

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES

November 15, 2023

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order
at 7:00 p.m.

Pledge to American Flag

Roll Call: Board of Trustees: Chad: Present Tim: Present Jim: Present

Others: Lisa: Present Will: Present Richard: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Rick Moyer, Tammy Moyer, Terry Burnworth, Shirley Burnworth, Charlie Hockman, Sheila Hommel,
Jeffrey Harness, Fairfield County Deputy- via phone

Visitor's Sheila Hommel and Jeffrey Harness stated they were attending to advise the Board of Trustees' they had a Power of Attorney for Mr. Neff. Mr. Harness stated is Ms. Hommel was not aware the POA existed. Mr. Harness indicated that he and Mr. Neff completed these POA's in March prior to his death. Mr. Harness indicated he would drop off a copy of the POA to the office next morning. Fiscal Officer advised if the copy was provided, it would be sent to our Legal Counsel at County Prosecutor office for review.

Terry and Shirley Burnworth were here to follow-up on the documentation they provided and to verify the map had been changed. Trustee Downard advised Zoning Inspector had corrected the map with Fairfield County Map room, further that the business that was on the property would not qualify under conditional use since Mr. & Mrs. Burnworth have no ownership interest in the business. Trustee Downard stated he was aware Unlimited Diesel had purchased other property and was in the process of having plans and approvals to begin building. Mr. and Mrs. Burnworth wanted to make sure their property designation for CAUV had not been disrupted.

Regional Planning Report

Charlie Hockman reported United Way gave a presentation to the group and named several nonprofit organizations they support.

A text amendment was presented for Walnut Township for under 50 megawatt solar farms that can be regulated by the Township. Charlie stated that research shows the County Board of Commissioners do have substantial authority over and above the Ohio Power Siting Board. SB52 from 2021 legislation indicates that the Commissioner's have a great deal of authority of this process for siting over 50 megawatts.

Charlie attended the Land Use meeting for the Village of Bremen. The same basic information was cited indicating the growth section would be to the North of the Village. Commissioner Fix did pose the question if the Village had the capacity to provide Water and Sewer to this area for expansion. The Mayor indicated the capacity existed. Charlie stated there was a positive reaction to a JEDD agreement between the Township and the Village. County staff will begin the process to assist both the Village and Township to create that agreement.

Fairfield County Deputy checked in with Chairman via phone for any issues or concerns.

Minutes

The Minutes from the November 1st regular meeting are presented for approval.

Motion to approve: Trustee Downard **Second:** Trustee Thomas

Roll Call: Chad: **Aye** Tim: **Aye** Jim: **Aye**

Financial Section:

Resolution 2023-13 amended certificate for Fire Fund 2191 and Zoning fund 2181

VOID and Reissue checks for 43047, 43048 and 43062 for Zoning Commission Board members
Warrants 43313 through 43333 and EFT's 479-2023 through 502-2023 in the amount of \$47,938.43

Reallocate funds for Natural Gas for fund 2031 in the amount of \$250.00
 Reallocate funds for General, Roads, Fire (attached) for End of Year Expenses
 Purchase Order 26-2023 for Columbia Gas

Motion to approve and pay: Trustee Ashbaugh Second: Trustee Downard

Roll Call: Chad: Aye Tim: Aye Jim: Aye

Fiscal Office

2024 Temporary Budget will be presented at December 20th regular meeting . All invoices must be in by 12/26/2023.

End of Year meeting for December 29th, at 6p.m.

Meeting with BWC representative Tracy Thompson for Safety Grant options. SIG grant 40K on a 3 to 1 match (for the Township) FEEG grant 15K 5 to 1 match (fire only), TRENCH 12K. Notes and information regarding the grants were distributed to the board. They will discuss with Road and Fire Departments about possibilities

Disbursing EMA- Retention bonuses for qualified Firefighters through the grant (receipt 349-2023), along with Bonus to Road employees as per 8/16/23 meeting minutes on **November 21st for deposit November 22nd**. Discussion with our Representative from OPERS indicates Road Department pandemic retention bonus is not pensionable. OP&F bonus as discussed previously is considered pensionable salary.

Received notice from ODNR for Mineral Permit expansion. Objections or questions due within 30 days. The Board reviewed the applications and found no exceptions or concerns. Trustees Ashbaugh and Thomas agreed to allow permit to proceed. Trustee Downard abstained due to conflict.

Fire

Lt. Irwin took over hose testing project. Chief stated it has been approximately 15 years since any new hose has been purchased.

Chief stated 89 engine is still at Heritage. He has instructed them to finish up last items and return within two weeks.

Chief indicated that Well's Pest Control had been in for follow up spray for potential spiders.

24- EMS				11- transports
3- Fire				
2- MVA				
9-Mutual Aid given				6- received

Mutual Aid Breakdown

	Given	Received
Berne Township	1	<u>0</u>
Junction City	3	<u>1</u>
Marion	0	<u>0</u>
Lancaster	0	<u>0</u>
Pleasant	0	<u>0</u>
Richland	3	<u>5</u>
Misc. (Somerset, Hopewell, Straitsville, New Lex	2	<u>0</u>

FIRE and EMS

YEAR TO DATE

EMS	393	185 transports
Fire	64	
MVA	22	
Mutual Aid	157 Given	39 Received

TOTAL YEAR TO DATE 479

Zoning

Nothing to report from Zoning Inspector

Follow-up on table letter from Mr. and Mrs. Hiles regarding camper on their property. Trustee Thomas proposed allowing camper and occupant to remain until April 1st. Trustees Ashbaugh and Downard agreed. Zoning inspector should send a letter with copy to Fiscal Office advising of the April 1st 2024 date.

Road Department

Mowing will resume with 5 roads left. Waiting on part for hydraulic tank.
Roads signs stolen at Heyd/Jerusalem and Young/Jerusalem. County Engineers notified.

Gene Miller started hauling grindings on 11/7

Picked up 4 tires from Shaw Road

Vacation reminder Road Department off 11/24 through 12/3

Administration

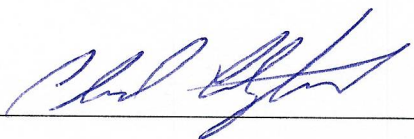
Resolution 2023-14 Zoning Fee permit schedule approved


Resolution 2023-15 ATV Friendly Township approved

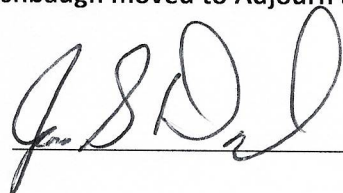
Further business:

State of the Township with Chamber of Commerce 11/30, Chairman Ashbaugh, Draft Copy of the items to be presented. Let office know of additions or deletions by 11/27.

Hearing no further business Trustee Ashbaugh moved to Adjourn at 7:47 p.m.







Appropriation Supplemental

November 2023

UAN V2023.2

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose	Budgetary Correction
11/15/2023	11/15/2023	1000-110-111-0000	\$1,200.00	minutes	Permanent	EOY salary expenditures reallocate from	No
11/15/2023	11/15/2023	1000-110-121-0000	\$1,800.00	minutes	Permanent	EOY salary expenditures reallocate from	No
11/15/2023	11/15/2023	1000-120-323-0000	-\$3,000.00	minutes	Permanent	EOY salary expenditures reallocate from	No
11/15/2023	11/13/2023	2031-330-353-0000	\$250.00	11/15 minutes	Permanent	year end expenditures post generator install	No
11/15/2023	11/13/2023	2031-330-360-0000	-\$250.00	11/15 minutes	Permanent	year end expenditures post generator install	No
11/15/2023	11/13/2023	2181-130-131-0000	\$1,000.00	2023-13	Permanent	reso 2023-13 additional approp for zoning inspec salary	No
11/15/2023	11/07/2023	2191-220-190-0000	\$22,408.32	minutes	Permanent	ema-arpa funds received into 2191-539 as ammended revenue.	No
11/15/2023	11/15/2023	2272-110-100-0000	\$3,000.00		Permanent	meeting minutes. working through pandemic to match FIRE/EMS	No
11/15/2023	11/15/2023	2272-230-430-0000	-\$3,000.00		Permanent	meeting minutes. working through pandemic to match FIRE/EMS	No

Payment Listing

UAN v2023.2

11/16/2023 to 12/6/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
503-2023	11/17/2023	11/16/2023	EP	CHAD M ASHBAUGH	\$580.94	C
504-2023	11/17/2023	11/16/2023	EP	LISA A BURNWORTH	\$837.12	C
505-2023	11/17/2023	11/16/2023	EP	DAVID G CAMPBELL	\$1,162.46	C
506-2023	11/17/2023	11/16/2023	EP	RICHARD CURTLENN CAMPBELL	\$1,285.39	C
507-2023	11/17/2023	11/16/2023	EP	JAMES S DOWNARD	\$618.66	C
508-2023	11/17/2023	11/16/2023	EP	WILLIAM M. DUVALL	\$911.58	C
509-2023	11/17/2023	11/16/2023	EP	AMBER LEE-ANNE FLINT	\$1,545.12	C
510-2023	11/17/2023	11/16/2023	EP	MATTHEW GRAHAM	\$342.02	C
511-2023	11/17/2023	11/16/2023	EP	ERIKA N HEDGES	\$102.00	C
512-2023	11/17/2023	11/16/2023	EP	JEREMI W HEDGES	\$1,799.48	C
513-2023	11/17/2023	11/16/2023	EP	DETRIA L HILES	\$154.01	C
514-2023	11/17/2023	11/16/2023	EP	BRIAN K. IRWIN	\$29.21	C
515-2023	11/17/2023	11/16/2023	EP	JORDAN P IRWIN	\$190.02	C
516-2023	11/17/2023	11/16/2023	EP	ANTHONY M. KERR	\$1,533.04	C
517-2023	11/17/2023	11/16/2023	EP	STEVEN PHILLIP KILBARGER	\$1,851.62	C
518-2023	11/17/2023	11/16/2023	EP	CHRISTOPHER R MCKIBBEN	\$618.32	C
519-2023	11/17/2023	11/16/2023	EP	RYAN M SMITH	\$1,470.87	C
520-2023	11/17/2023	11/16/2023	EP	TIMOTHY THOMAS	\$676.40	C
522-2023	11/17/2023	11/16/2023	EW	DEPT OF TREASURY - IRS	\$3,407.59	C
523-2023	11/17/2023	11/16/2023	EW	REGIONAL INCOME TAX AGENCY	\$466.81	C
524-2023	11/17/2023	11/16/2023	EW	TREASURER OF STATE OF OHIO	\$1,083.39	C
525-2023	11/17/2023	11/16/2023	EW	SCHOOL DISTRICT INCOME TAX	\$684.11	C
526-2023	11/22/2023	11/16/2023	EP	DAVID G CAMPBELL	\$1,080.75	C
527-2023	11/22/2023	11/16/2023	EP	RICHARD CURTLENN CAMPBELL	\$1,561.24	C
528-2023	11/22/2023	11/16/2023	EP	WILLIAM M. DUVALL	\$1,612.26	C
529-2023	11/22/2023	11/16/2023	EP	AMBER LEE-ANNE FLINT	\$2,322.00	C
530-2023	11/22/2023	11/16/2023	EP	MATTHEW GRAHAM	\$1,074.78	C
531-2023	11/22/2023	11/16/2023	EP	ERIKA N HEDGES	\$211.86	C
532-2023	11/22/2023	11/16/2023	EP	JEREMI W HEDGES	\$2,352.00	C
533-2023	11/22/2023	11/16/2023	EP	ANTHONY M. KERR	\$1,036.27	C
534-2023	11/22/2023	11/16/2023	EP	STEVEN PHILLIP KILBARGER	\$2,192.00	C
535-2023	11/22/2023	11/16/2023	EP	RYAN M SMITH	\$2,312.00	C
537-2023	11/22/2023	11/16/2023	EW	DEPT OF TREASURY - IRS	\$7,466.65	V
537-2023	11/22/2023	11/21/2023	EW	DEPT OF TREASURY - IRS	-\$7,466.65	V
538-2023	11/22/2023	11/21/2023	EW	DEPT OF TREASURY - IRS	\$7,466.65	C
539-2023	11/22/2023	11/21/2023	EW	TREASURER OF STATE OF OHIO	\$921.78	C
540-2023	11/22/2023	11/21/2023	EW	SCHOOL DISTRICT INCOME TAX	\$351.55	C
541-2023	12/04/2023	12/01/2023	EP	CHAD M ASHBAUGH	\$580.94	O
542-2023	12/04/2023	12/01/2023	EP	LISA A BURNWORTH	\$837.12	O
543-2023	12/04/2023	12/01/2023	EP	DAVID G CAMPBELL	\$1,162.46	O
544-2023	12/04/2023	12/01/2023	EP	RICHARD CURTLENN CAMPBELL	\$1,237.20	O
545-2023	12/04/2023	12/01/2023	EP	JAMES S DOWNARD	\$618.66	O
546-2023	12/04/2023	12/01/2023	EP	WILLIAM M. DUVALL	\$911.58	O
547-2023	12/04/2023	12/01/2023	EP	AMBER LEE-ANNE FLINT	\$1,545.12	O
548-2023	12/04/2023	12/01/2023	EP	ERIKA N HEDGES	\$377.33	O
549-2023	12/04/2023	12/01/2023	EP	JEREMI W HEDGES	\$1,799.48	O

Payment Listing

UAN v2023.2

11/16/2023 to 12/6/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
550-2023	12/04/2023	12/01/2023	EP	DETRIA L HILES	\$154.01	O
551-2023	12/04/2023	12/01/2023	EP	BRIAN K. IRWIN	\$9.21	O
552-2023	12/04/2023	12/01/2023	EP	JORDAN P IRWIN	\$165.29	O
553-2023	12/04/2023	12/01/2023	EP	ANTHONY M. KERR	\$1,533.04	O
554-2023	12/04/2023	12/01/2023	EP	STEVEN PHILLIP KILBARGER	\$1,862.77	O
555-2023	12/04/2023	12/01/2023	EP	BRIAN P MALONE	\$17.22	O
556-2023	12/04/2023	12/01/2023	EP	CHRISTOPHER R MCKIBBEN	\$679.66	O
557-2023	12/04/2023	12/01/2023	EP	RYAN M SMITH	\$1,470.87	O
558-2023	12/04/2023	12/01/2023	EP	TIMOTHY THOMAS	\$676.40	O
560-2023	12/04/2023	12/01/2023	EW	DEPT OF TREASURY - IRS	\$3,383.36	O
561-2023	12/04/2023	12/01/2023	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$3,078.26	O
562-2023	12/04/2023	12/04/2023	EW	Ohio Police & Fire Pension Fund	\$14,716.85	O
563-2023	12/06/2023	12/04/2023	CH	TREASURER, STATE OF OHIO	\$948.00	O
43334	11/17/2023	11/16/2023	WH	OHIO CHILD SUPPORT PAYMENT CENTRA	\$215.84	C
43335	11/17/2023	11/16/2023	AW	ALLIED BENEFIT SYSTEMS, INC.	\$4,380.96	C
43336	11/17/2023	11/16/2023	AW	COMPLETE RESOURCES COMPANY	\$1,211.70	O
43337	11/16/2023	11/16/2023	AW	VERIZON WIRELESS	\$14.30	C
43338	11/22/2023	11/21/2023	WH	REGIONAL INCOME TAX AGENCY	\$259.09	C
43339	12/04/2023	12/04/2023	WH	OHIO CHILD SUPPORT PAYMENT CENTRA	\$215.84	O
43340	12/06/2023	12/05/2023	AW	COMPLETE RESOURCES COMPANY	\$4,717.90	O
43341	12/06/2023	12/06/2023	AW	WEBCHICK, LLC	\$770.00	O
43342	12/06/2023	12/06/2023	AW	CLARENCE MILLER DBA: MILLER HAULING	\$5,479.98	O
43343	12/06/2023	12/06/2023	AW	KLEEM, INC.	\$149.18	O
43344	12/06/2023	12/06/2023	AW	CARTER LUMBER DBA: HOLMES LUMBER	\$56.77	O
43345	12/06/2023	12/06/2023	AW	FIRE HOUSE, INC.	\$138.00	O
43346	12/06/2023	12/06/2023	AW	LINES AUTO SERVICE INC.	\$2,296.54	O
43347	12/06/2023	12/06/2023	AW	Ohio Department of Administrative Services	\$375.00	O
43348	12/06/2023	12/06/2023	AW	SUNOCO CORPORATION	\$44.00	O
43349	12/06/2023	12/06/2023	AW	THE FLAG LADY	\$180.57	O
43350	12/06/2023	12/06/2023	AW	COMPANION LIFE INSURANCE COMPANY	\$295.12	O
43351	12/06/2023	12/06/2023	AW	HERITAGE FIRE EQUIPMENT	\$4,352.72	O
43352	12/06/2023	12/06/2023	AW	OFFICE MART, INC.	\$260.87	O
43353	12/06/2023	12/06/2023	AW	UNLIMITED DIESEL PERFORMANCE	\$190.59	O
43354	12/06/2023	12/06/2023	AW	BOUND TREE MEDICAL	\$521.33	O
Total Payments:					\$109,736.43	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$109,736.43	

Trustee

Trustee

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Conversion Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Reallocation, NEG REAL - Negative Reallocation

for the above, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of the appropriate fund(s) free from any previous encumbrances or obligation.

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for

Bank Reconciliation

UAN v2023.2

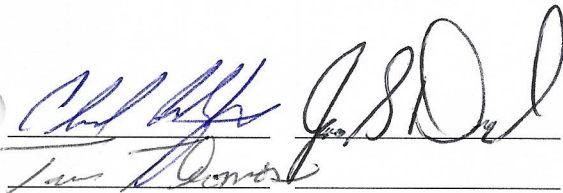
Reconciled Date 11/30/2023

Posted 12/4/2023 9:22:59 AM

Prior UAN Balance:		\$4,852,308.74
Receipts:	+	\$70,869.20
Payments:	-	\$108,502.43
Adjustments:	+	\$0.00
Current UAN Balance as of 11/30/2023:		\$4,814,675.51
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 11/30/2023:		\$4,814,675.51
Entered Bank Balances as of 11/30/2023:		\$4,817,896.28
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$3,220.77
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 11/30/2023:		\$4,814,675.51

Balances Reconciled

Governing Board Signatures



There are no outstanding receipts as of 11/30/2023.

There are no outstanding adjustments as of 11/30/2023.

Outstanding Payments

Reconciled Date 11/30/2023

Posted 12/4/2023 9:22:59 AM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Warrant	43309	11/01/2023	JOSHUA SCHULTZ	\$15.00
PRIMARY	Warrant	43310	11/01/2023	SHAD KISTLER	\$15.00
PRIMARY	Warrant	43315	11/15/2023	MOYER RICHARD	\$30.00
PRIMARY	Warrant	43325	11/15/2023	COMPLETE RESOURCES COMPANY	\$1,949.07
PRIMARY	Warrant	43336	11/17/2023	COMPLETE RESOURCES COMPANY	\$1,211.70
					<hr/>
					\$3,220.77
					<hr/>