

RUSHCREEK TOWNSHIP TRUSTEES  
MEETING MINUTES

June 7, 2023

Jim Downard, Vice Chairman called the Rushcreek Township Trustee Board meeting to order  
at 7:00 p.m.

**Pledge to American Flag**

**Roll Call: Board of Trustees: Chad: Absent Tim: Present Jim: Present**

**Others: Lisa: Present Will: Present Richard: Present**

Jim asked that all cell phones be muted except for the Chief's.

**VISITORS**

**Deputy Merritt**

**Dave Myers** – Stated Marietta Loop culvert he discussed he is no longer working on.

**Charlie Hockman, Ray Stemen**

**Regional Planning Commission**

Charlie Hockman provided the report from the Regional Planning meeting. Charlie advised the newly named executive director has resigned. RPC will continue with a sub-contractor until a new director can be selected. RPC heard an issue on a partial rezone for Walnut Township salt barn construction and an extended stay hotel in Greenfield Township. Charlie advised that regional planning did not receive our Short-Term Rental Language revisions after the review from the PA office. Those revisions will be sent again to the Board and Trustees for any final changes prior to implementation.

**Minutes**

The Minutes from the May 17, 2023 regular meeting were distributed for review prior to the meeting.

**Motion to accept: Trustee Thomas Second: Trustee Downard**

**Roll Call: Chad: Absent Tim: Aye Jim: Aye**

Jim reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

**Financial Section:**

Warrants 43161 through 43171 and EFT's 229-2023 through 254-2023 in the amount of \$ 60,307.07

Advance from General Fund \$4,950.00 to fund 2273 for payment to Pinpoint Behavioral Health.  
(advance will be repaid once reimbursement is made from State of Ohio ARPA Wellness)

May Bank reconciliation

Purchase order 14-2023 Heritage Fire for additional items found during upgrade Fund 2272

Purchase order 15-2023 Pinpoint Behavioral Health Solutions Fund 2273

**Motion to approve and pay: Trustee Downard Second: Trustee Thomas**

**Roll Call: Chad Absent Jim AYE Tim AYE**

**Fiscal Office**

Budget hearing June 21<sup>st</sup> at 6:45 p.m. published on website and Towne Crier

**Fire**

Town Yard Sale spreadsheet of items for sale. June 17<sup>th</sup>. Additional staff will be sought to work so duty crew is not responsible

ESO exports to Medicount greatly improved. Billing has been submitted through 5/31

New Tarp installed, New Door installed by Heritage. Waiting on insurance proceeds and invoices. Truck completed at Heritage and has been towed to FARNA for engine repair(s)

**Fire and EMS runs 5/16/2023 through 5/31/2023.**

<b>34- EMS</b>		<b>22- transports</b>
<b>4- Fire</b>		
<b>2- MVA</b>		
<b>15-Mutual Aid given</b>		<b>1- received</b>

**Mutual Aid Breakdown**

	<b>Given</b>	<b>Received</b>
Berne Township	<b>4</b>	<b>0</b>
Junction City	<b>0</b>	<b>0</b>
Marion	<b>1</b>	<b>0</b>
Lancaster	<b>0</b>	<b>0</b>
Pleasant	<b>3</b>	<b>1</b>
Richland	<b>5</b>	<b>0</b>
Misc. (Somerset, Hopewell, Straitsville, New Lex	<b>2</b>	<b>0</b>

**FIRE and EMS**

**YEAR TO DATE**

<b>EMS</b>	<b>206</b>	<b>118 transports</b>
<b>Fire</b>	<b>44</b>	
<b>MVA</b>	<b>22</b>	
<b>Mutual Aid</b>	<b>89 Given</b>	<b>11 Received</b>

**TOTAL YEAR TO DATE**

**272**

**Zoning**

Update on Durbin Run insurance proceeds and fire clean up. Trustee Thomas stated there was no update.

New construction permit request for Gerardi- Westpoint Road received 5/3/2023 Trustee Thomas advised from discussing with zoning inspector that the permit was issued by her on 5/30/23. She is to follow-up with Gerardi to resolve any outstanding issues.

Thomas – room addition Lancaster/New Lexington Road permit request- 5/16/2023 Trustee Thomas advised permit has not been issued.

New construction permit request for Carter, Yonkalla Lane submitted to Zoning inspector on June 6, 2023

Deck on Pleasantview Road under construction. Road department questioning if permit has been issued, nothing posted. Fiscal Office contacted owner and he advised permit application and check were provided to the Zoning Inspector on 5/23/23. Check has not been received by the Fiscal Office. Trustees Thomas and Downard are aware of the matter.

### Road Department

Waiting on Regional Planning to give final approval on Lot split before we can move forward with closing. Title company contacted Regional Planning on Monday, June 5<sup>th</sup> for status and possible approval date.

2<sup>nd</sup> Pleasantview Road culvert replacement complete.  
Work on the berms and pot holes on Purvis Road

ODOT representative (Jordan) working with Trustee Ashbaugh to resolve Purvis Road traffic volume issues created by SR 37 closure. ODOT currently offering material for road repairs. Trustee Ashbaugh advised beginning June 8<sup>th</sup> ODOT will deliver #8 and #304 as compensation for the issues created by the project.

Follow-up on 5/23 with South Central Power (Rick) to resolve the tree trimming debris left behind by Asplundh. On 5/24 Asplundh began clearing the brush.

Spring Mowing started on 6/5/23

Richard expressed that 2<sup>nd</sup> driveway on Heyd Road continues to be used even though letter was sent on May 3, 2023 to resident. Trustees' Thomas and Downard agreed to look at the driveway and if necessary send a 2<sup>nd</sup> notice.

### Administration

Trustee Downard advised permit request for Roberts; McCullough Rd modular home received. All permits are now in process. Trustee Downard expressed concern that over several meetings in 2022 the permit process was discussed but no follow-up contact was made by Zoning Inspector to remedy the issue. Trustee Downard was able to work with the property owner and assist him in getting proper permits filed. The permit was submitted to the Township and put in process on June 1, 2023.

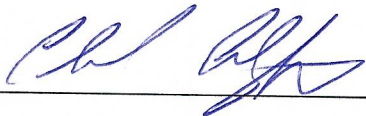

### **MOTION TO ENTER INTO EXECUTIVE SESSION UNDER ORC 121.G(1) TO DISCUSS EMPLOYEE matters**

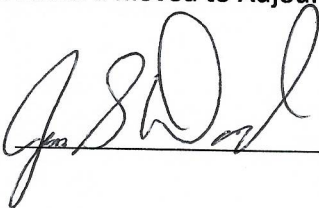
**Motion:** Trustee Downard      **Second:** Trustee Thomas

**Enter into executive session at 7:18 p.m.**

**Return from Executive session at 7:58 p.m.**

**Hearing no further business Trustee Downard moved to Adjourn at 7:59p.m.**

  
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## Payment Listing

UAN v2023.2

6/8/2023 to 6/21/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
255-2023	06/20/2023	06/16/2023	EP	CHAD M ASHBAUGH	\$580.94	O
256-2023	06/20/2023	06/16/2023	EP	LISA A BURNWORTH	\$837.12	O
257-2023	06/20/2023	06/16/2023	EP	DAVID G CAMPBELL	\$1,162.46	O
258-2023	06/20/2023	06/16/2023	EP	RICHARD CURTLENN CAMPBELL	\$1,210.44	O
259-2023	06/20/2023	06/16/2023	EP	JAMES S DOWNARD	\$618.66	O
260-2023	06/20/2023	06/16/2023	EP	WILLIAM M. DUVALL	\$911.58	O
261-2023	06/20/2023	06/16/2023	EP	AMBER LEE-ANNE FLINT	\$1,500.49	O
262-2023	06/20/2023	06/16/2023	EP	MATTHEW GRAHAM	\$1,094.55	O
263-2023	06/20/2023	06/16/2023	EP	ERIKA N HEDGES	\$412.93	O
264-2023	06/20/2023	06/16/2023	EP	JEREMI W HEDGES	\$1,503.89	O
265-2023	06/20/2023	06/16/2023	EP	BRIAN K. IRWIN	\$8.42	O
266-2023	06/20/2023	06/16/2023	EP	ANTHONY M. KERR	\$1,449.52	O
267-2023	06/20/2023	06/16/2023	EP	STEVEN PHILLIP KILBARGER	\$1,293.65	O
268-2023	06/20/2023	06/16/2023	EP	BRIAN P MALONE	\$17.22	O
269-2023	06/20/2023	06/16/2023	EP	NICHOLE F SCHMELZER	\$136.27	O
270-2023	06/20/2023	06/16/2023	EP	RYAN M SMITH	\$1,369.56	O
271-2023	06/20/2023	06/16/2023	EP	TIMOTHY THOMAS	\$676.40	O
272-2023	06/20/2023	06/16/2023	EP	KENNETH JOE WALTON	\$22.52	O
274-2023	06/20/2023	06/16/2023	EW	DEPT OF TREASURY - IRS	\$3,042.97	O
275-2023	06/20/2023	06/16/2023	EW	TREASURER OF STATE OF OHIO	\$1,044.96	O
276-2023	06/20/2023	06/16/2023	EW	SCHOOL DISTRICT INCOME TAX	\$644.34	O
277-2023	06/20/2023	06/16/2023	EW	REGIONAL INCOME TAX AGENCY	\$438.17	O
43172	06/21/2023	06/16/2023	WH	OHIO CHILD SUPPORT PAYMENT CENTRA	\$190.23	O
43173	06/21/2023	06/21/2023	AW	SPECTRUM BUSINESS/CHARTER COMMUI	\$199.98	O
43174	06/21/2023	06/21/2023	AW	FREEDOM ENTERPRISES	\$18.00	O
43175	06/21/2023	06/21/2023	AW	COLUMBIA GAS COMPANY	\$813.00	O
43176	06/21/2023	06/21/2023	AW	AMERICAN ELECTRIC POWER	\$666.82	O
43177	06/21/2023	06/21/2023	AW	SHELLY MATERIALS, INC	\$4,460.18	O
43178	06/21/2023	06/21/2023	AW	Napa Auto Parts	\$185.22	O
43179	06/21/2023	06/21/2023	AW	VERIZON WIRELESS	\$14.18	O
43180	06/21/2023	06/21/2023	AW	OFFICE MART, INC.	\$124.04	O
43181	06/21/2023	06/21/2023	AW	MEDICOUNT MANAGEMENT, INC.	\$766.86	O
43182	06/21/2023	06/21/2023	AW	ALLIED BENEFIT SYSTEMS, INC.	\$4,380.96	O
43183	06/21/2023	06/21/2023	AW	BOUND TREE MEDICAL	\$1,297.63	O
43184	06/21/2023	06/21/2023	AW	HERITAGE FIRE EQUIPMENT	\$1,440.00	O
43185	06/21/2023	06/21/2023	AW	BANE WELKER EQUIPMENT	\$73.75	O
43186	06/21/2023	06/21/2023	AW	HERSH PACKING'S	\$546.84	O
43187	06/21/2023	06/21/2023	AW	VISA	\$118.98	O
Total Payments:					\$35,273.73	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$35,273.73	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ