

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES
January 6, 2021

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call: Chad: Present Lisa: Present Tim: Present
Nancy: Present Will: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Charlie Hockman and Brian Irwin

Charlie Hockman reported on the January 5, 2021 RPC meeting. He reported that the RPC is moving along as expected on the Fairfield County Subdivision Regulations update. Kerry Hogan, Matt McCutcheon along with James Mako are working with Prime AE Group to compare local regulations with others in the state. In addition, they were presented numbers of county wide residential development and commercial development by Fairfield County utilities and RPC staff. Finally, the wished Gail Beck a happy retirement.

ORGANIZATIONAL SECTION

Chad Ashbaugh, Chairman, opened the floor for the reorganization of Rushcreek Township Board for 2021.

Nominations for the position of Chairman of Rushcreek Township for 2021.

Lisa Burnworth nominated Chad Ashbaugh for the position of Chairman of Rushcreek Township Board for 2021. Chad agreed to accept the appointment. Since there are no other nominations, Tim Thomas moved to close the nominations and appoint Chad Ashbaugh as the Chairman of the Rushcreek Township Board of Trustees for 2021.

Roll Call: Chad; Yea Lisa; Yea Tim; Yea

Chad opened the floor for nominations for the positions of Vice Chairman of Rushcreek Township Board for the 2021. Tim Thomas nominated Lisa Burnworth for the position of Vice Chairman of the Rushcreek Township Board of Trustees for 2021. Lisa agreed to accept the appointment. Since there are no other nominations, Chad Ashbaugh moved to close the nomination and appoint Lisa Burnworth as the Vice Chairman of the Rushcreek Township Board of Trustees for 2021.

Roll Call: Chad; Yea Lisa; Yea Tim; Yea

Chairman Chad Ashbaugh will now proceed with the Township business.

MINUTES

The Minutes from the December 31, 2020 Special Year End Meeting have been printed and distributed for review prior to the meeting, and are being presented for approval.

With no revisions to the minutes, Lisa made a motion to approve the minutes as presented. Tim seconded the motion.

Roll Call: Chad; Yea Lisa; Yea Tim; Yea

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer’s office and the website www.rushcreektwp.org.

ADJUSTMENTS TO THE AGENDA

None

FINANCIAL SECTION

The Fiscal Officer recommends that the Board of Trustees take action on the following financial items:

EFT’s #1-2021-27-2021 and Warrants #42171-42177 in the amount of \$34,865.35 were presented for approval:

Approve Regular Purchase Orders 1-2021-9-2021 and Super Blanket Purchase Orders 1-2021-33-2021 that were opened for 2021 business.

Approve the December Bank Reconciliation.

Moved by Chad, seconded by Lisa to approve the Financial Section as presented.

Roll Call: Chad; Yea Lisa; Yea Tim; Yea

Chief Duvall presented the Board with a list of expenditures for the next period in the amount of \$2,300.00.

Equipment Maintenance	\$1,000.00
EMS Supplies	1,000.00
Office Supplies	200.00
Cleaning Supplies	100.00

DELEGATION OF DUTIES FOR 2021

There are approximately 39 miles of roads in Rushcreek Township that, in the past, have been divided into thirds. The Trustees agreed to the road assignments as follows:

<u>Tim Thomas</u>	North
<u>Chad Ashbaugh</u>	South
<u>Lisa Burnworth</u>	East

Tim Thomas will be the Trustee overseeing the Fire Department & Zoning for 2021 and will be paid 90% from 2191-220-111 except for 10% from the General Fund for township meetings.

Chad Ashbaugh will be the Trustee overseeing the Road Department for 2021 and will be paid 90% from 2192-330-111 except for 10% from the General Fund for township meetings.

Lisa Burnworth will be the Trustee overseeing the Administration for 2021 and paid as follows; 80% from General Fund 1000-110-111; 10% from 2192-330-111; and 10% from 2191-220-111.

The Board of Trustees and Fiscal Officer will be the members of the Township Auditing Committee. The Fiscal Officer reminds the Trustees that since they chose salary, it is their responsibility to make sure that their time reflects the proper funds to satisfactorily pass the State Audit.

The Health Department District Advisory Council meets quarterly on Mondays. Lisa will serve as the representative with Chad serving as the alternate.

The Fairfield County EMA meets on an "as needed" basis. Tim will serve as the representative with Chief Duvall serving as the alternate.

The Safety Council meets monthly and provides a discount on the Workers Compensation premium for regular attendance. Chad agreed to attend monthly with Tim serving as the alternate.

Resolution 2021-01 that places a 50% weight reduction limit on Rushcreek Township roads on February 2, 2021 or earlier upon approval from the Fairfield County Commissioners was presented for approval.

A complete list of roads is listed as Exhibit A on the back of the resolution and will be forwarded to the Fairfield County Engineer's office upon approval.

After much discussion, including which roads to put the signs on, the ability to enforce the reductions and the actual dates to post the signs and take the signs down, Chad made a motion to table the Resolution until such time that they can confirm with the road department.

Resolution 2021-02 which regards the Noxious Weed Policy that Rushcreek Township Trustees have adopted as set forth in Section 5579.05, 5579.06 and 5579.07 of the Ohio Revised Code was presented for approval. Lisa made a motion to approve Resolution 2021-02 as presented, Chad seconded the motion.

Roll Call: Chad; Yea Lisa; Yea Tim; Yea

Upon review of the Zoning Boards, the following two positions terms expired at the end of 2020 and will need to be addressed at the 1/13/2021 meeting:

Zoning Commission	Jim Downard
Zoning Board of Appeals	Loren Young

Tim will contact both individuals to see if they would like to continue on their respective boards. If they decline, replacements will need to be presented.

REPORTS

Fire Department

Bremen Rushcreek Township Fire Department. Fire and Ems Runs for the period December 16 through December 31, 2020.

21 EMS	13 Transports	5 Fire	4 MVA
Mutual Aid Received	6	Mutual Aid Given	4

Chief Duvall reviewed the 2020 Overall Runs Report:

613 Total Runs	460 EMS	292 Transports	90 Fire	55 MVA
Mutual Aid Received	58	Mutual Aid Given	126	

Assistant Chief Brian Irwin was present to initiate a grant start up sheet for the Fire Marshal's Grant for \$15,000 for fire department equipment. Some items of interest for the grant are a battery operated positive pressure fan and a repeater for the radios. Tim made a motion to give Assistant Chief Irwin permission to apply for the Fire Marshal's Grant for \$15,000.00. Lisa seconded the motion.

Roll Call: Chad; Yea Lisa; Yea Tim; Yea

Zoning

There are four new zoning permits issued since last meeting:

Edward Eldred
696 Holiday Road
Accessory building

Jonathan Thomas
6551 Tent Church Road
Accessory building

Michael Crawford
11359 Marietta Road
Manufactured home

Jerry and Tyna Fox
10055 Sacred Heart Road
Room addition and pool

Road

The road crew, Richard and David Campbell and Trustee Ashbaugh worked Christmas Eve through noon on Christmas Day to plow and treat the roads.

The road crew has been patching holes on gravel roads with 304 stone and re-stoning 57 stone due to all the rain.

The current estimate to continue investigating to diagnose the issue with the mower arm is approximately \$939.44. There is no further warranty available for this piece of equipment.

Per Chad's request, the following stone bid was presented for review and approval:

The Rushcreek Township Trustees are accepting sealed bids for various sizes & amounts of stone delivered to 213 Marietta St., Bremen, OH. Stone & trucking priced separately. Contract valid through February 26, 2022. Bids must include current BWC certification, unless owner/operator, and proof of insurance. Bid opening will be held February 17, 2020 at 7pm. Inquiries:740-569-7181 Ext. #11. Rushcreek Township Trustees reserves the right to reject any or all bids.

The 2021 Stone Bid will be published in the Eastern and Fairfield editions of the Towne Crier and will be posted on the Township's website.

Fiscal Officer

Received payment from K3 Complete LLC in the amount of \$3,500 for the purchase of the guardrail at the 12/31/2020 meeting. The money was deposited that day per the purchaser's request and receipted into 2192-892-0000 – Misc Non Operating.

A billing statement was received from Frontier Communications for the damage done on Thomas Road in the amount of \$859.96. The billing statement was forwarded to our representative at PERSO as directed earlier. To date, I have not heard back from him.

January Grassroots Clipping was forwarded via email to the Trustees for review.

OLD BUSINESS

2020 Allocation:	\$18,765.00	
Carryover:	<u>\$16,239.32</u>	
Grand Total	\$35,004.32	
Received a portion of allocation	<u>- 13,811.52</u>	Check #5317448
Balance Due	\$21,192.80	

Lisa reported that she has no new information regarding the culvert money that is still outstanding.

Lisa reported that she is still waiting to hear back from Fairfield County Prosecuting Attorney's office regarding the Amish cemetery situation.

As a reminder, the township was denied insurance by Anthem as previously reported. Trustee Burnworth and Fiscal Officer Mathias meet with Agent Gene Eusano to discuss other options for the township for insurance. A plan that is very similar to the current insurance plan was presented with National General (Allied Benefits System). They are an A rated company and have been around since the early 1900's.

Lisa presented the Board with the details as follows: The plan with National General will be the same as current plan, 80% employer/20% employee, available to any full time employees and elected officials; the premium is \$627 per employee which is a significant savings to the township. Currently we have two employees that carry dental and vision (at their own expense). In order to be able to continue to offer dental and vision, the township

can opt to provide life insurance for all full time employees and elected officials at a cost of approximately \$16 per employee per month. The employees can then opt to buy additional coverage for themselves and their spouses and families (at their own expense) for the life, dental and vision insurances. Additionally, Mr. Eusanio indicated that any industry that has more than 20 part or full time employees must offer Cobra insurance. National General will administer such plan for free. Finally, in the future, should we add any full time employees, they will be eligible for insurance coverage on the first day of their employment.

After much discussion, Chad made a motion to accept the proposal as presented by Lisa and contract with National General Insurance. Tim seconded the motion.

Roll Call: Chad; Yea Lisa; Yea Tim; Yea

NEW BUSINESS

None

EXECUTIVE SESSION

Tim made a motion to move into Executive Session under Ohio Revised Code 1221.22 G1 to discuss employment compensation. The Trustees and Fiscal Officer invited Chief Duvall. Lisa seconded the motion.

Roll Call: Chad; Yea Lisa; Yea Tim; Yea

Executive session began at 8:08 p.m. and ended at 8:38 p.m.

Lisa made a motion to increase Chief Duvall's wages in the amount of \$500 over the 2021 year effective on the January 20 payroll. Chad seconded the motion.

Roll Call: Chad; Yea Lisa; Yea Tim; Yea

ADJOURNMENT

Moved by Lisa, seconded by Tim to adjourn the meeting at 8:42 p.m.

Roll Call: Chad; Yea Lisa; Yea Tim; Yea
