

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES

February 1, 2023

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at **7:00 p.m.**

Pledge to American Flag

Roll Call: Board of Trustees: Chad: Present Tim: Present Jim: Present

Others: Lisa: Present Will: Present Richard: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Dave Myers, Audrey Stoffel : Audrey advised the Board that she has completed an application for the member at large position on the DAC. The election/notification of the position should occur around March 29,2023.

Minutes

The Minutes from the January 18, 2023 regular meeting were distributed for review prior to the meeting, and are being presented for approval.

Motion to accept: Trustee Downard **Second:** Trustee Ashbaugh

Roll Call: Chad: Aye Tim: Aye Jim: Aye

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

Financial Section:

Warrant #'s 43027 through 43037 and EFT 45-2023 through 67 -2023 in the amount of \$48,053.41
Purchase Order 11-2023 Heritage Equipment from ARPA fund 2272 for additional items on the 1999
Sutphen Truck outside of the original quote.

Motion to approve and pay: Trustee Thomas Second: Trustee Downard

Roll Call: Chad AYE Jim AYE Tim AYE

Fiscal Office

Request from the Board of Elections for use of the facility to secure trucks during upcoming elections
Approval of ARPA Wellness Grant funds contract signed in the amount of \$9,875.00

FIRE

Proposal received for Counseling services from Pinpoint Behavioral Health. Initial interviews and ongoing sessions for a period of one year. Tied to the ARPA Wellness grant from the Ohio Emergency Management Agency. \$4,950.00

Motion: Trustee Downard to approve and accept Pinpoint Behavioral Health Proposal in the amount of \$4,950.00 for "Checkup, training, 25 sessions, 5 per person per year.

Second: Trustee Thomas

Roll Call: Chad AYE Jim AYE Tim AYE

Fire and EMS runs 1/1/2023 through 1/15/2023.

25- EMS		11- transports
3- Fire		
2- MVA		
8-Mutual Aid given		1- Mutual Aid received

Mutual Aid Breakdown

	Given	Received
Berne Township	1	<u>0</u>
Junction City	2	<u>0</u>
Marion	0	<u>0</u>
Lancaster	0	
Pleasant	2	<u>0</u>
Richland	2	<u>1</u>
Misc. (Somerset, Hopewell, Straitsville, New Lex	1	<u>0</u>

Chief is interested in disposal of excess and obsolete property from the Fire Department totaling approximately \$2,000.00 estimated value. There is a pending bill at the State Legislature that would simplify the process for Townships to dispose of obsolete and excess property. If the bill passes the legislature the department would like to inventory and sell these items at the community yard sale in June.

Additional funds \$3,683.42 to Heritage Fire Equipment for the refurbish of 1999 Sutphen. Pump repairs were needed that exceeded the cost of the original quote. Check is being issued for the remaining amount on the original purchase order from fund 2272.

Arrow Claim Service provided estimate for 1999 Sutphen repair from reported accident. Amount of estimate \$6,607.12 Repairs to be completed by Heritage. No scheduled date has been provided by Heritage.

Zoning

Zoning Commission and Board of Appeals met to discuss Short term Lodging rentals on January 30th at the Firehouse.

Published notice on website of Upcoming Commission meeting on February 14, 2023 at Township Firehouse at 7pm to discuss Short term rental language for presentation to the Board of Trustees for changes to the zoning manual.

Have not had the opportunity to discuss moving from alternate to full-time Zoning Commission Board member with Shad Kistler.

Road Department

Road Closure weather permitting on February 7th Young Road from 8:30 to 3pm. Publishing on website The Road department has been cleaning up trees and brush from recent high winds, along with regular tree trimming.

Treating roads as needed

Hauling stone as needed

Ditching when weather permits

Trustee Ashbaugh Motion: contract with Asphalt Materials, Small's Sand & Gravel and Thorpe Trucking for approximately 425-475 tons of cold patch to mixed on site for a price of \$80.00 per ton. Fiscal Officer will create a purchase order for Board Approval in the amount of \$40,000.00. The purchase order will also include funds for potential fuel surcharges if the price of fuel exceeds \$6.00

Discussion: previous conversations by the board and road department feel this has the potential to save Township \$'s and have the product more readily available when needed. The possibility also exists to assist other local entities with greater availability of the product if needed.

Second: Trustee Thomas

Roll Call: Chad AYE Jim AYE Tim AYE

Administration

Provided the Board with updated zoning fees with input from prior meeting. Jim explained with the continued growth in the Township and items the need to be addressed in the Zoning guidelines the Board of Trustees addressed the outdated permit fee schedule to create a more equitable fee structure for permits.

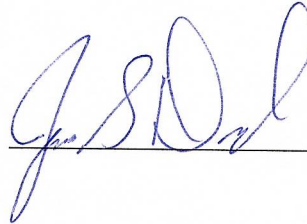
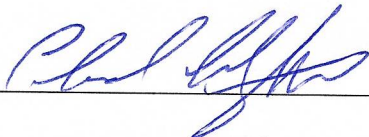
Trustee Downard presented **Resolution 2023-07** for approval. Exhibit A of the updated Zoning Permit Fees. Jim asked the Resolution and fee schedule be distributed and posted to the web site. The new permit fee schedule will be effective February 1, 2023. Jim has not received the information regarding Richland # of runs for 2022. He sent reminder email sent to Trustee Baker.

Reviewing application for possible Culvert grant

Trustee Ashbaugh hearing no further business

Motion to Adjourn: Trustee Ashbaugh

Adjournment time: 7:22 p.m.



Payment Listing

UAN v2023.1

2/2/2023 to 2/15/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
45-2023	02/02/2023	02/01/2023	EP	DONALD L ABRAM III	\$443.37	O
46-2023	02/02/2023	02/01/2023	EP	CHAD M ASHBAUGH	\$446.96	O
47-2023	02/02/2023	02/01/2023	EP	LISA A BURNWORTH	\$726.29	O
48-2023	02/02/2023	02/01/2023	EP	DAVID G CAMPBELL	\$1,265.07	O
49-2023	02/02/2023	02/01/2023	EP	RICHARD CURTLENN CAMPBELL	\$1,341.46	O
50-2023	02/02/2023	02/01/2023	EP	JAMES S DOWNARD	\$480.47	O
51-2023	02/02/2023	02/01/2023	EP	WILLIAM M. DUVALL	\$911.58	O
52-2023	02/02/2023	02/01/2023	EP	AMBER LEE-ANNE FLINT	\$1,600.98	O
53-2023	02/02/2023	02/01/2023	EP	MATTHEW GRAHAM	\$1,601.21	O
54-2023	02/02/2023	02/01/2023	EP	ERIKA N HEDGES	\$574.67	O
55-2023	02/02/2023	02/01/2023	EP	JEREMI W HEDGES	\$1,551.23	O
56-2023	02/02/2023	02/01/2023	EP	JORDAN P IRWIN	\$58.13	O
57-2023	02/02/2023	02/01/2023	EP	ANTHONY M. KERR	\$1,528.27	O
58-2023	02/02/2023	02/01/2023	EP	STEVEN PHILLIP KILBARGER	\$1,476.26	O
59-2023	02/02/2023	02/01/2023	EP	BRIAN P MALONE	\$17.22	O
60-2023	02/02/2023	02/01/2023	EP	BRIAN E MCQUEARY	\$157.46	O
61-2023	02/02/2023	02/01/2023	EP	NICHOLE F SCHMELZER	\$157.53	O
62-2023	02/02/2023	02/01/2023	EP	RYAN M SMITH	\$1,438.02	O
63-2023	02/02/2023	02/01/2023	EP	TIMOTHY THOMAS	\$524.12	O
64-2023	02/02/2023	02/01/2023	EP	KENNETH JOE WALTON	\$22.52	O
66-2023	02/02/2023	02/01/2023	EW	DEPT OF TREASURY - IRS	\$3,509.52	O
67-2023	02/06/2023	02/01/2023	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,759.38	O
68-2023	02/06/2023	02/06/2023	EW	Ohio Police & Fire Pension Fund	\$8,532.94	O
43027	02/02/2023	02/01/2023	WH	OHIO CHILD SUPPORT PAYMENT CENTRA	\$190.23	O
43038	02/15/2023	02/15/2023	AW	SUNOCO CORPORATIION	\$25.76	O
43039	02/15/2023	02/15/2023	AW	VILLAGE OF BREMEN	\$185.70	O
43040	02/15/2023	02/15/2023	AW	FAIRFIELD MEDICAL CENTER	\$104.00	O
43041	02/15/2023	02/15/2023	AW	AMERICAN ELECTRIC POWER	\$671.59	O
43042	02/15/2023	02/15/2023	AW	COLUMBIA GAS COMPANY	\$1,175.00	O
43043	02/15/2023	02/15/2023	AW	DITTMAR SALES AND SERVICE	\$142.91	O
43044	02/15/2023	02/15/2023	AW	VERIZON WIRELESS	\$14.18	O
43045	02/15/2023	02/15/2023	AW	SHAD KISTLER	\$30.00	O
43046	02/15/2023	02/15/2023	AW	DUCK, BRUCE	\$30.00	O
43047	02/15/2023	02/15/2023	AW	JOSHUA SCHULTZ	\$30.00	O
43048	02/15/2023	02/15/2023	AW	MOYER RICHARD	\$30.00	O
43049	02/15/2023	02/15/2023	AW	SPECTRUM BUSINESS/CHARTER COMMUI	\$79.98	O
43050	02/15/2023	02/15/2023	AW	VISA	\$1,023.79	O
43051	02/15/2023	02/15/2023	AW	Napa Auto Parts	\$222.69	O
43052	02/15/2023	02/15/2023	AW	DAVID W FOLTZ	\$40.00	O
43053	02/15/2023	02/15/2023	AW	SMETZER'S TIRE CENTER, INC.	\$2,871.20	O
43054	02/15/2023	02/15/2023	AW	BREATHING AIR SYSTEMS DIVISION, INC.	\$593.06	O
43055	02/15/2023	02/15/2023	AW	OHIO DEPARTMENT OF COMMERCE	\$150.00	O
Total Payments:					\$38,734.75	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$38,734.75	