

RUSHCREEK TOWNSHIP TRUSTEES  
MEETING MINUTES

June 21, 2023

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order  
at 7:00 p.m.

**Pledge to American Flag**

**Roll Call: Board of Trustees:** Chad: Present Tim: Present Jim: Present

**Others:** Lisa: Present Will: Present Richard: Present

Chad asked that all cell phones be muted except for the Chief's.

**VISITORS**

**Alan Gummere**, Sons of the American Revolution, **Asst. Chief Irwin, Dave Myers**

**Mr. Gummere** was requesting formal authorization to install both cemetery and grave markers at two cemeteries in the Township. Their organization has identified approximately 309 Revolutionary graves in Licking, Fairfield, Perry, Hocking counties. They organization is working to install the markers prior to July 4, 2025. He provided examples of the markers to be installed and stated he would work with Richard for proper placement. The Board agreed and Trustee Ashbaugh signed the authorization.

**Minutes**

The Minutes from the June 7, 2023 regular meeting were distributed for review prior to the meeting.

**Motion to accept:** Trustee Thomas **Second:** Trustee Downard

**Roll Call: Chad: Aye Tim: Aye Jim: Aye**

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

**Financial Section:**

**Amend 2023** Revenue and Appropriations for receipt of insurance check from OTARMA (Sedgewick claims) for the new Tarp in the amount of \$1,190.00. Fund 2191-982-1000 (extraordinary items) Expenditure 2191-220-323-1000 of \$1440.00 tied to PO 16-2023.

Revenue from Fire Department yard sale in the amount of \$610.00 was deposited into misc. non operating.

Warrants 43172 through 43187 and EFT'S 255-2023 through 277-2023 in the amount of \$35,273.73

**Motion to approve and pay:** Trustee Ashbaugh **Second:** Trustee Downard

**Roll Call:** Chad **Aye** Jim **AYE** Tim **AYE**

**Fiscal Office**

Nothing to report

**Fire**

Town Yard Sale spreadsheet of items for sale. \$610.00. Remaining items include: cot, banquet tables. Many of the no longer needed items were disposed of and sale was a success.

New EMS fees are effective July 1<sup>st</sup> through Medicount. Procedure for data entry and extraction of out of Township non transport or treatment in place has been communicated to all Fire/EMS personnel

Would like to add a third person to shift once a reorganization is complete. The Board agreed to add a 3<sup>rd</sup> person to shift once a reorganization of Officer's and personnel is completed.

**Fire and EMS runs 6/1/2023 through 6/15/2023.**

<b>21- EMS</b>				<b>12- transports</b>
<b>2- Fire</b>				
<b>2- MVA</b>				
<b>8-Mutual Aid given</b>				<b>2 received</b>

**Mutual Aid Breakdown**

	<b>Given</b>	<b>Received</b>
Berne Township	<b>3</b>	<b>0</b>
Junction City	<b>2</b>	<b>0</b>
Marion	<b>0</b>	<b>0</b>
Lancaster	<b>0</b>	<b>0</b>
Pleasant	<b>1</b>	<b>2</b>
Richland	<b>2</b>	<b>0</b>
Misc. (Somerset, Hopewell, Straitsville, New Lex	<b>0</b>	<b>0</b>

**FIRE and EMS**

**YEAR TO DATE**

EMS	227	130 transports
Fire	46	
MVA	24	
<b>Mutual Aid</b>	<b>97 Given</b>	<b>13 Received</b>

**TOTAL YEAR TO DATE**

**297**

**Zoning**

Update on **Durbin Run** insurance proceeds and fire clean up. Nothing to report. Trustee Thomas provided the Zoning Inspector with a verbal warning on 6/12/2023. When immediate progress was not made a written warning was issued by the Board on 6/16 via USPS to her last provided address. Trustee Downard asked that the Board contact the Prosecuting Attorney to discuss next steps.

**Palmer** – Marietta permit request received 6/16 no update

**Thomas** – Room addition permit status : not yet received

New construction permit request for **Carter**, Yonkalla Lane submitted 6/6 .Follow up call received on 6/20 regarding permit. Provided Mrs. Carter with both Trustee Thomas and Zoning Inspector's phone #'s

**Huber**- Deck and shed on Pleasantview Road . Permit requested and information and check given to Nichole on 5/23. Mr. Huber contacted Fiscal office on 6/19 stating his check had not yet been cashed and no permit received. Deck and Shed are complete.

Received email from Pat Kasson (Reminger Law Office) Estep failed to file a brief on his appeal. The Court dismissed the appeal and the matter is closed.

### Road Department

Closing scheduled for Blosser Cemetery June 28<sup>th</sup> at 3:00 p.m. SAS Title will require a check for all associated fees. Trustee Ashbaugh will attend the closing. The closing will represent resolving an issue that remained unresolved for several years. The Township will cover the closing cost for both parties. We are waiting on a settlement statement to determine the correct amount. A warrant will be issued and provided to Trustee Ashbaugh for closing.

Spring mowing is ½ complete

Clean and clear trees and culverts

Working with Liberty Tire to get rid of tires. Possibly \$4.25 for car tires, commercial tires \$14.00, Agriculture tires are by weight. Richard will follow up to obtain a final amount and contract.

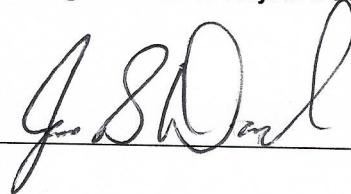
Thank you to Brian Young and his crew for cutting and opening up Young Road on 6/19

Richard and David are requesting vacation the week of July 4<sup>th</sup>.

### Administration

Trustee Downard introduced a "Zoning process and checklist" to assist with expediting the permit process. Board members reviewed the document and agreed it may assist in guiding and tracking the process. Trustee Downard also requested to Board to seek guidance from the Prosecuting Attorney regarding Trustee involvement in issuing permits in order to resolve the current backlog. Fiscal Office will forward an email and copy the Board regarding the personnel and process issues.

Hearing no further business Trustee Ashbaugh moved to Adjourn at 7:20p.m.





## Payment Listing

UAN v2023.2

6/22/2023 to 7/5/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
278-2023	07/05/2023	07/01/2023	EP	CHAD M ASHBAUGH	\$580.94	O
279-2023	07/05/2023	07/01/2023	EP	LISA A BURNWORTH	\$837.12	O
280-2023	07/05/2023	07/01/2023	EP	DAVID G CAMPBELL	\$1,162.46	O
281-2023	07/05/2023	07/01/2023	EP	RICHARD CURTLENN CAMPBELL	\$1,210.44	O
282-2023	07/05/2023	07/01/2023	EP	JAMES S DOWNARD	\$618.66	O
283-2023	07/05/2023	07/01/2023	EP	WILLIAM M. DUVALL	\$911.58	O
284-2023	07/05/2023	07/01/2023	EP	AMBER LEE-ANNE FLINT	\$1,622.07	O
285-2023	07/05/2023	07/01/2023	EP	MATTHEW GRAHAM	\$753.13	O
286-2023	07/05/2023	07/01/2023	EP	ERIKA N HEDGES	\$331.56	O
287-2023	07/05/2023	07/01/2023	EP	JEREMI W HEDGES	\$1,528.22	O
288-2023	07/05/2023	07/01/2023	EP	BRIAN K. IRWIN	\$8.42	O
289-2023	07/05/2023	07/01/2023	EP	ANTHONY M. KERR	\$1,743.13	O
290-2023	07/05/2023	07/01/2023	EP	STEVEN PHILLIP KILBARGER	\$1,401.54	O
291-2023	07/05/2023	07/01/2023	EP	RYAN M SMITH	\$1,436.97	O
292-2023	07/05/2023	07/01/2023	EP	TIMOTHY THOMAS	\$676.40	O
294-2023	07/05/2023	07/01/2023	EW	DEP'T OF TREASURY - IRS	\$3,136.13	O
295-2023	07/05/2023	07/01/2023	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,966.97	O
296-2023	07/05/2023	07/01/2023	EW	Ohio Police & Fire Pension Fund	\$8,330.89	O
43188	06/27/2023	06/27/2023	AW	STEBELTON SNIDER LPA/ SAS TITLE AGEI	\$838.50	C
43189	07/05/2023	07/01/2023	WH	OHIO CHILD SUPPORT PAYMENT CENTRA	\$190.23	O
43190	07/05/2023	07/05/2023	AW	FAIRFIELD COUNTY TREASURER	\$2.16	O
43191	07/05/2023	07/05/2023	AW	HORTON EMERGENCY VEHICLES/HALCOF	\$498.98	O
43192	07/05/2023	07/05/2023	AW	J. SMITH ELECTRIC LLC	\$142.50	O
43193	07/05/2023	07/05/2023	AW	R.D. HOLDER OIL COMPANY	\$847.68	O
43194	07/05/2023	07/05/2023	AW	FAIRFIED CO.ASSN.OF TWP.TRUSTEES &	\$264.00	O
43195	07/05/2023	07/05/2023	AW	RUSHCREEK TOWNSHIP	\$202.62	O
43196	07/05/2023	07/05/2023	AW	COMPANION LIFE INSURANCE COMPANY	\$295.12	O
43197	07/05/2023	07/05/2023	AW	FAIRFIELD COUNTY EMA	\$1,369.37	O
43198	07/05/2023	07/05/2023	AW	VILLAGE OF BREMEN	\$193.68	O
Total Payments:					\$34,101.47	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$34,101.47	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisk amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Trustee

Fiscal Officer

We hereby certify that the amount required to meet the contract, agreement, obligation, payment, or expenditure for the above, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of the appropriate fund(s) free from any previous encumbrances or obligation.

**Bank Reconciliation**

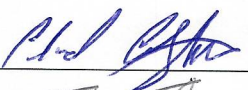
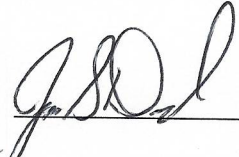
Reconciled Date 6/30/2023

Posted 7/5/2023 11:10:39 AM

Prior UAN Balance:		\$4,738,327.05
Receipts:	+	\$36,992.25
Payments:	-	\$96,419.30
Adjustments:	+	\$0.50
Current UAN Balance as of 06/30/2023:		\$4,678,900.50
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 06/30/2023:		\$4,678,900.50
Entered Bank Balances as of 06/30/2023:		\$4,680,002.61
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$1,102.11
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 06/30/2023:		\$4,678,900.50

Balances Reconciled

Governing Board Signatures

  
  
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There are no outstanding receipts as of 06/30/2023.

There are no outstanding adjustments as of 06/30/2023.

**Outstanding Payments**

Reconciled Date 6/30/2023

Posted 7/5/2023 11:10:39 AM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Warrant	43047	02/15/2023	JOSHUA SCHULTZ	\$30.00
PRIMARY	Warrant	43048	02/15/2023	MOYER RICHARD	\$30.00
PRIMARY	Warrant	43062	03/01/2023	JOSHUA SCHULTZ	\$15.00
PRIMARY	Warrant	43157	05/17/2023	AG PRO	\$196.11
PRIMARY	Warrant	43174	06/21/2023	FREEDOM ENTERPRISES	\$18.00
PRIMARY	Warrant	43175	06/21/2023	COLUMBIA GAS COMPANY	\$813.00
					<hr/>
					\$1,102.11
					<hr/>