

RUSHCREEK TOWNSHIP TRUSTEES

MEETING MINUTES

January 4, 2023

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

**Pledge to American Flag**

**Roll Call:** Chad: Present Tim: Present Jim: Present

Lisa: Present Will: Present Richard: Absent

Chad asked that all cell phones be muted except for the Chief's.

**VISITORS**

Dave Myers, Ray Stemen

**Organizational Section**

Chad Ashbaugh, Chairman, opened the floor for the reorganization of Rushcreek Township Board for 2023.

**Nominations for the position of Chairman of Rushcreek Township for 2023.**

Trustee Thomas nominated Trustee Ashbaugh for the position of Chairman of Rushcreek Township Board for 2023. Trustee Ashbaugh agreed to accept the appointment. Hearing no other nominations, Trustee Ashbaugh moved to close the nominations and appoint Trustee Ashbaugh as the Chairman of the Rushcreek Township Board of Trustees for 2023.

**Roll Call:** Chad : Aye Jim: Aye Tim: Aye

Trustee Ashbaugh opened the floor for nominations for the positions of **Vice Chairman of Rushcreek Township Board** for the 2023. Trustee Ashbaugh nominated Trustee Downard for the position of Vice Chairman of the Rushcreek Township Board of Trustees for 2023. Trustee Downard agreed to accept the appointment. Hearing no other nominations, Trustee Ashbaugh moved to close the nomination and appoint Trustee Downard as the Vice Chairman of the Rushcreek Township Board of Trustees for 2023.

**Roll Call:** Chad : Aye Jim: Aye Tim: Aye

The floor was turned over to Chairman Trustee Ashbaugh to proceed with the business.

**MINUTES**

The Minutes from the December 21, 2022 regular meeting have been distributed for review prior to the meeting, and are being presented for approval.

**Motion to accept:** Trustee Thomas **Second:** Trustee Ashbaugh

**Roll Call:** Chad: Aye Tim: Aye Jim: Aye

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

**The delegation of duties for 2023 were presented as follows:**

There are approximately 39 miles of roads in Rushcreek Township that, in the past, have been divided into thirds. The Trustees agreed to the road assignments as follows:

Trustee Downard	North
Trustee Ashbaugh	South
Trustee Thomas	East

Trustee Thomas will be the Trustee overseeing the Fire Department/Zoning for 2023 and will be paid 90% from 2191-220-111 except for 10% from the General Fund for township meetings.

Trustee Ashbaugh will be the Trustee overseeing the Road Department for 2023 and will be paid 90% from 2192-330-111 except for 10% from the General Fund for township meetings.

Trustee Downard will be the Trustee overseeing the Administration for 2023 and paid as follows; 80% from General Fund 1000-110-111; 10% from 2192-330-111; and 10% from 2191-220-111.

The Board of Trustees and Fiscal Officer will be the members of the Township Auditing Committee. The Fiscal Officer reminds the Trustees that since they chose salary, it is their responsibility to make sure that their time reflects the proper funds to satisfactorily pass the State Audit.

The Health Department District Advisory Council meets quarterly or on a as needed basis. Trustee Downard will serve as the representative with Trustee Ashbaugh serving as the alternate.

The Fairfield County EMA meets on an "as needed" basis. Trustee Thomas will serve as the representative with Trustee Downard serving as the alternate.

Zoning Commission review of expired terms – Dave Foltz  
Zoning Board of Appeals review of expired term – Phil Miller  
Regional Planning Representative – Charlie Hockman  
Any nominations will be made at the January 18, 2023 meeting

Presented Resolution 2023-1 Noxious Weed Policy that Rushcreek Township Trustees have adopted as set forth in Section 5579.05. 5579.06 and 5579.07 of the Ohio Revised Code.

Presented Resolution 2023-2 2023 Holiday Schedule

Presented Resolution 2023-3 GAAP accounting rules and opinion.

Presented Resolution 2023-4 Capital Fund (4901).

#### **FINANCIAL SECTION**

Warrant #'s 43007 through 43009 and EFT 1-2023 through 22-2023 in the amount of \$ 31,082.36

Regular Purchase Orders 1-2023 through 10-2023 and Blanket purchase orders 1-2023 through 40-2023

**Motion to accept and pay:** Trustee Downard Second: Trustee Thomas

**Roll Call:** Chad **AYE** Jim **AYE** Tim **AYE**

#### **Fiscal Office**

Working through year end: IRS, State quarterly and annual completed. W2 and 1099's will be distributed by Friday. State of Ohio compliance reporting will be complete end of next week.

Received South Central Power Round -up Grant reimbursement.

All Full-time employees completed FormFire information and Health Insurance is currently out for quotes. Quotes have been received. 3 companies declined based on medical reasons, 2 others rated up substantially over current premium amount. Given the rates and information provided Trustee Ashbaugh moved to remain with Allied Benefits for 2023 at a rate of \$730.16 per month per employee accepting coverage with 80% of the premium paid by Township; 20% by employee. Discussion regarding increases and any other options among the board. Trustee Thomas was second to the motion.

**Roll Call:** Chad : **Aye** Jim: **Aye** Tim: **Aye**

### Fire

Awarded the State of Ohio Marcs Grant in the amount of \$2,880.00 to cover a portion of the license fees  
**2022 Overall Runs 701.** Increase from 2021's total of **683.**

**2022 Mutual Aid runs were 259.** Increase from 2021 total of **220.**

#### **Fire and EMS runs 12/16/2022 through 12/31/2022.**

<b>23- EMS</b>		<b>13- transports</b>
<b>5- Fire</b>		
<b>0- MVA</b>		
<b>14-Mutual Aid given</b>		<b>1- Mutual Aid received</b>

#### **Mutual Aid Breakdown 12-16 through 12-31**

	<b>Given</b>	<b>Received</b>
Berne Township	<b>0</b>	<b><u>0</u></b>
Junction City	<b>2</b>	<b><u>0</u></b>
Marion	<b>1</b>	<b><u>0</u></b>
Lancaster	<b>0</b>	
Pleasant	<b>0</b>	<b><u>1</u></b>
Richland	<b>10</b>	<b><u>0</u></b>
Misc. (Somerset, Hopewell, Straitsville, New Lex	<b>1</b>	<b><u>0</u></b>

#### **2022 Mutual Aid Totals**

Berne Township	<b>41</b>	<b>2</b>
Junction City	<b>26</b>	<b>0</b>
Marion	<b>8</b>	<b>0</b>
Lancaster	<b>2</b>	<b><u>0</u></b>
Pleasant	<b>24</b>	<b>24</b>
Richland	<b>142</b>	<b>10</b>
Misc. (Somerset, Hopewell, Straitsville, New Lex	<b>16</b>	<b><u>0</u></b>

### Zoning

Received information regarding a Zoning Tracking App from iWorQ systems for review of their product.

### Road Department

Plowing and treating roads during the Holidays with Trustee Ashbaugh

Restoning roads as needed

Equipment maintenance

Clearing culverts with the recent rains.

A copy of a letter from Nathaniel McCandlish and Tanner Curry addressed to the Directors of Rushcreek Conservancy District was delivered to the Fiscal Office on January 2, 2023 by Conservancy Director Loren Young. The letter addresses a sign being returned from Fairview Road that was in their possession stating they found the sign in a road ditch and kept it in their possession. They returned the sign to Conservancy Director Young to bring to the Township. Discussion by the Board included several concerns. The Board stated the letter was not addressed to our Township, nor Signed by the authors. Additionally, the letter does not inventory the additional signs specifically came from; or the manner



that they were obtained. The Board stated their disappointment that Mr. McCandlish and Mr. Curry did not personally return this sign or address the Board in person. Trustee Thomas thought we should discuss this matter with the representative from the Sherriff's office that regularly attends at least one meeting per month. Trustee Downard inquired if there were signs from any other Townships and what their reaction was to the matter and if any of their signs had been returned. The Board indicated that the number of stolen signs in the township directly impacts taxpayer expenses. In addition, any missing signs whether they are named signs, stop signs, curve signs pose a safety issue for 1<sup>st</sup> responders. We utilize part time personnel in addition to our fulltime FF/EMS that do not reside in the area and are not as familiar with the roads. We utilize mutual aid from other Townships to assist in emergency calls when our personnel are already on a Fire or EMS call. Each board member is taking some additional time to think about the matter prior to next meeting.

**Stone bid:**

*The Rushcreek Township Trustees are accepting sealed bids for various sizes & amounts of stone delivered to 213 Marietta St., Bremen, OH. Stone & trucking priced separately. Contract valid through February 28, 2024. Bids must include current BWC certification, unless owner/operator, and proof of insurance. Bid opening will be held February 15, 2023 at 7pm. Inquiries: 740-569-7181 Ext. #11. Rushcreek Township Trustees reserves the right to reject any or all bids.*

**Administration**

Request sent to Berne, Pleasant, Walnut and Richland Townships for Zoning fee schedule to Board to review and begin the update process for our Fee Schedule

Pleasant Township was able to provide approximate number of runs to Richland Township for comparison with our run volume.

The approximate volume as of mid-November was 106. Of the 106 approx. 89 of those were to the Nursing facility (Country Lane Gardens). The approximate combined numbers between Rushcreek and Pleasant was 248 mutual aid runs to Richland Township during 2022.

Rushcreek's total FIRE and EMS runs are 701. 20%+ of the runs are to Richland Township.

Trustee Downard is continuing to do research and will provide this data to Trustee Baker, Richland Township along with a request for their 2022 run information. Additionally, he will ask for his thoughts about the road sign matter brought to our Board's attention.

Trustee Downard was contacted regarding a carport that was added and is anchored with a door and electric to the Estep property. He noted there was no permit requested for the carport. He asked the information be provided to the Zoning Inspector as she reviews and considers if all requirements are met for the zone to B1 process are completed.

**Motion** to enter into Executive Session under ORC 121.22 G(1): To discuss employee compensation and benefits

**Motion: Trustee Downard Second: Trustee Thomas TIME: 7:41 p.m.**

**Return to regular session: TIME: 7:56**

**Motion: Trustee Thomas** Effective with the 1/16/2023 payroll for time 1-1-2023 through 1-15-2023 David Campbell, Road department receive a .75cent per hour increase; to \$17.71 per hour Richard Campbell, Road Department receive a .75 cent per hour increase; to \$19.56

**Second: Trustee Downard.**

**Roll Call:** Chad : Aye Jim: Aye Tim: Aye

**Motion: Trustee Downard :** Effective with the 1/16/2023 payroll for time 1-1-2023 through 1-15-2023  
Fulltime FF II/EMT, receive a .34cent per hour increase; to \$17.00 per hour  
Fulltime FF II/EMTP receive a .40 cent per hour increase; to \$19.15

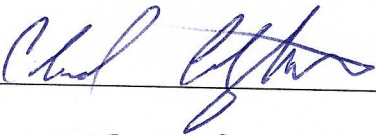
**Second: Trustee Ashbaugh.**

**Roll Call:** Chad : Aye Jim: Aye Tim: Aye

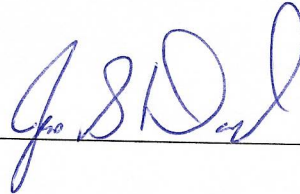
**Trustee Ashbaugh hearing no further business**

**Motion to Adjourn:** Trustee Ashbaugh

Adjournment time: 7:58 p.m.







## Payment Listing

UAN v2023.1

1/1/2023 to 1/4/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-2023	01/04/2023	01/02/2023	EP	DONALD L ABRAM III	\$655.18	O
2-2023	01/04/2023	01/02/2023	EP	CHAD M ASHBAUGH	\$453.48	O
3-2023	01/04/2023	01/02/2023	EP	LISA A BURNWORTH	\$731.45	O
4-2023	01/04/2023	01/02/2023	EP	DAVID G CAMPBELL	\$1,262.13	O
5-2023	01/04/2023	01/02/2023	EP	RICHARD CURTLENN CAMPBELL	\$1,370.35	O
6-2023	01/04/2023	01/02/2023	EP	JAMES S DOWNARD	\$476.54	O
7-2023	01/04/2023	01/02/2023	EP	WILLIAM M. DUVALL	\$904.08	O
8-2023	01/04/2023	01/02/2023	EP	AMBER LEE-ANNE FLINT	\$1,634.80	O
9-2023	01/04/2023	01/02/2023	EP	MATTHEW GRAHAM	\$1,553.02	O
10-2023	01/04/2023	01/02/2023	EP	ERIKA N HEDGES	\$302.10	O
11-2023	01/04/2023	01/02/2023	EP	JEREMI W HEDGES	\$1,547.35	O
12-2023	01/04/2023	01/02/2023	EP	ANTHONY M. KERR	\$1,408.82	O
13-2023	01/04/2023	01/02/2023	EP	STEVEN PHILLIP KILBARGER	\$1,523.35	O
14-2023	01/04/2023	01/02/2023	EP	KRISTEN M. KRILE	\$14.53	O
15-2023	01/04/2023	01/02/2023	EP	NICHOLE F SCHMELZER	\$136.27	O
16-2023	01/04/2023	01/02/2023	EP	RYAN M SMITH	\$1,326.27	O
17-2023	01/04/2023	01/02/2023	EP	TIMOTHY THOMAS	\$524.12	O
19-2023	01/04/2023	01/02/2023	EW	DEPT OF TREASURY - IRS	\$3,591.60	O
20-2023	01/04/2023	01/02/2023	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,800.17	V
20-2023	01/04/2023	01/02/2023	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	-\$2,800.17	V
21-2023	01/04/2023	01/02/2023	EW	Ohio Police & Fire Pension Fund	\$8,314.53	O
22-2023	01/04/2023	01/02/2023	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,800.16	O
43007	01/04/2023	01/02/2023	WH	OHIO CHILD SUPPORT PAYMENT CENTRA	\$190.23	O
43008	01/04/2023	01/04/2023	AW	POSTMASTER OF BREMEN	\$224.00	O
43009	01/04/2023	01/04/2023	AW	Tecck Graphics dba the Magic Needle	\$138.00	O
Total Payments:					\$31,082.36	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$31,082.36	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Trustee

Trustee

Trustee

Fiscal Officer

We hereby certify that the amount required to meet the contract, agreement, obligation, payment, or expenditure for the above, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of the appropriate fund(s) free from any previous encumbrances or obligation.



**Payment Listing**

UAN v2023.1

1/5/2023 to 1/19/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
23-2023	01/09/2023	01/09/2023	CH	BUREAU OF WORKERS COMPENSATION	\$1,661.00	O
24-2023	01/18/2023	01/16/2023	EP	CHAD M ASHBAUGH	\$446.96	O
25-2023	01/18/2023	01/16/2023	EP	LISA A BURNWORTH	\$726.29	O
26-2023	01/18/2023	01/16/2023	EP	DAVID G CAMPBELL	\$1,057.35	O
27-2023	01/18/2023	01/16/2023	EP	RICHARD CURTLENN CAMPBELL	\$1,143.44	O
28-2023	01/18/2023	01/16/2023	EP	JAMES S DOWNARD	\$480.47	O
29-2023	01/18/2023	01/16/2023	EP	WILLIAM M. DUVAL	\$911.58	O
30-2023	01/18/2023	01/16/2023	EP	AMBER LEE-ANNE FLINT	\$1,634.48	O
31-2023	01/18/2023	01/16/2023	EP	MATTHEW GRAHAM	\$1,065.67	O
32-2023	01/18/2023	01/16/2023	EP	ERIKA N HEDGES	\$243.21	O
33-2023	01/18/2023	01/16/2023	EP	JEREMI W HEDGES	\$1,656.63	O
34-2023	01/18/2023	01/16/2023	EP	ANTHONY M. KERR	\$1,528.27	O
35-2023	01/18/2023	01/16/2023	EP	STEVEN PHILLIP KILBARGER	\$1,333.60	O
36-2023	01/18/2023	01/16/2023	EP	NICHOLE F SCHMELZER	\$136.27	O
37-2023	01/18/2023	01/16/2023	EP	RYAN M SMITH	\$1,438.02	O
38-2023	01/18/2023	01/16/2023	EP	TIMOTHY THOMAS	\$524.12	O
39-2023	01/18/2023	01/16/2023	EP	KENNETH JOE WALTON	\$22.52	O
41-2023	01/18/2023	01/16/2023	EW	DEPT OF TREASURY - IRS	\$2,994.80	O
42-2023	01/18/2023	01/16/2023	EW	REGIONAL INCOME TAX AGENCY	\$432.25	O
43-2023	01/18/2023	01/16/2023	EW	SCHOOL DISTRICT INCOME TAX	\$648.30	O
44-2023	01/18/2023	01/16/2023	EW	TREASURER OF STATE OF OHIO	\$999.26	O
43010	01/18/2023	01/16/2023	WH	OHIO CHILD SUPPORT PAYMENT CENTRA	\$190.23	O
43011	01/18/2023	01/18/2023	AW	VILLAGE OF BREMEN	\$181.74	O
43012	01/18/2023	01/18/2023	AW	SPECTRUM BUSINESS/CHARTER COMMUI	\$79.98	O
43013	01/18/2023	01/18/2023	AW	SPECTRUM BUSINESS/CHARTER COMMUI	\$172.00	O
43014	01/18/2023	01/18/2023	AW	VISA	\$275.00	O
43015	01/18/2023	01/18/2023	AW	COLUMBIA GAS COMPANY	\$1,175.00	O
43016	01/18/2023	01/18/2023	AW	AMERICAN ELECTRIC POWER	\$814.52	O
43017	01/18/2023	01/18/2023	AW	BAZELL OIL CO. INC.	\$3,183.86	O
43018	01/18/2023	01/18/2023	AW	ALADTEC, INC.	\$2,995.00	O
43019	01/18/2023	01/18/2023	AW	VERIZON WIRELESS	\$14.20	O
43020	01/18/2023	01/18/2023	AW	RUSHCREEK TOWNSHIP	\$202.62	O
43021	01/18/2023	01/18/2023	AW	MEDICOUNT MANAGEMENT, INC.	\$247.54	O
43022	01/18/2023	01/18/2023	AW	HERSH PACKING'S	\$60.64	O
43023	01/18/2023	01/18/2023	AW	DAVID W FOLTZ	\$20.00	O
43024	01/18/2023	01/18/2023	AW	DUCK, BRUCE	\$15.00	O
43025	01/18/2023	01/18/2023	AW	JOSHUA SCHULTZ	\$15.00	O
43026	01/18/2023	01/18/2023	AW	OHIO UTILITIES PROTECTION SERVICE	\$163.00	O
Total Payments:					\$30,889.82	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$30,889.82	

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January 1, 2023

Directors of Rush Creek Conservancy District & Connie Moyer,

Firstly we must apologize for any and all problems, stress, and wrong doing brought on by this situation. This situation entirely is the result of and brought on by the lack of thought, foresight, and maturity. We are sincerely sorry for all the problems this situation has brought on. From a very young age, Tanner and I have been instilled with strict morals and a hard work ethic. Tanner and I have used both of these things to build a strong reputation as an honest man, because a reputation is one of the few things that we can proudly carry my entire life. We have gone to great lengths to ensure that we keep that reputation, and this situation should be no different. Again as this situation is brought entirely on by a lack of foresight and stupidity.

Next we would like to state where each sign originated and how we came into possession. The majority of signs came from a friend, whose grandfather had collected them for his garage, through his years working with a street department crew. Upon recently talking to him all signs were obtained legally. Recently he moved giving the signs to his grandson. Tanner and I both were looking for something to put up on the ceiling to clean the basement up, so we took the signs to hang up on the ceiling. (Again not foreseeing the implications and the stupidity in doing so) The signs have since been returned.

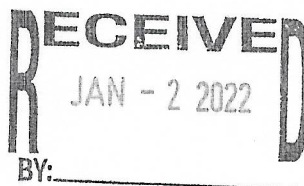
The next order is a sign that was purchased off Amazon. I, Nathaniel McCandlish, purchased the sign as a decor, for something else entirely, I have provided a proof of purchase with this letter, to clear any misconception related.

Next Tanner and I would like to apologize for a local sign. We found the sign laying in a ditch on fairview road heading toward state rt. 312, approximately a year ago. The sign had recently been hit, and was laying over in the ditch. At the time we did not see the harm in picking the sign up. However we now see the ignorance, and dullness in our actions. Looking at the situation from a matured perspective we would be more than willing to pay any reparations for the actions committed regarding this incident. This Sign has also been returned to Loren Young to be returned to the Township.

Finally we want to explain the sign on the pole. Thursday December 22, 2022, we had a small poker game at the house. A mutual friend pulled onto Thornville Road, and slid off the road into a No outlet sign. He is only 19 years old, and did not want to be put into trouble for hitting the sign, so he brought the sign to the house, he was not sure what to do in the situation. Tanner, who was home at the time of the incident, was extremely disappointed in bringing the sign to our house, but said we would make sure the sign is put back at the time of the incident. We have since put the sign up on Thornville Road, and taken proper steps to make sure the sign was installed correctly and properly.

In conclusion Tanner and I both, can not apologize enough for any and all problems, and controversy incurred by the situation. We have always worked extremely hard to be upstanding, and respected men within the communities. We have always worked extremely hard to build a strong and respected reputation of being men of our word. We would also like to do anything to make this right. All in all, we can not apologize enough for the ignorance, and mindlessness in our actions. There will no longer be anything hanging on walls, ceilings or such in future. Thank you for understanding.

Sincerely and apologetically,  
Nathaniel McCandlish & Tanner Curry





Amazon order proof

From: nate mccandlish (37natemc@gmail.com)  
lorenyoung66@yahoo.com  
Date: Saturday, December 31, 2022 at 04:17 PM EST

12/31/22, 4:07 PM

Order Details

Deliver to Nate

All

Your Account

Your Orders

Order Details

Order Details

Ordered on November 23, 2022

Order# 112-2229532-9222659

View or Print invoice

Shipping Address

Nate McCandlish

311 BARTLETT ST

BREMEN, OH 43107-1151

United States

Change

Payment Method

Debit \*\*\*\* 3391

Change

Apply gift card balance

Enter code

Apply

Order Summary

Item(s) Subtotal: \$58.95

Shipping & Handling: \$5.99

Total before tax: \$64.94

Estimated tax to be collected: \$4.38

Grand Total: \$69.32

Delivered November, 30



Stop Sign Street Road Sign 24 x 24 A Real Sign. 10 Year Warranty. 3M High Intensity Prismatic Reflective Sheeting. Municipal Supply & Sign Co.

Sold by: Municipal Supply & Sign

\$58.95

Condition: New

Add gift option

Buy it again

Problem with order

Leave seller feedback

Share gift receipt

Write a review

Archive order

Hi Loren,  
I have attached proof of purchase for stop sign that was hanging in Basement. This looks to be the only thing I had purchased off Amazon that we had displayed in the basement. Let me know if you need anything else regarding this sign. Thank you so much!  
Nate McCandlish