and "Community" solar. He stated that Community solar is anywhere from 5 to a little over 400-acre farms. The Mega solar projects are not supplying energy in this area. Josh has attended a meeting designed to help understand what the Board will have authority over.

Minutes

The Minutes from the March 1, 2023 regular meeting were distributed for review prior to the meeting, along with Zoning Commission minutes from 2-13-2023 and 2-20-2023 are being presented for approval.

Motion to accept: Trustee Downard Second: Trustee Thomas

Roll Call: Chad: Aye Tim: Aye Jim: Aye

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

Financial Section:

Warrant #'s 43058 through 43093 and EFT 91-2023 through 111 -2023 in the amount of \$ 34,748.96 Received Fire Retainage funds in the amount of \$9,307.83 for Durbin Run Road Property. Funds deposited to 9001 custodial account and amended certificate requested from County Auditor's Office. 1ST HALF REAL ESTATE settlement received.

Motion to approve and pay: Trustee Thomas

Second: Trustee Ashbaugh

Roll Call: Chad AYE Jim AYE Tim AYE

Fiscal Office

Would like to invest \$250k into either a CD or a new product called CDAR's.

We have 2 CD's maturing with Merchants Bank by mid-April. Current rates have them renewing around 3.85%. Once we receive notice of renewals we will look at available products to benefit Township.

FIRE

Received our 2023 Shriner's grant application 3/10/2023. Due by 04/07/2023.

Received two tablets and hardware from Fairfield County Commissioners for the MDT(mobile data transmission program, slated to begin in June. This will require us to acquire either hotspots or jetpacks for WI-FI with a carrier.

Fire and EMS runs 3/1/2023 through 3/14/2023.

29- EMS		15- transports
9- Fire		
1- MVA		
14-Mutual Aid given		3- Received

Mutual Aid Breakdown		
	Given	Received
Berne Township	2	<u>0</u>
Junction City	3	<u>0</u>
Marion	1	<u>0</u>
Lancaster	0	<u>0</u>
Pleasant	3	<u>1</u>
Richland	5	<u>2</u>
Misc. (Somerset, Hopewell, Straitsville, New Lex	0	<u>0</u>

Zoning

Received Demolition clean up funds from Foremost Insurance for property located at 3546 Durbin Run Road in the amount of \$9,307.83. Letter sent to homeowner advising that Zoning Inspector will inspect property for cleanup prior to funds being released.

Trustees reviewed the Short-Term Rental recommendations from the commission. Each board member submitted their changes for update. Those changes will be incorporated into the master document and returned to the commission. Some reference changes along with other minor adjustments will be made.

Road Department

Right of Way Policy was reviewed by the Board and minor adjustment regarding improved (blacktop, concrete) driveways as they relate to culvert replacement in the right of way. The Township will not be responsible for replacing any improved material above stone. Once these adjustments are made the new policy will be published on the website and new brochures printed.

Trimming trees and Cleaning up brush from winds

Ditching and stoning roads

Treating roads as needed

Holliday and Marietta signs have been replaced.

Preparing bid notice for Chip Seal Stone Hauling and Chip Seal. Bids for Chip Seal Stone Haul will be due April 5th for the regular meeting and for Chip Seal Project for April 19th.

Administration

Heritage Equipment has scheduled the truck for March 27th. After discussion with Heritage regarding a restocking fee for items already ordered based on the quote and availability the Board decided to move ahead with the March 27th date. Trustee Downard contacted Atlantic and thanked them for their quote and advised we will keep them in mind for any future work. Chief Duvall stated he contacted Heritage in regard to the outstanding hose bed from the prior truck. Chief stated this is posing a problem for the department by still not having it installed.

Mitchell Arnold contacted regarding the height and square footage of a building . Questioning policy in section 10.3 items 5 and 6 . Trustees Downard and Thomas discussed the policy and allowed Mr. Arnold to proceed with square footage in excess of the written policy. The Board thought adding a section possibly to state a variance could be requested if a proposed outbuilding would exceed the 1st floor

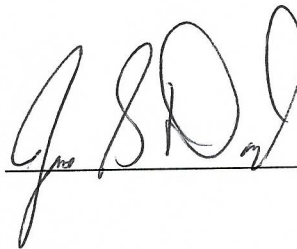
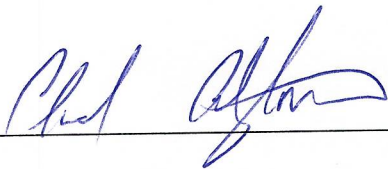
square footage of a home. They cited several examples of a height and square footage exception may be needed. Richard Campbell stated the original intent of the policy as written was to prevent "over the garage" housing and to maintain consistency in outbuilding throughout the Township.

Trustee Downard also located Ohio Revised Code language that allows the Fire Department to sell obsolete or outdated equipment that has a value of less than \$2,500.00 per item. The section of the code has specific rules regarding sale of property to elected officials or employees of the Township. Chief stated they will make a list of the equipment and possibly participate in the community yard sale in June 2023. They will need to write detailed receipts and have any funds dropped at the Fiscal Office by Monday after the sale.

Chairman Ashbaugh hearing no further business

Motion to Adjourn: Trustee Ashbaugh

Adjournment time: 7:43 p.m.



Payment Listing

UAN v2023.1

3/15/2023 to 4/5/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
112-2023	03/17/2023	03/16/2023	EP	DONALD L ABRAM III	\$394.46	C
113-2023	03/17/2023	03/16/2023	EP	CHAD M ASHBAUGH	\$580.94	C
114-2023	03/17/2023	03/16/2023	EP	LISA A BURNWORTH	\$837.12	C
115-2023	03/17/2023	03/16/2023	EP	DAVID G CAMPBELL	\$1,136.56	C
116-2023	03/17/2023	03/16/2023	EP	RICHARD CURTLENN CAMPBELL	\$1,296.11	C
117-2023	03/17/2023	03/16/2023	EP	JAMES S DOWNARD	\$618.66	C
118-2023	03/17/2023	03/16/2023	EP	WILLIAM M. DUVALL	\$911.58	C
119-2023	03/17/2023	03/16/2023	EP	AMBER LEE-ANNE FLINT	\$1,513.06	C
120-2023	03/17/2023	03/16/2023	EP	MATTHEW GRAHAM	\$647.80	C
121-2023	03/17/2023	03/16/2023	EP	ERIKA N HEDGES	\$480.87	C
122-2023	03/17/2023	03/16/2023	EP	JEREMI W HEDGES	\$1,503.89	C
123-2023	03/17/2023	03/16/2023	EP	BRIAN K. IRWIN	\$15.73	C
124-2023	03/17/2023	03/16/2023	EP	ANTHONY M. KERR	\$1,483.48	C
125-2023	03/17/2023	03/16/2023	EP	STEVEN PHILLIP KILBARGER	\$1,293.65	C
126-2023	03/17/2023	03/16/2023	EP	NICHOLE F SCHMELZER	\$136.27	C
127-2023	03/17/2023	03/16/2023	EP	RYAN M SMITH	\$1,358.07	C
128-2023	03/17/2023	03/16/2023	EP	TIMOTHY THOMAS	\$676.40	C
129-2023	03/17/2023	03/16/2023	EP	KENNETH JOE WALTON	\$22.52	C
131-2023	03/17/2023	03/16/2023	EW	DEP'T OF TREASURY - IRS	\$3,023.00	C
132-2023	03/20/2023	03/16/2023	EW	REGIONAL INCOME TAX AGENCY	\$421.16	C
133-2023	03/20/2023	03/16/2023	EW	SCHOOL DISTRICT INCOME TAX	\$640.82	C
134-2023	03/20/2023	03/16/2023	EW	TREASURER OF STATE OF OHIO	\$989.18	C
135-2023	04/04/2023	04/01/2023	EP	DONALD L ABRAM III	\$221.29	O
136-2023	04/04/2023	04/01/2023	EP	CHAD M ASHBAUGH	\$580.94	O
137-2023	04/04/2023	04/01/2023	EP	LISA A BURNWORTH	\$837.12	O
138-2023	04/04/2023	04/01/2023	EP	DAVID G CAMPBELL	\$1,265.07	O
139-2023	04/04/2023	04/01/2023	EP	RICHARD CURTLENN CAMPBELL	\$1,425.41	O
140-2023	04/04/2023	04/01/2023	EP	JAMES S DOWNARD	\$618.66	O
141-2023	04/04/2023	04/01/2023	EP	WILLIAM M. DUVALL	\$911.58	O
142-2023	04/04/2023	04/01/2023	EP	AMBER LEE-ANNE FLINT	\$1,500.49	O
143-2023	04/04/2023	04/01/2023	EP	MATTHEW GRAHAM	\$986.86	O
144-2023	04/04/2023	04/01/2023	EP	ERIKA N HEDGES	\$484.10	O
145-2023	04/04/2023	04/01/2023	EP	JEREMI W HEDGES	\$1,503.89	O
146-2023	04/04/2023	04/01/2023	EP	BRIAN K. IRWIN	\$299.63	O
147-2023	04/04/2023	04/01/2023	EP	JORDAN P IRWIN	\$29.07	O
148-2023	04/04/2023	04/01/2023	EP	ANTHONY M. KERR	\$1,449.52	O
149-2023	04/04/2023	04/01/2023	EP	STEVEN PHILLIP KILBARGER	\$1,293.65	O
150-2023	04/04/2023	04/01/2023	EP	NICHOLE F SCHMELZER	\$136.27	O
151-2023	04/04/2023	04/01/2023	EP	RYAN M SMITH	\$1,369.56	O
152-2023	04/04/2023	04/01/2023	EP	TIMOTHY THOMAS	\$676.40	O
153-2023	04/04/2023	04/01/2023	EP	KENNETH JOE WALTON	\$44.50	O
155-2023	04/04/2023	04/01/2023	EW	DEP'T OF TREASURY - IRS	\$3,187.58	O
156-2023	04/04/2023	04/03/2023	CH	TREASURER, STATE OF OHIO	\$948.00	O
157-2023	04/05/2023	04/03/2023	EW	Ohio Police & Fire Pension Fund	\$7,982.47	O
158-2023	04/05/2023	04/03/2023	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$3,081.61	O
43077	03/15/2023	03/15/2023	AW	VILLAGE OF BREMEN	\$185.70	C

Payment Listing

UAN v2023.1

3/15/2023 to 4/5/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
43078	03/15/2023	03/15/2023	AW	BAZELL OIL CO. INC.	\$167.46	C
43079	03/15/2023	03/15/2023	AW	RESPONSOFT	\$175.00	C
43080	03/15/2023	03/15/2023	AW	FAIRFIELD CTY. FIREFIGHTER'S ASSOC.	\$50.00	O
43081	03/15/2023	03/15/2023	AW	SPECTRUM BUSINESS/CHARTER COMMUI	\$79.98	C
43082	03/15/2023	03/15/2023	AW	COLUMBIA GAS COMPANY	\$813.00	C
43083	03/15/2023	03/15/2023	AW	Ohio Department of Administrative Services	\$750.00	C
43084	03/15/2023	03/15/2023	AW	VISA	\$276.40	C
43085	03/15/2023	03/15/2023	AW	MEDIA NETWORK OF CENTRAL OHIO MNC	\$44.45	C
43086	03/15/2023	03/15/2023	AW	VERIZON WIRELESS	\$14.16	C
43087	03/15/2023	03/15/2023	AW	SPECTRUM BUSINESS	\$199.98	C
43088	03/15/2023	03/15/2023	AW	AMERICAN ELECTRIC POWER	\$666.94	C
43089	03/15/2023	03/15/2023	AW	OFFICE MART, INC.	\$156.88	C
43090	03/15/2023	03/15/2023	AW	KLEEM, INC.	\$858.31	C
43091	03/15/2023	03/15/2023	AW	BOUND TREE MEDICAL	\$937.55	C
43092	03/15/2023	03/15/2023	AW	MEDICOUNT MANAGEMENT, INC.	\$350.73	C
43093	03/15/2023	03/15/2023	AW	SBH MEDICAL EMS DIVISION	\$197.50	C
43094	03/17/2023	03/16/2023	WH	OHIO CHILD SUPPORT PAYMENT CENTRA	\$190.23	C
43095	03/20/2023	03/16/2023	AW	ALLIED BENEFIT SYSTEMS, INC.	\$4,380.96	C
43096	03/20/2023	03/16/2023	AW	HERITAGE FIRE EQUIPMENT	\$17,038.81	C
43097	04/05/2023	04/01/2023	WH	OHIO CHILD SUPPORT PAYMENT CENTRA	\$190.23	O
43098	04/05/2023	04/04/2023	AW	SEDGWICK CLAIMS MANAGEMENT SERVI	\$1,080.00	O
43099	04/05/2023	04/04/2023	AW	SMALLS SAND & GRAVEL, INC	\$110.82	O
43100	04/05/2023	04/04/2023	AW	RUSHCREEK TOWNSHIP	\$202.62	O
43101	04/05/2023	04/04/2023	AW	COMPANION LIFE INSURANCE COMPANY	\$295.12	O
43102	04/05/2023	04/04/2023	AW	FIRE HOUSE, INC.	\$535.00	O
43103	04/05/2023	04/04/2023	AW	OFFICE MART, INC.	\$40.63	O
43104	04/05/2023	04/04/2023	AW	FREEDOM ENTERPRISES	\$72.00	O
43105	04/05/2023	04/04/2023	AW	J. SMITH ELECTRIC LLC	\$16,252.00	O
43106	04/05/2023	04/04/2023	AW	DITTMAR SALES AND SERVICE	\$46.91	O
43107	04/05/2023	04/04/2023	AW	BOUND TREE MEDICAL	\$643.98	O
43108	04/05/2023	04/05/2023	AW	BAZELL OIL CO. INC.	\$1,573.51	O
43109	04/05/2023	04/05/2023	AW	VILLAGE OF BREMEN	\$205.64	O
Total Payments:					\$99,597.50	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$99,597.50	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Bank Reconciliation

Reconciled Date 3/31/2023

Posted 4/4/2023 9:13:37 AM

Prior UAN Balance:		\$4,214,924.35
Receipts:	+	\$795,814.01
Payments:	-	\$84,918.94
Adjustments:	+	\$77.24
Current UAN Balance as of 03/31/2023:		\$4,925,896.66
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 03/31/2023:		<u>\$4,925,896.66</u>
Entered Bank Balances as of 03/31/2023:		\$4,926,021.66
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$125.00
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 03/31/2023:		<u>\$4,925,896.66</u>

Balances Reconciled

Governing Board Signatures

There are no outstanding receipts as of 03/31/2023.

There are no outstanding adjustments as of 03/31/2023.