

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES

August 2, 2023

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call: Board of Trustees: Chad: Present Tim: Present Jim: Present

Others: Lisa: Present Will: Present Richard: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Rick Moyer, Dave Myers, Ray Stemen, Fairfield County Deputy Merritt

Ray Stemen urged the Board and visitors to review information regarding the benefits that are being provided to military of tax payer funded programs regarding gender. Ray also encouraged the Board and visitors to consider a yes vote on Issue 1 in the upcoming election.

Dave Myers asked if the Board would consider sending a thank you note to neighbors that are maintaining Olive Branch Cemetery. Dave Myers is to supply name and address for the letter and the Board agreed.

Minutes

The Minutes from the July 19, 2023 regular meeting were distributed for review prior to the meeting.

Motion to accept: Trustee Downard **Second:** Trustee Thomas

Roll Call: Chad: Aye Tim: Aye Jim: Aye

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

Financial Section:

Warrants 43210 through 43217 and EFT'S 318-2023 through 335-2023 in the amount of \$18,752.40
July Bank Reconciliation

Motion to approve and pay: Trustee Thomas Second: Trustee Ashbaugh

Fiscal Office

Received \$50,955.63 from State of Ohio – ARPA Wellness Hiring Reimburse grant. Receipted to Fire Fund 2191-539-0000

FF Smith healthcare repayment plan complete and removed from his withholdings.

Fire

Kristen Krile-Smith has formally resigned from our department. We thank her for her service.

Received a one time donation from Fairfield Union Alumni Association in the amount of \$1,000.00

Thank you letter from the Board and Fire Chief is being sent.

Fire and EMS runs 7/15/2023 through 7/31/2023.

19- EMS				9- transports
4- Fire				
4- MVA				
10-Mutual Aid given				2- received

Mutual Aid Breakdown

	Given	Received
Berne Township	1	0

Junction City	1	<u>0</u>
Marion	1	<u>0</u>
Lancaster	0	<u>0</u>
Pleasant	0	<u>0</u>
Richland	4	<u>2</u>
Misc. (Somerset, Hopewell, Straitsville, New Lex	3	<u>0</u>

FIRE and EMS		YEAR TO DATE
EMS	292	150 transports
Fire	55	
MVA	7	
Mutual Aid	116 Given	19 Received
TOTAL YEAR TO DATE		354

Chief questioning the number of MVA's YTD. Fiscal Office will review total and follow up at next meeting

Chief is requesting a work or executive session to present the Board with changes in organization of officers and their compensation. In the interim he requested we allow a 3rd person (part – time) to be added to shift. No overtime will result if the 3rd person can not work a shift and all part time staff would adhere to the # of hours per year. The Board agreed to move forward with a 3rd person when scheduling September.

Chief requested assistance for Trustee Downard to put together bid specs for tuck point and painting of the fire house. Trustee Downard will work with Chief to develop a bid.

Chief will be on Vacation 8/11 through 8/19.

Zoning

Outstanding check for Huber permit, office keys, outstanding documents have not yet been received. Trustee Thomas indicated he has followed up with prior Zoning Inspector with a text message and has not received a response and Fiscal Office confirmed they are not in receipt of any documents, checks or keys.

Short Term Rental language will be reviewed by Regional Planning at their September meeting. The Board conducted a interview for Zoning Inspector position on 8/2/2023 at 6:30 p.m., They have one additional interview to conduct.

Road Department

Received refund check from Bane Welker in the amount \$2,595.00 from insurance claim. Returning to OTARMA (check # 66245) . Mailing to Bradley Tucker at PERSO, Blacklick, Ohio.

Cleaning up trees from winds

Cleaning culverts

Grading and stoning roads

Working on Heyd Road

Picked up two mattresses from Young Road.

Continuing to prep roads for chip seal

Administration

Permit request for Willard – accessory building- Bremen Road not yet issued. Waiting on additional funds for increased size.

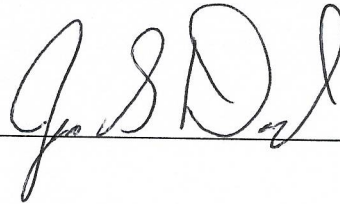
Information sent regarding 3456 Durbin Run Road Fire damage to PA office. Contact made with insurance adjuster from Foremost regarding checks. Chief Duvall inspected the property on 7/31 and stated it is not habitable in the current condition. Trustee Downard indicated to the Board that PA office provided a checklist for removing buildings as a nuisance under ORC 505.86. The Board reviewed the documents and in discussion with the Chief decided we should proceed with following the checklist provided.

County Auditor Office contacted us, no permit information had been received since February 2023. Utilized the new spreadsheet and Fiscal office documents to update the Auditor for 2023 permits.

Hearing no further business Trustee Ashbaugh moved to Adjourn at 7:26 p.m.







Payment Listing

8/3/2023 to 8/17/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
336-2023	08/03/2023	08/01/2023	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,857.90	O
337-2023	08/03/2023	08/01/2023	EW	Ohio Police & Fire Pension Fund	\$8,994.60	O
338-2023	08/17/2023	08/16/2023	EP	CHAD M ASHBAUGH	\$580.94	O
339-2023	08/17/2023	08/16/2023	EP	LISA A BURNWORTH	\$837.12	O
340-2023	08/17/2023	08/16/2023	EP	DAVID G CAMPBELL	\$1,162.46	O
341-2023	08/17/2023	08/16/2023	EP	RICHARD CURTLENN CAMPBELL	\$1,360.35	O
342-2023	08/17/2023	08/16/2023	EP	CAITLYN V DOUGLAS	\$100.22	O
343-2023	08/17/2023	08/16/2023	EP	JAMES S DOWNARD	\$618.66	O
344-2023	08/17/2023	08/16/2023	EP	WILLIAM M. DUVALL	\$911.58	O
345-2023	08/17/2023	08/16/2023	EP	AMBER LEE-ANNE FLINT	\$1,500.49	O
346-2023	08/17/2023	08/16/2023	EP	MATTHEW GRAHAM	\$753.13	O
347-2023	08/17/2023	08/16/2023	EP	ERIKA N HEDGES	\$118.47	O
348-2023	08/17/2023	08/16/2023	EP	JEREMI W HEDGES	\$1,694.12	O
349-2023	08/17/2023	08/16/2023	EP	BRIAN K. IRWIN	\$8.42	O
350-2023	08/17/2023	08/16/2023	EP	ANTHONY M. KERR	\$1,449.52	O
351-2023	08/17/2023	08/16/2023	EP	STEVEN PHILLIP KILBARGER	\$1,773.58	O
352-2023	08/17/2023	08/16/2023	EP	CHRISTOPHER R MCKIBBEN	\$817.43	O
353-2023	08/17/2023	08/16/2023	EP	RYAN M SMITH	\$1,470.87	O
354-2023	08/17/2023	08/16/2023	EP	TIMOTHY THOMAS	\$676.40	O
355-2023	08/17/2023	08/16/2023	EP	KENNETH JOE WALTON	\$22.52	O
357-2023	08/17/2023	08/16/2023	EW	DEPT OF TREASURY - IRS	\$3,386.55	O
358-2023	08/17/2023	08/16/2023	EW	REGIONAL INCOME TAX AGENCY	\$446.30	O
359-2023	08/17/2023	08/16/2023	EW	SCHOOL DISTRICT INCOME TAX	\$666.45	O
360-2023	08/17/2023	08/16/2023	EW	TREASURER OF STATE OF OHIO	\$1,074.77	O
43219	08/16/2023	08/15/2023	AW	BALESTRA, HARR & SCHERER, CPAS, INC	\$3,250.00	O
43220	08/16/2023	08/15/2023	AW	R.D. HOLDER OIL COMPANY	\$147.33	O
43221	08/16/2023	08/15/2023	AW	VILLAGE OF BREMEN	\$201.66	O
43222	08/16/2023	08/15/2023	AW	SPECTRUM BUSINESS/CHARTER COMMUI	\$79.98	O
43223	08/16/2023	08/15/2023	AW	KOORSEN FIRE & SECURITY	\$209.97	O
43224	08/16/2023	08/15/2023	AW	COLUMBIA GAS COMPANY	\$928.00	O
43225	08/16/2023	08/15/2023	AW	LANCASTER AUTO ELECTRIC	\$399.80	O
43226	08/16/2023	08/15/2023	AW	BREATHING AIR SYSTEMS DIVISION, INC.	\$673.43	O
43227	08/16/2023	08/15/2023	AW	VERIZON WIRELESS	\$94.46	O
43228	08/16/2023	08/15/2023	AW	SPECTRUM BUSINESS/CHARTER COMMUI	\$199.98	O
43229	08/16/2023	08/15/2023	AW	AMERICAN ELECTRIC POWER	\$943.68	O
43230	08/16/2023	08/15/2023	AW	VISA	\$106.39	O
43232	08/17/2023	08/16/2023	AW	ALLIED BENEFIT SYSTEMS, INC.	\$4,380.96	O
Total Payments:					\$44,898.49	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$44,898.49	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation